

At a regular meeting of the Board of Supervisors, Alleghany County, Virginia held on Tuesday, April 1, 2025 at 7:00 p.m. in the Alleghany County Governmental Complex, Covington, Virginia, thereof:

PRESENT: G. Matt Garten, Chairman
James M. Griffith, Vice-Chairman
Stephen A. Bennett
Shannon P. Cox
Gregory A. Dodd
Ronald S. Goings
Cletus W. Nicely

and Reid Walters, County Administrator
Suzanne Adcock-Nicely, Director of Finance
Jim Guynn, County Attorney
Melissa A. Munsey, Deputy Clerk to the Board

CALL TO ORDER:

The Chairman called the regular meeting to order. He mentioned that Item 9C under New Business regarding the Classification Pay Plan will be discussed during the Closed Meeting under personnel matters.

Mrs. Cox gave the invocation and the audience remained standing for the Pledge of Allegiance.

MINUTES:

Hearing no corrections or deletions, the Chairman declared the following minutes approved as submitted: (1) a regular meeting held on March 4, 2025; (2) an adjourned meeting held on March 12, 2025; and (3) an adjourned meeting held on March 18, 2025.

PUBLIC COMMENT (5 MINUTE TIME LIMIT):

No one spoke at this time.

MS. SUSAN HAMMOND, VDOT RESIDENT ENGINEER - VIRGINIA DEPARTMENT OF TRANSPORTATION UPDATE:

Ms. Susan Hammond, VDOT Resident Engineer, gave an update on the following VDOT activities:

Maintenance

- Repaired shoulder on Rts. 770, 602, 614, 613, 658, and 600.
- Cold patching throughout the County on secondary and primary routes.
- Repaired pipes and shoulders on Rts. FR46, 786, 661, 159, 311, 18, and 633.
- Removed storm debris and brush County-wide on secondary and primary routes.
- Waiting for bucket truck to remove overhanging limbs on Rts. 60 and 20.
- Rt. 635 McKinney Hollow truss bridge successfully removed.

Other

- Six Year Plan Public Hearing for Staunton District will be held on May 15th at the Blue Ridge Community College in the Robert E. Plecker Workforce Center starting at 4:00 p.m.
- Would like to hold joint public hearing (VDOT/Alleghany County) for the Secondary Six Year Program on May 6, 2025 at 7:00 p.m. VDOT will take care of public notification.
- April is Distracted Driving Awareness Month. Want to remind folks that when behind the wheel of a car, attention needs to be on the road and nothing else.

Mr. Bennett mentioned that there is a tree ready to fall on Rt. 616 before Rose Hill Lane. He thanked Ms. Hammond for the street lights put in at the Low Moor exit. He asked when the center line will be painted in the industrial park. Ms. Hammond replied that it is on a list to be done along with painting both trail crossings on Rt. 687.

Mr. Dodd thanked Ms. Hammond for having the graffiti removed from the wall. He mentioned that when you are heading in to town past the wall there is a tree at the top that looks ready to come down.

SHERIFF KYLE MOORE - QUARTERLY UPDATE:

Sheriff Kyle Moore handed out and reviewed a quarterly update (January - March 2025) on miscellaneous activities. The information is a part of the records of this meeting. Items reviewed included number of complaints answered by dispatchers, civil process papers served, criminal arrests, incident based reports, traffic summons issued, jail transports, inmate information, fire/EMS calls dispatched, animal control summary, summary of psychiatric visits, and medical summary. He added that there have been staffing changes at the jail, the work crew position has been filled by one of the deputies to take the crew out to work four 10-hour shifts a week, he has submitted his budget for FY26, and also has a meeting with the City

Manager Allen Dressler next week to review the budget, the Celebrate Recovery Class is continuing with a new cycle (20 males/18 females), etc.

APPROVE RESOLUTION REGARDING LOCAL AND REGIONAL WATER SUPPLY PLANNING AND APPLICATION FOR FY2025 WATER SUPPLY PLANNING GRANT:

Mr. Garten stated that there is a draft resolution in the agenda packet authorizing the Roanoke Valley-Alleghany Regional Commission to develop an application to DEQ for water supply planning grant funds for the development of the regional water supply plan.

Mr. Nicely commented that this is a State mandate.

On motion of Mr. Griffith, seconded by Mrs. Cox, that the following resolution be adopted:

A Resolution Regarding Local and Regional Water Supply Planning and Application for a FY2025 Water Supply Planning Grant

WHEREAS, the Virginia General Assembly has mandated the development of regional water supply plans throughout the Commonwealth and the State Water Control Board has developed regulations to implement this planning process; and

WHEREAS, based upon these regulations, Alleghany County, Virginia, is required to contribute towards a regional water supply plan that fulfills the regulations by deadlines established in 9VAC25-780-50.A, specifically:

“Each locality in a regional planning area shall assist its regional planning unit in developing and submitting a single jointly produced regional water supply plan to the Department within **five years from October 9th, 2024**”

WHEREAS, regional planning areas are designated by 9VAC25-780-45.B, and a local government may request that the Department change its designated regional planning area to an adjoining planning area in accordance with 9VAC25-780-45.C.

WHEREAS, the following elements must be included in regional water supply plans in accordance with 9VAC25-780:

A description of existing water sources in accordance with the requirements of 9VAC25-780-70;

- (a) A description of existing water use in accordance with the requirements of 9VAC25-780-80;
- (b) A description of existing water resource conditions in accordance with the requirements of 9VAC25-780-90;
- (c) An assessment of projected water demand in accordance with the requirements of 9VAC25-780-100;
- (d) A statement of need for the regional planning unit in accordance with the requirements of 9VAC25-780-100;
- (e) An alternatives analysis to address projected deficits in water supplies in accordance with the requirements of 9VAC25-780-100;
- (f) A description of water management actions in accordance with the requirements of 9VAC25-780-110 and 9VAC25-780-120;
- (g) A description of drought response and contingency plans for each local government in the RPU, in accordance with the requirements of 9VAC25-780-120;
- (h) An identification of water supply risks and regional strategies to address identified risks in accordance with the requirements of 9VAC25-780-125; and
- (i) A map identifying important elements discussed in the water supply plan that may include existing environmental resources, existing water sources, significant existing water uses, and proposed new sources, and

WHEREAS, the Virginia Department of Environmental Quality has announced the availability of grant funds to assist Regional Planning Units and offset some of the costs related to the development of these Plans and are encouraging RPUs to submit applications for grant funds; and

WHEREAS, for purposes of this DEQ water supply grant fund program, Alleghany County, Virginia will participate within the Upper James 2 Regional Planning Unit (RPU); and

WHEREAS, the Regional Planning Unit, through the Roanoke Valley-Alleghany Regional Planning Unit wishes to apply for and secure DEQ grant funds to help offset the cost of regional water supply plan development.

NOW, THEREFORE BE IT RESOLVED that Alleghany County, Virginia agrees to participate with all local governments and water authorities within the regional planning unit: Upper James 2 Regional Planning Unit (RPU) in the development of a regional water supply plan that will comply with mandated regulations; and

BE IT FURTHER RESOLVED that the Roanoke Valley-Alleghany Regional Commission is authorized to develop an application for water supply planning grant funds to offset to the extent feasible the cost of developing said regional water supply plan; and

BE IT FURTHER RESOLVED that the Roanoke Valley-Alleghany Regional Commission agrees to manage all grant

funds received and allocate these shared funds towards the tasks and deliverables proposed in the grant application for the benefit of the entire Regional Planning Unit, and

BE IT FINALLY RESOLVED that Amanda McGee, Director of Community Development is authorized to sign the DEQ contract and other appropriate documents related to the water supply planning grant and the regional water supply plan.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Ronald S. Goings	Yes
Cletus W. Nicely	Yes
James M. Griffith	Yes
G. Matt Garten	Yes

APPROVE SUPPLEMENTAL APPROPRIATION IN FY25 (HUMANE SOCIETY DONATION FROM SMURFIT WESTROCK):

Ms. Adcock-Nicely stated that Smurfit WestRock has made a donation to the Alleghany Humane Society that the Board needs to appropriate in order to forward it along to them.

On motion of Mr. Bennett, seconded by Mr. Griffith, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors budget and approve the following supplemental appropriation in FY25:

1. Animal Protection - Smurfit WestRock donation to Alleghany Humane Society:

<u>Revenue Account</u>		
Animal Protection (11000000-416601)		\$2,500.00
<u>Expenditure Account</u>		
Animal Protection-Contributions (11035010-556004)		\$2,500.00

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Ronald S. Goings	Yes
Cletus W. Nicely	Yes
James M. Griffith	Yes
G. Matt Garten	Yes

COUNTY ADMINISTRATOR'S REPORT:

Mr. Walters handed out and gave a report on the following items which are a part of the records of this meeting:

Craig Botetourt Electrical Coop (CBEC) and Broadband

The project management team met this past month with the Virginia Department of Housing and Community Development (DHCD). CBEC is still in the engineering phase of the project and we anticipate being able to establish a community meeting regarding the project some time this summer.

Board of Equalization

The Board of Equalization is currently hearing appeals regarding the recent reassessment of Alleghany County properties.

Commerce Center Pad Site

The Commerce Center Pad Site is greening up with the rains and warm weather and Branch is scheduled to do some seeding this month. During the winter storms, a section of guardrail was damaged by a delivery truck and this section of guardrail has been replaced. All controls and drainage are working as engineered.

Solid Waste Agreement

Staff from Alleghany County, Covington and Bath County are working on a solid waste agreement for the use of our transfer station by each locality. Everything should be in order to present this agreement to the Board of Supervisors next month.

Alleghany Highlands Economic Development Corporation

Peoples Bank of Covington made a generous \$5,000 donation to the Alleghany Highlands Economic Development Corporation to help with this organization's economic development missions.

35th Annual Kids Fishing Day

The 35th Annual Kids Fishing Day will be held at the Boys' Home on Saturday, April 19th from 9:00 a.m. to 12:00 p.m.

Transfer Station Closure

The Island Ford Transfer Station will be closed April 22-24 due to the replacement of the knuckleboom.

BOARD MEMBER COMMENTS (INQUIRIES/REPORTS):

Miscellaneous

Mr. Dodd thanked everyone for coming to the meeting and Sheriff Moore for his report.

Mr. Bennett commented for everyone to enjoy spring.

Mrs. Cox thanked everyone for coming to the meeting. She thanked Sheriff Moore for his report. She stated that it is a lot to read, but valuable information. She commented that there are achievements to celebrate all around us and mentioned a list Covington had of businesses here now and coming to the area. She gave a shout out to all involved.

Dr. Goings stated that budgets are being developed. He mentioned that he is on the Alleghany Highlands Regional Library Board who has been working on their budget and recently the School Board presented their budget. He commented that now he hopes the State wraps up their budget. He then relayed an April Fool's joke regarding the consolidation of Virginia and Virginia Tech.

Mr. Griffith stated that April is a special month to him as it is Donate for Life month and commented that it works as he is living proof twice over. He mentioned that Easter is coming up and to enjoy time with family.

Mr. Garten thanked everyone for coming to the meeting. He reiterated this being Distracted Driving Awareness Month as mentioned by Ms. Hammond earlier and that everyone should be careful.

CLOSED MEETING:

On motion of Mr. Nicely, seconded by Mr. Griffith, that the Board go into a Closed Meeting under Code of Virginia Sections 2.2-3711(A)(1) and (8) for the purpose of: (1) personnel matter; and (2) contractual matter. Unanimously adopted.

On motion of Mr. Griffith, seconded by Dr. Goings, that the Board come out of the Closed Meeting with the following certification:

CERTIFICATION
SECTION 2.2-3712

To the best of our knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter, and (ii) only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the session.

/s/G. Matt Garten	Yes
/s/Ronald S. Goings	Yes
/s/Shannon P. Cox	Yes
/s/James M. Griffith	Yes
/s/Stephen A. Bennett	Yes
/s/Cletus W. Nicely	Yes
/s/Gregory A. Dodd	Yes

Following the Closed Meeting, the following action was taken:

APPOINTMENT OF MR. KENNETH MCFADYEN AS COUNTY ADMINISTRATOR:

On motion of Mr. Nicely, seconded by Mr. Griffith, that the following resolution be adopted:

BE IT RESOLVED by the Alleghany County Board of Supervisors that Mr. Kenneth T. McFadyen be appointed as the County Administrator for Alleghany County, Virginia, and shall not later than June 9, 2025 be the chief administrative officer of Alleghany County as set forth in Va. Code § 15.2-1541, and such other and further duties as may be assigned to chief administrative officers of localities by law or resolution of this Board; and

BE IT FURTHER RESOLVED that Mr. Kenneth T. McFadyen is hereby appointed as Clerk to the Board of Supervisors of Alleghany County, Virginia, pursuant to Va. Code § 15.2-1538, and shall carry out such duties as are set forth in Va. Code § 15.2-

1539, and such other and further duties as may be assigned to the clerks of localities by law or resolution of this Board; and

BE IT FURTHER RESOLVED that Mr. Kenneth T. McFadyen is hereby appointed as County Purchasing Agent for Alleghany County, Virginia, and shall carry out those duties set forth in Va. Code § 15.2-1543 in the manner he thinks fit, and in accordance with law.

BE IT FURTHER RESOLVED that the appointment of Mr. Kenneth T. McFadyen as County Administrator is pursuant to the terms of the employment agreement prepared by the County Attorney and the Chairman is authorized to sign the employment agreement with Mr. McFadyen on behalf of the Board.

BE IT FINALLY RESOLVED that Mr. Kenneth T. McFadyen is authorized to execute warrants and sign checks as the need arises.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Ronald S. Goings	Yes
Cletus W. Nicely	Yes
James M. Griffith	Yes
G. Matt Garten	Yes

APPROVE AMENDMENTS TO THE CLASSIFICATION PAY PLAN:

On motion of Mr. Bennett, seconded by Mr. Griffith, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors approve revisions and additions to the Classification Pay Plan to be effective April 1, 2025.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Ronald S. Goings	Yes
Cletus W. Nicely	Yes
James M. Griffith	Yes
G. Matt Garten	Yes

ADJOURNMENT:

On motion of Mr. Nicely, seconded by Mrs. Cox, that the meeting be adjourned at 8:05 p.m. Motion carried.

G. Matt Garten
Chairman