## **COUNTY OF ALLEGHANY DEPARTMENT OF PUBLIC WORKS**

9212 Winterberry Avenue, Suite A, Covington, VA 24426

Phone: (540) 863-6650 Fax: (540) 863-6655 www.co.alleghany.va.us



## **BUILDING AND ZONING APPLICATION**

	APPLICANT INFORMATION				
	Name				
	Mailing Address:				
	Phone Number Cell Phone Number:				
	PROPERTY OWNER INFORMATION (If different from Applicant)				
	Name				
_	Mailing Address:				
SECTION	Phone Number Cell Phone Number:				
$\Xi$	PROPERTY INFORMATION				
S	Was this property acquired within the last year? No Yes If yes please provide a copy of the deed				
	indicating the name of the party from which the property was acquired and to show ownership.				
	Acreage/Size of Parcel or Lot				
	Tax Map Parcel ID Number				
	Street Address State Route Number: Subdivision Name				
	State Route Number: Subdivision Name Directions to the property:				
	COMPLETE THE APPROPRIATE SECTIONS AND MARK THE ITEMS THAT APPLY				
	TO THE TYPE OF PERMIT THAT YOU ARE APPLYING FOR				
	RESIDENTIAL CONSTRUCTION				
	New Residential Dwelling Room Addition Repairs/Remodel				
	Mobile or Manufactured Home Modular Home Porch or Deck (only)  Attached Garage or Carport (only)				
	Number of Bedrooms Size Electrical Service				
	Number of Bathrooms  Is Electrical Service Supplied Overhead or Underground?	7			
	Number of Stories Name of Power Company				
	Basement Type of Foundations				
	Utility Room Type of Heating				
	Kitchen Type of Exterior Walls				
	Dining Room Porches or Decks (Size)  Living Room Water Supply - Well or Public				
7	Living Room Water Supply - Well or Public  Den Wastewater - Septic or Public				
CTION 2	Office Zoning - Complete Section 9 and 10				
E	Attached Garage Erosion & Sedimentation Agreement Filed and Approved				
SE(	Size of Construction Estimated Cost				
0,	Two sets of basic structural drawings for new residential structures (excluding Mobile or Manufactured Homes)				
	shall be attached to this application for review by the Building Official. Drawings do not have to be prepared by				
	a licensed architect, however they shall include at a minimum, basic floor plan of the proposed structure,				
	electrical, mechanical, and plumbing locations. (A check list can be provided upon request.)				
	A copy of approved Septic and Well Construction Permits from the Health Department shall be filed with this application. If public water and wastewater services are to be provided, an application for connections to the				
	County system shall be attached to this application.				
	If a new entrance onto the state highway is needed, a copy of an approved "entrance permit" from the Virginia				
	Department of Transportation is required to be submitted with this application.				
	Applicants will be responsible for contacting Alleghany County to have an E-911 Street Address assigned				
	to the dwelling for which this permit will be issued. A certificate of occupancy permit will not be issued				
	until the address has been assigned.				

ALLOW 1 TO 3 WORKING DAYS FOR REVIEW AND APPROVAL OF THIS APPLICATION

	COMMERCIAL CONSTRUCTION		
	New Commercial	Addition	Repairs/Remodel
	Number of Stories	Size Electrical Servi	ce
	Number of Restrooms	Is Electrical Service	Supplied Overhead or Underground?
	Type of Commercial Use	Name of Power Con	
	Type of Heating	Water Supply - Well	
	Type of Exterior Walls	Wastewater - Septic	
	Type of Foundations	Zoning - Complete S	Section 9 and 10
	Erosion & Sedimentation Plan & Sp		
3	Size of Construction	Estimated Cost	
SECTION	Is this project located within the Enterprise Zone?		
Ж	Two sets of Architectural Drawings for Commerc		• •
(0)	and approved by the Building Official and other a		
	A copy of approved Septic and Well Construction		•
	application. If public water and wastewater servi	•	application for connections to the
	County system shall be attached to this application		and an analysis for an Alex Minerical
	If a new entrance onto the state highway is neede		
	Department of Transportation is required to be su		
	Applicants will be responsible for contacting Alle		
	to the structure for which this permit will be issue	a. A certificate of occupa	ancy permit will not be issued
	until the address has been assigned.	n may be required by the	Building Official
	NOTE: Additional informatio ACCESSORY STRUCTURES (includes detache		
_	Detached Garage	Storage Shed	s, storage buildings, and pools)
Z	Detached Carport	Swimming Pool	
SECTION 4	Other		
CT	Will the structure have electricity?	If yes, size of ser	vice.
SE	Name of Power Company		
	Size of Construction	Estimated Cost	<u> </u>
	ELECTRICAL		
	New Service	Is your electrical service pro	ovided Overhead or Underground?
5	Reservice	Size of Electrical Service	Ç
SECTION	Upgrade	What Power Company are	your served by?
$\Xi$		Dominion-Virginia Po	ower
)Ä		BARC	
0)	Fating at a d O and	Craig Botetourt Elec	tric
	Estimated Cost		
16	PLUMBING AND MECHANICAL		
Ó	Plumbing	Mechanical	
CT	Briefly describe the work being performed.		
SECTION	Estimated Cost		
7	DEMOLITION	<sub>∞</sub> OTHER (any type	e of project not list listed above)
z	Residential <b>Note</b> : Additional inform		vork being performed.
읟	Commercial may be required for the	nation   Briefly describe v	<u></u>
SECTION	Other permit types		
SE	Estimated Cost	ප් Estimated Cost	
	FLOOD INFORMATION		
	Is this property in question subject to flooding or	located within a designated	flood hazard area as shown on
ဝ	FEMA mapping?NoYes	Panel # Zor	ne Elevation
	If yes, a copy of the FEMA FIRM Panel map sh		
$\exists$	approximate location of the property highlighted.		ed from the Alleghany County
SECTION	Public Works Office or on the FEMA web page a		
S	Projects located within a flood hazard area wi		
	as elevation of the structure above the determ		compliance with Building
	Code requirements for flood proofing the stru	ucture.	

	ZONING
	Is this property or project located within the the <i>Town of Clifton Forge</i> or the <i>Town of Iron Gate</i> ? No Yes If yes, a letter from the Town's Zoning Administrator noting compliance with their zoning regulations shall be attached to and filed with this application.
	Indicate the use of the structure or parcel for which you are making application for.  Residential  Commercial  Other
	Is this the only residential or commercial structure located on the property? Yes No If no, please be aware that a minimum lot area per structure does apply when more than one main use or structure is located on the same parcel.
	Use the space below to draw a site sketch, or attached a copy of a certified survey or an approved map showing at a minimum, the following information: property boundary lines for the property described in this application; location of existing and proposed structures; proposed alterations or additions; streets, roads, driveways or right-of-ways; utility easements; location of creeks, rivers or streams; the distance the existing and proposed structure(s) are from property lines and streets, roads, right-of ways, or easements.
	SITE SKETCH
0	
SECTION 10	
S	

ALLOW 1 TO 3 WORKING DAYS FOR REVIEW AND APPROVAL OF THIS APPLICATION

SECTION 11	MECHANICS LIEN  The Code of Virginia Section 36-98.01 allows the applicant to designate a mechanic's lien agent.  Do you have a mechanics lien agent? None Designated Yes If yes, please provide their name, address, and telephone number.			
SECTION 12	A copy of the contractors current license from the State of Virginia must be submitted with this application or a copy must be on file in the Department of Public Works. Contractors must be licensed for the type of work being performed or the application will be denied. Property owners listing "self" as the general contractor shall sign the Owner Affidavit below.  If the property owner has made arrangements with a contractor to perform the work noted on this application, the Public Works Department strongly suggests that the contractor be the party to secure the permit. When a contractor obtains the permit for the owner, they indicate their responsibility for the work. When the owner obtains the permit and signs the affidavit below, they are indicating their responsibility for the work even though a contractor is named on the permit. The Building Code requires that all notices of violation and any legal actions be taken against the permit holder (person signing permit). When the contractor applies for the permit it allows the Public Works Department to verify that the contractor is licensed and certified as required by State Law.  Applicants will be notified within 3 working days as to whether this application has been approved or denied, and the required fees that are required to be paid. Fees will be calculated based on the estimated cost stated on this application. Justification of cost may be requested by the Building Official.  CONTRACTOR AS APPLICANT  Contractor Name:  Mailing Address:  Phone Number:  Cell Phone Number:  Calss B: \$7,500 up to \$120,000  Class C: \$1,000 up to \$7,500  I, the undersigned contractor, do hereby certify that the information provided on this application form is true to the best of my knowledge. I also acknowledge that as the applicant I am responsible for compliance with the building code, zoning, erosion/sedimentation control requirements, and requesting inspections.			
	PROPERTY OWNER AS APPLICANT/OWNER AFFIDAVIT  I, the owner of the property located in Alleghany County, VA as stated above, have applied for a permit and certify that the information provided on this application is true to the best of my knowledge. I further affirm that I am familiar with the prerequisites of Section 54.1-1111 of the Code of Virginia which prohibits issuance of a permit to any contractor not properly licensed by the State and I am not subject to licensure as a contractor or subcontractor. By my signature, I am affirming my responsibility for the quality of work, compliance with the building code, zoning, erosion/sedimentation control requirements, and requesting inspections.  Signature of Applicant/Property Owner Date Signature of Witness Date			
	Print Applicant/Owner Name Legibly Print Witness Name Legibly			
OFFICE USE	OFFICE USE ONLY   Zoning: _ Approved _ Denied By: Date: Comments:   Flood: _ Approved _ Denied By: Date: Comments:   Water/Sewer: _ Approved _ Denied By: Date: Comments:   E & S: _ Approved _ Denied By: Date: Comments:   Building: _ Approved _ Denied By: Date: Comments:   Other:			
	Date Issued Fee(s) Paid			