

At a regular meeting of the Board of Supervisors, Alleghany County, Virginia held on Tuesday, December 1, 2020 at 7:00 p.m. in the Alleghany County Governmental Complex, Covington, Virginia, thereof:

PRESENT: G. Matt Garten, Chairman  
Shannon P. Cox  
James M. Griffith  
Cletus W. Nicely  
Richard Lee Shull  
M. Joan Vannorsdall

and Jonathan A. Lanford, County Administrator  
Suzanne T. Adcock, Director of Finance  
Jim Guynn, County Attorney  
Melissa A. Munsey, Deputy Clerk to the Board

ABSENT: Stephen A. Bennett, Vice-Chairman

CALL TO ORDER:

The Chairman called the regular meeting to order. Mrs. Cox gave the invocation and the audience remained standing for the Pledge of Allegiance.

Mr. Garten stated that Item 10B (amendment to the County Classification Pay Plan) is being removed from the agenda.

MINUTES:

Hearing no corrections or deletions, the Chairman declared the following minutes approved as submitted: (1) a special call meeting held on October 27, 2020; and (2) a regular meeting held on November 4, 2020.

RECOGNITION OF RETIREES FOR 2020 AND APPROVE RESOLUTIONS OF APPRECIATION:

Mr. Garten stated that the following individuals retired from the County in 2020 and mentioned that Mr. Simpson is present:

- Anne Hanna, Social Services - 19 years, 4 months
- Paula Crance, Commissioner of the Revenue Office - 20 years, 2 months
- Thomas Depriest, Public Works - 32 years, 2 months
- Eric Simpson, Parks and Recreation - 35 years, 2 months
- Stephen Thrasher, Sheriff's Office - 36 years, 4 months

Mr. Garten thanked the retirees for their service and mentioned that there are draft resolutions of appreciation in the agenda packet which he asked the Board to approve.

On motion of Mr. Shull, seconded by Mr. Griffith, that the following resolution be adopted:

WHEREAS, Ms. Anne Hanna retired from Social Services on October 31, 2020 after providing 19 years, 4 months of service to the citizens of Alleghany County; and

WHEREAS, Ms. Hanna has faithfully served the County in the capacity of Family Services Specialist III;

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors recognizes Ms. Anne Hanna for her invaluable contribution to the citizens of Alleghany County.

BE IT FURTHER RESOLVED that the Board extends its appreciation to Ms. Hanna for her service to the County, congratulations upon her retirement, and best wishes for a long and happy retirement.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
Cletus W. Nicely	Yes
Stephen A. Bennett	Absent
G. Matt Garten	Yes

On motion of Mr. Shull, seconded by Mr. Griffith, that the following resolution be adopted:

WHEREAS, Ms. Paula Crance retired from the Commissioner of Revenue Office on June 30, 2020 after providing 20 years, 2 months of service to the citizens of Alleghany County; and

WHEREAS, Ms. Crance has faithfully served the County in the capacity of Deputy II;

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors recognizes Ms. Paula Crance for her invaluable contribution to the citizens of Alleghany County.

BE IT FURTHER RESOLVED that the Board extends its appreciation to Ms. Crance for her service to the County, congratulations upon her retirement, and best wishes for a long and happy retirement.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
Cletus W. Nicely	Yes
Stephen A. Bennett	Absent
G. Matt Garten	Yes

On motion of Mr. Shull, seconded by Mr. Griffith, that the following resolution be adopted:

WHEREAS, Mr. Thomas I. Depriest retired from Public Works on June 30, 2020 after providing 32 years, 2 months of service to the citizens of Alleghany County; and

WHEREAS, Mr. Depriest has faithfully served the County in the capacity of Sanitation Truck Driver;

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors recognizes Mr. Thomas I. Depriest for his invaluable contribution to the citizens of Alleghany County.

BE IT FURTHER RESOLVED that the Board extends its appreciation to Mr. Depriest for his service to the County, congratulations upon his retirement, and best wishes for a long and happy retirement.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
Cletus W. Nicely	Yes
Stephen A. Bennett	Absent
G. Matt Garten	Yes

On motion of Mr. Shull, seconded by Mr. Griffith, that the following resolution be adopted:

WHEREAS, Mr. Eric Simpson retired from Parks & Recreation on September 30, 2020 after providing 35 years, 2 months of service to the citizens of Alleghany County; and

WHEREAS, Mr. Simpson has faithfully served the County in the capacity of Parks and Maintenance Supervisor;

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors recognizes Mr. Eric Simpson for his invaluable contribution to the citizens of Alleghany County.

BE IT FURTHER RESOLVED that the Board extends its appreciation to Mr. Simpson for his service to the County, congratulations upon his retirement, and best wishes for a long and happy retirement.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
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James M. Griffith	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
Cletus W. Nicely	Yes
Stephen A. Bennett	Absent
G. Matt Garten	Yes

On motion of Mr. Shull, seconded by Mr. Griffith, that the following resolution be adopted:

WHEREAS, Mr. Stephen Thrasher retired from the Sheriff's Office on May 31, 2020 after providing 36 years, 4 months of service to the citizens of Alleghany County; and

WHEREAS, Mr. Thrasher has faithfully served the County in the capacity of Deputy;

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors recognizes Mr. Stephen Thrasher for his invaluable contribution to the citizens of Alleghany County.

BE IT FURTHER RESOLVED that the Board extends its appreciation to Mr. Thrasher for his service to the County, congratulations upon his retirement, and best wishes for a long and happy retirement.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
Cletus W. Nicely	Yes
Stephen A. Bennett	Absent
G. Matt Garten	Yes

PUBLIC HEARING AND APPROVAL - R. FRALIN COMPANIES, INC. SPECIAL USE PERMIT (MULTI-FAMILY DWELLINGS):

Public Hearing was held to consider a request from R. Fralin Companies, Inc. for a Special Use Permit to locate multi-family dwellings in an Agricultural Rural Residential AR zone classification on a parcel which is approximately 5.41 acres located on the same parcel as 101 YMCA Way in the Low Moor area of the Jackson River District of Alleghany County. The property is currently owned by the Alleghany Highlands YMCA. The property is further identified on the Real Property Identification Maps of Alleghany County as a portion of Map 42, Lot 1R.

The Chairman announced that this public hearing was advertised in the Virginian Review on Tuesday, November 17, 2020 and Tuesday, November 24, 2020 in accordance with the Code of Virginia. He then called the public hearing to order.

Ms. Beth Stull, County Planner, reviewed the staff report which is as follows:

**STAFF REPORT**

**Case Number:** SU-132  
**Name of Petitioner(s):** R. Fralin Companies, Inc  
**Date Request Filed:** November 6, 2020  
**Public Hearing Date:** December 1, 2020  
**Staff Reviewer:** Elizabeth Stull, Zoning Administrator

**SUMMARY OF REQUEST**

*The applicant is requesting a special use permit to bring in a new Apartment Home Community on a parcel which is approximately 5.41 acres located on the same parcel as 101 YMCA Way in Low Moor. A new apartment home community will promote economic development and safe, high-quality, market-rate housing as set forth by the Alleghany County Comprehensive Plan and will provide additional tax revenue. The property is further identified on the Real Property Identification Maps as Map 42, Lot 1R.*

**LAND USE AND COMPATIBILITY (Sec. 66-480(f))**

*Present Use:* Vacant lot.

*Proposed Use:* Residential for multi-family units.

*Current Zoning:* Agricultural – Rural Residential AR.

*Characteristics of Lot(s):* The lot has a combined area of approximately 26.373 acres.

*Surrounding Land Use and Zoning: The surrounding properties are zoned AR (Agricultural/Rural Residential), M1 (Industrial), and B2 (Business District).*

*Ingress and Egress: The primary access to the property will be from the YMCA's interior parking lot.*

*Comprehensive Plan: According to the Comprehensive Plan, the property is located in a "Primary Growth Support Area", which is defined as areas having major employers, high accessibility to I-64, and areas of population concentrations.*

*Effects on Adjoining Properties: Location desirable for all parties because of all the amenities offered by the YMCA as well as its excellent and central location relative to the region's employers. The exterior façade of the buildings shall be in general conformance with the existing YMCA building.*

*Setback Requirements: The required setbacks for an AR zone district can be met as outlined in the zoning regulations.*

*Floodplain: The majority of the property is not located in a flood hazard area with the exception of small portion located in Flood Zone: AE, CID:51005C as shown on the FEMA Flood Insurance Rate Map (FIRM) Panel 51005C0220D.*

*Utilities/Refuse Collection: The property has access to public water and sewer services and other utilities such as electric, phone and cable. Refuse collection is available at this location.*

*Parking: Off street parking spaces will be provided within the interior parking lot.*

**Additional Notes/Comments:**

*If the special use request is approved, the applicant will be required to acquire an Erosion Sediment/Stormwater permit as well as a building permit for construction and to ensure compliance with the Uniform Statewide Building Code.*

Mr. Robert Fralin, President of R. Fralin Companies, Inc., introduced Mr. Brian McCahill, Chief Operating Officer. He stated that a couple years ago they went around the area with Mr. Lanford and Ms. Darlene Burcham and found this site at the YMCA location. He commented that they met with Ms. Jennifer Unroe, YMCA Executive Director, and the YMCA Board to discuss the project. He mentioned that they plan to start immediately if approved and Mr. Bobby Wampler of Engineering Concepts has done preliminary work.

Mr. McCahill gave a PowerPoint presentation on the proposed River Retreat apartment community which is a part of the records of this meeting. The PowerPoint included key attributes of the project (provide a living option to retain local employees and prevent them from residing in other localities; living option retention will support local businesses; answers need for high quality, market-rate housing; unique location adjacent to the amenities of the YMCA; and source of revenue for the County); background and overview of R. P. Fralin Inc.; information on developments (housing and commercial) and property management; location map and proposed building schematic (96 units in five buildings, but will start with 48 units in two buildings); rendering of what the proposed buildings would look like, as well as interior finishes (9' ceilings, luxury plank flooring, granite countertops, stainless steel appliances); and one- and two-bedroom apartment layouts (one bedroom 755-770 sq. ft. and two bedroom 1109-1125 sq. ft.).

There was some discussion regarding where the first two buildings would be built (facing the river); if the property is in a floodplain (outside 100-year floodplain); was enough property being bought to accommodate 96 units (yes); etc.

Ms. Rebecca Irvine, 7018 Winterberry Avenue, asked if the project would be constructed on the east or west side of the YMCA. Mr. Garten replied that it would be on the eastern corner toward Commerce Center Drive.

Mr. Phillip Essig, CEO of Ronile (Bacova Guild), stated that Bacova has been a part of the community for a lot of years. He commented that they have supported the YMCA and donated property for the State Police office. He expressed concern that their loading docks face the property and the potential for the third story of the apartments getting noise and lights from the facility, as well as the industrial traffic. He stated that he is not opposed and it is a big advantage. He mentioned traffic issues at that interchange and that traffic patterns may need to be addressed.

Mr. Fralin stated that they could use extra insulation and a noise barrier on the 3<sup>rd</sup> floor. He commented they would not be allowed to do anything not permitted by VDOT and they have been contacted. He added that they intend to provide a one-year membership to the YMCA to the first 48 units.

Mr. Lanford stated that they have been working on a project like this since 2017 when a housing study was commissioned. He commented that there is a tremendous need for new housing starts and different housing. He mentioned that this is also an opportunity for the YMCA which would add to the appeal of the project.

Ms. Jennifer Unroe, YMCA Executive Director, stated that this project would be a good long-term benefit to the community. She commented that they have had discussions with DSLCC and the school systems and there is a significant need in the community. She mentioned that the land is of no use to the YMCA as they just have to keep it cut.

There being no one else to speak, the Chairman declared the public hearing closed.

On motion of Mr. Griffith, seconded by Ms. Vannorsdall, that the Board waive its policy of not acting on a public hearing on the same night.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
Stephen A. Bennett	Absent
G. Matt Garten	Yes

On motion of Mr. Nicely, seconded by Mrs. Cox, that the following resolution be adopted:

WHEREAS, R. Fralin Companies, Inc. have applied for a Special Use Permit under an Agricultural Rural Residential AR designation to locate multi-family dwellings on a parcel which is approximately 5.41 acres located on the same parcel as 101 YMCA Way in the Low Moor area of the Jackson River District of Allegheny County. The property is currently owned by the Allegheny Highlands YMCA. The property is identified on the Real Property Identification Maps as a portion of Map 42, Lot 1R; and

WHEREAS, a Notice to the Public advertising a public hearing on this Special Use Permit application was advertised once a week for two successive weeks in the Virginian Review on November 17, 2020 and November 24, 2020, and adjoining property owners were notified in writing by certified mail on November 12, 2020; and

WHEREAS, a public hearing was held by the Allegheny County Board of Supervisors on December 1, 2020;

NOW, THEREFORE, BE IT RESOLVED by the Allegheny County Board of Supervisors that the Special Use Permit request under an Agricultural Rural Residential AR zoning designation be granted to R. Fralin Companies, Inc. to locate multi-family dwellings on a parcel which is approximately 5.41 acres located on the same parcel as 101 YMCA Way in the Low Moor area of the Jackson River District of Allegheny County with the understanding that all local, State, and Federal regulations must be adhered to.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
Stephen A. Bennett	Absent
G. Matt Garten	Yes

PUBLIC HEARING AND APPROVAL - ADOPT AN ORDINANCE TO AUTHORIZE PAYMENT OF A BONUS TO EMPLOYEES:

Public Hearing was held to consider adopting an ordinance to authorize payment of a bonus to employees, pursuant to Section 15.2-1508 of the Code of Virginia, 1950, as amended.

The Chairman announced that this public hearing was advertised in the Virginian Review on Tuesday, November 17, 2020 and Tuesday, November 24, 2020 in accordance with the Code of Virginia. He then called the public hearing to order.

Mr. Lanford stated that he mentioned at the last Board meeting granting a one time bonus to employees. He commented that it would be a separate check given to employees before Christmas and possibly by the end of this week with full-time employees receiving \$1,000 and part-time employees receiving \$250. He mentioned that the bonus would be from a combination of funding - \$500 from Compensation Board funding for the Sheriff's Office and the remainder from the Self Health Insurance Fund. He commented that the money in the Self Health Insurance Fund has been idle for about a decade. He stated that it has been two years since a salary increase has been given and there have been trying circumstances this year. He mentioned that the total is around \$217,000 with \$21,530 of this amount from Compensation Board funding. He commented that details are being worked out and a supplemental appropriation will be needed at the January meeting with line item transactions.

There being no one else to speak, the Chairman declared the public hearing closed.

On motion of Mrs. Cox, seconded by Mr. Nicely, that the Board waive its policy of not acting on a public hearing on the same night.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
Stephen A. Bennett	Absent
G. Matt Garten	Yes

On motion of Ms. Vannorsdall, seconded by Mr. Shull, that the following ordinance proposed at the Public Hearing held on Tuesday, December 1, 2020 be adopted as follows:

**AN ORDINANCE TO PAY SALARY BONUSES TO ALL  
OFFICERS AND EMPLOYEES OF ALLEGHANY COUNTY**

WHEREAS, Virginia Code § 15.2-1508 empowers the Board of Supervisors to authorize payment of bonuses to all officers and employees of Alleghany County; and

WHEREAS, the officers and employees of Alleghany County have distinguished themselves in a time of a pandemic by their hard work and selfless commitment to Alleghany County and its citizens; and

WHEREAS, the Board of Supervisors has determined that payment of a bonus to officers and employees of Alleghany County is consistent with good fiscal management of the County budget.

NOW, THEREFORE, BE IT ORDAINED that the Board hereby appropriates sufficient funds and authorizes the County Payroll Department to pay a one-time bonus in the maximum amount of \$1,000 for full-time employees and \$250 for part-time employees who were employed in good standing as of December 1, 2020. "Officers and employees" includes but is not limited to constitutional officers and their employees and Department of Social Services employees.

Adopted: December 1, 2020

Effective Date: December 1, 2020

Adopted by the following roll call vote:

Mr. Bennett	Absent
Mrs. Cox	Yes
Mr. Garten	Yes
Mr. Griffith	Yes
Mr. Nicely	Yes
Mr. Shull	Yes
Ms. Vannorsdall	Yes

ALLEGHANY COUNTY BOARD OF SUPERVISORS

\_\_\_\_\_  
Deputy Clerk to the Board

PUBLIC COMMENT (5 MINUTE TIME LIMIT):

No one spoke at this time.

MS. SUSAN HAMMOND, VDOT RESIDENT ENGINEER - VIRGINIA DEPARTMENT OF TRANSPORTATION UPDATE:

Ms. Susan Hammond, VDOT Resident Engineer, gave an update on the following VDOT activities:

Maintenance

- Boom axed Rt. F-201, Rt. 661 loop, and Rts. 1104 and 558. Currently working on Rt. 18.
- Completed slope repair on Big Ridge.
- County-wide shoulder and pipe cleaning.
- Tree removal with contractor forces have started removing larger hazard trees.
- Continuing to sign up snow removal contractors.

Construction

- Rt. 696 bridge replacement - Phase I girders were set last week. Deck pour to occur this month then paving approaches.
- No Secondary Six Year Plan Public Hearing is required. There were no new projects added and the priorities have not changed. Next fiscal year will address the allocation for 2026 and 2027.

Mr. Garten mentioned issues with the high wall on Rt. 220 past Honda.

APPROVE RESOLUTION ENTITLED "A RESOLUTION IN OPPOSITION TO ANY LEGISLATIVE EFFORT TO REPEAL OR REVISE THE JUDICIAL DOCTRINE OF QUALIFIED IMMUNITY FOR LAW ENFORCEMENT OFFICIALS":

Mr. Garten stated that Sheriff Kevin Hall presented the resolution at the last Board meeting.

On motion of Mr. Griffith, seconded by Mr. Shull, that the following resolution be adopted:

**A RESOLUTION IN OPPOSITION TO ANY LEGISLATIVE EFFORT TO REPEAL OR REVISE THE JUDICIAL DOCTRINE OF QUALIFIED IMMUNITY FOR LAW ENFORCEMENT OFFICIALS**

WHEREAS, the General Assembly of Virginia is considering possible repeal or revision of the judicial doctrine of qualified immunity, and

WHEREAS qualified immunity protects law enforcement officials from frivolous, vengeful, and harassing lawsuits while allowing full trial of any case with merit; and

WHEREAS any legislative repeal or revision of qualified immunity would manifestly harm law enforcement by putting law enforcement officers at constant risk of unjustified lawsuits for almost every action they take; and

WHEREAS, any legislative repeal or revision of qualified immunity would require the taxpayers of Alleghany County to pay for the defense of any and every claim against law enforcement officials, no matter how frivolous or unjustified; and

WHEREAS, repeal or revision would contribute to making law enforcement officials hesitate or refrain from becoming involved in some high-conflict situations because of the fear of liability, even for actions taken in good faith, and such hesitation or restraint will jeopardize public safety; and

WHEREAS, repeal or revision would make it harder to recruit and to retain the most highly qualified candidates for deputy positions because of the fear of repeated unjustified lawsuits; and

WHEREAS efforts at repeal or revision represent ill-advised prejudice against the men and women of law enforcement who put their lives on the line every day to protect public safety,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF ALLEGHANY COUNTY:

1. That Alleghany County opposes any legislative repeal or revision of the judicial doctrine of qualified immunity and urges the County's delegation to the General Assembly to oppose any such effort.

2. The Clerk shall provide an attested copy of this resolution to all members of the County's delegation to the General Assembly.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
Cletus W. Nicely	Yes
Stephen A. Bennett	Absent
G. Matt Garten	Yes

APPROVE SUPPLEMENTAL APPROPRIATION FOR THE SCHOOL SYSTEM (CARES ACT FUNDING):

Mr. Keven Rice, Director of Finance, reviewed a memo from him to the Board which is included in the agenda packet.

The memo is as follows:

*This correspondence serves as a request for supplemental appropriation for the 2020-2021 fiscal year related to the federal Coronavirus Aid, Recovery, and Economic Security (CARES) Act in the following particulars:*

*Fund 1 - School Operating in the amount of \$566,929.00. The federal Coronavirus Aid, Recovery, and Economic Security (CARES) Act has provided the school division with five different sources of CARES funds with specific uses thereof. Some of the funds must be expended by December 30, 2020 while others have a deadline of September 30, 2022. We anticipate expending, by June 30, 2021, a total CARES amount of \$566,929.00. As a result, a supplemental appropriation in the amount of \$566,929.00 is needed for Fund 1 - School Operating.*

*Please let me know the date on which the Board of Supervisors will address this matter so that I may be present in the event there are questions or concerns. Thank you.*

Mr. Nicely asked what the funds will be used for. Mr. Rice replied that it will be used for custodian wages, PPE, cleaning supplies, barriers, etc. Also, as they had a 185 day school calendar versus an 180 day one, they will be giving 10-month employees additional pay for those five days.

Mr. Griffith asked if the funds will be used for upgrades to buildings. Mr. Rice replied that it would not be anything structural just plexiglass barriers, HVAC filters, etc.

On motion of Mr. Griffith, seconded by Ms. Vannorsdall, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors budget and approve the following supplemental appropriation in FY21 due to the receipt of Federal Coronavirus Aid, Recovery, and Economic Security (CARES) Act funding for the school system:

<u>Revenue Account</u>	
Fund 210 - Federal CARES Act-COVID (210-4190115)	\$566,929.00
<u>Expenditure Account</u>	
Fund 210 - School Expenditures (6100-56603)	\$566,929.00

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
Cletus W. Nicely	Yes
Stephen A. Bennett	Absent
G. Matt Garten	Yes

APPOINTMENT OF MR. NOLAN NICELY, JR. AND MS. SHAWN WRIGHT TO THE ALLEGHANY HIGHLANDS COMMUNITY SERVICES BOARD:

Mr. Garten stated that the terms of Ms. Connie Back and Ms. Teresa Johnson on the Alleghany Highlands Community Services Board expire December 31, 2020. Terms are for three years and both are ineligible for reappointment due to term limits. These appointments can be from any district. He mentioned that there is information in the agenda packet that Mr. Nolan Nicely, Jr. and Ms. Shawn Wright are interested in the two appointments.

On motion of Mr. Nicely, seconded by Mr. Griffith, that the following resolution be adopted:

BE IT RESOLVED by the Alleghany County Board of Supervisors that Mr. Nolan Nicely, Jr. (Sharon District), 4511 Longdale Furnace Road, P.O. Box 611, Clifton Forge, VA 24422 be appointed to the Alleghany Highlands Community Services Board (AHCSB) for a term of three years beginning January 1, 2021 and ending December 31, 2023.

BE IT FURTHER RESOLVED by the Board that Ms. Shawn Wright (Covington District), 108 Parkview Avenue, Covington, VA 24426 be appointed to the AHCSB for a term of three years beginning January 1, 2021 and ending December 31, 2023.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
Cletus W. Nicely	Yes
Stephen A. Bennett	Absent
G. Matt Garten	Yes

#### COUNTY ADMINISTRATOR'S REPORT:

Mr. Lanford gave a report on the following items:

##### Social Services Discussions

Mr. Lanford stated that a meeting was held a few weeks ago with Ms. Dawn Riddle, Director of Social Services, Mr. David Crosier, Chair of the Social Services Board, and several staff members regarding concerns, staffing, and deviating /non-deviating agencies. He commented that the meeting was very productive. He mentioned that more larger agencies deviate and are part of a local government and rural areas are non-deviating and fall under State government.

##### School Merger Plan Update

Mr. Lanford stated that the school merger plan was presented to the Board of Education (BOE) for a first reading and they will take no action until January. He commented that the BOE Chair asked if the merger is contingent upon funding from the General Assembly and they may include in their resolution that the merger is contingent upon receipt of those funds.

##### Award Bid for COVID-19 Safety Improvement Renovations

Mr. Lanford stated that bids were opened today for the COVID-19 Safety Improvement Renovations utilizing CARES ACT funding. Safety renovations are to be made at the Courthouse (General District Court Office, Circuit Court Clerk Office, Commonwealth Attorney Office, the vestibule, etc.) and in this building (Treasurer's Office and Parks and Recreation). Two bids were received this afternoon from F&S Building Innovations for \$287,878 and Neilsen Builders for \$417,500. He commented that they need time to review the bids, but asked the Board to go ahead and approve the bid from F&S Building Innovations in the amount of \$287,878 and if the review does not work out then the bid will be rejected and rebid. The estimate for the work by the engineers was over \$500,000.

Mr. Griffith asked if they looked at the Courthouse in relation to thickness of walls when they submitted the bid. Mr. Lanford replied that there was a mandatory pre-bid meeting, all were given access to go back again if needed, and they were given plans and specifications.

Mr. Garten asked if a bond is required. Mr. Lanford replied that it is required.

On motion of Mr. Griffith, seconded by Mrs. Cox, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors accept the bid from F&S Building Innovations in the amount of \$287,878 for Alleghany County COVID-19 Safety Improvement Renovations.

BE IT FURTHER RESOLVED that the Board authorize Mr. Jonathan A. Lanford, County Administrator, to award and sign the abovementioned contract on behalf of the County in form approved by the County Attorney.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
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James M. Griffith	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
Cletus W. Nicely	Yes
Stephen A. Bennett	Absent
G. Matt Garten	Yes

Approve Waiver of Building Permit Fee for Clifton Forge

Mr. Lanford handed out a letter from the Town of Clifton Forge and a draft resolution which are a part of the records of this meeting. He reviewed the letter which is as follows:

*This letter is to request that Alleghany County waive the building permit fee for a 30' x 40' pavilion that will be installed at Washington Park in the Town of Clifton Forge. This project will be managed by volunteers from our community and your consideration to this matter would be greatly appreciated.*

/s/ Sincerely,  
Chuck Unroe  
Town Manager

On motion of Mr. Shull, seconded by Ms. Vannorsdall, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors approve waiving building permit fees for the Town of Clifton Forge in relation to a pavilion that will be installed at Washington Park.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
Cletus W. Nicely	Yes
Stephen A. Bennett	Absent
G. Matt Garten	Yes

BOARD MEMBER COMMENTS (INQUIRIES/REPORTS):

Miscellaneous

Mr. Griffith stated that he is glad that the Fralin project will be moving forward as it will be a shot for economic development and growth. He wished everyone a Merry Christmas.

Mr. Shull thanked the retirees and commented that he is pleased that Fralin chose this area. He read the following letter to Mr. Lanford and the Board which is a part of the records of this meeting:

*Please accept this as my resignation from the Alleghany County Board of Supervisors for the Clifton Forge West District, effective December 31, 2020. It has been a pleasure serving on the board and representing the Clifton Forge West District, but most of all it has been a pleasure working with you and the rest of the supervisors. Each supervisor on this board should be praised for the work they do for their respective districts. The voters in each district should come to the meetings and support their supervisor. There is more to being a supervisor than sitting up here on the panel.*

*I will be leaving of my own accord, not because I have done anything wrong; but I will be moving out of the area because of my advanced age. I need an easier life and will be moving where I have no upkeep or maintenance of my dwelling.*

*Although Alleghany County has been my home since birth, I still wish the County the best in its coming years with the schools and other projects.*

*To Jon and each board member I would like to wish each one of you the best in coming years and a Merry Christmas and Happy New Year!*

/s/ Sincerely and 10-42,  
Richard L. Shull

Mr. Nicely thanked Mr. Shull for his years on the Board. He stated that he will be missed and he hates to see him go. He wished everyone a Merry Christmas.

Ms. Vannorsdall thanked Mr. Shull for all he has done and commented that he will be missed. He also thanked Mr. Lanford for sticking with the Fralin project as it is great news that could have a possible influx of people. She wished everyone a wonderful holiday.

Mrs. Cox stated that Mr. Shull will definitely be missed and she has enjoyed serving with him. She commented that he has a compassion for his community and has stood up for his constituents. She stated that she appreciates Mr. Lanford's work on the Fralin project. She mentioned that it could keep people in the area and not have to travel far. She wished everyone a Merry Christmas and Happy New Year.

Mr. Garten commented that the five retirees collectively had over 142 years of service. He thanked them for their dedication and time given to the County. He stated that Mr. Shull will be missed. He commented that he is a pleasure to be around and he valued his opinion. He wished him the best. He stated that he is excited for the Fralin project and commented that it is good to see someone from the outside investing in our area. He wished everyone a safe holiday season and stated that hopefully 2021 will be a better year.

CLOSED MEETING:

On motion of Mr. Griffith, seconded by Mr. Nicely, that the Board go into a Closed Meeting under Code of Virginia Section 2.2-3711(A)(1) for the purpose of: (1) performance of appointees to the School Board by the Board of Supervisors. Unanimously adopted.

On motion of Mr. Griffith, seconded by Mr. Nicely, that the Board come out of the Closed Meeting with the following certification:

CERTIFICATION  
SECTION 2.2-3712

To the best of our knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter, and (ii) only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the session.

/s/Cletus W. Nicely	Yes
/s/Richard L. Shull	Yes
/s/Shannon P. Cox	Yes
/s/James M. Griffith	Yes
/s/G. Matt Garten	Yes
/s/M. Joan Vannorsdall	Yes
Stephen A. Bennett	Absent

The following action was taken after the Closed Meeting:

AUTHORIZE COUNTY ATTORNEY TO FILE A PETITION FOR REMOVAL WITH THE CIRCUIT COURT TO REMOVE MR. DONNIE T. A. M. KERN FROM THE SCHOOL BOARD:

On motion of Mr. Griffith, seconded by Mr. Shull, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors authorize the County Attorney to file a "Petition for Removal Pursuant to Virginia Code § 24.2-234" with the Circuit Court of Alleghany County to remove Mr. Donnie T. A. M. Kern from the Alleghany County School Board.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
Cletus W. Nicely	Yes
Stephen A. Bennett	Absent
G. Matt Garten	Yes

ADJOURNMENT:

On motion of Mr. Nicely, seconded by Mr. Griffith, that the meeting be adjourned at 9:50 p.m. Motion carried.

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G. Matt Garten  
Chairman