

At a regular meeting of the Board of Supervisors, Alleghany County, Virginia held on Tuesday, July 2, 2019 at 7:00 p.m. in the Alleghany County Governmental Complex, Covington, Virginia, thereof:

PRESENT: Stephen A. Bennett, Chairman
Cletus W. Nicely, Vice-Chairman
G. Matt Garten
James M. Griffith
Richard Lee Shull
M. Joan Vannorsdall

and Jonathan A. Lanford, County Administrator
Chad Williams, Director of Parks and Recreation
Suzanne T. Adcock, Director of Finance
Jim Guynn, County Attorney
Melissa A. Munsey, Deputy Clerk to the Board

ABSENT: Shannon P. Cox

CALL TO ORDER:

The Chairman called the regular meeting to order. Mr. Nicely gave the invocation and the audience remained standing for the Pledge of Allegiance.

Mr. Bennett stated that a Resolution of Respect for Ms. Peggy Redmon is being added to the beginning of New Business.

MINUTES:

Hearing no corrections or deletions, the Chairman declared the following minutes approved as submitted: (1) a regular meeting held on June 4, 2019; and (2) an adjourned meeting held on June 11, 2019.

PUBLIC COMMENT (5 MINUTE TIME LIMIT):

Mr. John Moser, 706 Church Street, spoke regarding the following items: (1) the County should pro-rate taxes; (2) the Radar bus not being designed for regular people but for the handicapped; and (3) he would like Clifton Forge absorbed into the County (water/sewer costs, double services, etc.).

MS. SUSAN HAMMOND, VDOT RESIDENT ENGINEER - VIRGINIA DEPARTMENT OF TRANSPORTATION UPDATE:

Ms. Susan Hammond, VDOT Resident Engineer, gave an update on the following VDOT activities:

Maintenance

- Plant mix and slurry completed on Wesgate hill.
- First round of mowing is complete on primary and secondary routes. Interstate should be completed soon.
- Walls, medians, and curbing are being swept.
- Rt. 696 bridge approach near Selma Fire Department has been patched along with the box culvert near the entrance to the Extruder Plant.
- Patching underway on secondary routes.
- Rt. 220 north of Covington City Limits will be patched in the next two weeks.
- Sinkhole on Rt. 616 Rich Patch will be repaired this month.

Construction

- Rt. 638 bridge replacement construction officially accepted.

Mr. Garten commented regarding the issues on the highwall on Rt. 220 near Honda Nissan. He stated that on Rt. 220 North approximately a mile from the Falls it looks like the northbound lane is falling off. He asked if Smokey Bear Lane will be patched and if so to let him know so he can let the carriers know. Ms. Hammond replied that Smokey Bear Lane will be patched and then paved and she will let him know.

Mr. Bennett asked if the repair to the culvert on Rt. 616 would occur overnight and if so could Boiling Spring fire and rescue be notified. Ms. Hammond replied that information will be out at least a week in advance of the closure and she will let Mr. Muterspaugh know.

APPOINTMENT OF MR. STEVE BENNETT AND MR. CLETUS NICELY TO THE JOINT SERVICE NEGOTIATIONS COMMITTEE:

Mr. Bennett stated that two Board members need to be appointed to the Joint Service Negotiations Committee.

On motion of Mr. Shull, seconded by Mr. Griffith, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors appoint Mr. Steve Bennett and Mr. Cletus Nicely (Board Members) to serve on the Joint Service Negotiations Committee with two Covington City Council members, the County Administrator, the City Manager, and the Sheriff.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Absent
G. Matt Garten	Yes
James M. Griffith	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
Cletus W. Nicely	Yes
Stephen A. Bennett	Yes

APPROVE RESOLUTION OF RESPECT FOR MS. PEGGY REDMON:

Ms. Vannorsdall read the draft Resolution of Respect for Ms. Peggy Redmon.

On motion of Mr. Nicely, seconded by Mr. Garten, that the following resolution be adopted:

WHEREAS, Ms. Peggy G. Redmon, Jail Clerk at the Alleghany County Sheriff's Office, passed away on June 26, 2019; and

WHEREAS, Ms. Redmon gave unselfishly of her time to the County, setting an example of citizenship throughout her life; and

WHEREAS, Ms. Redmon previously worked in the County's Central Accounting Office from August 1, 1994 until she went to work in the Sheriff's Office on November 1, 2000; and

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors, in honor and respect, does hereby recognize the life of Ms. Peggy Redmon for her loyalty, dedication, and service to Alleghany County;

BE IT FURTHER RESOLVED that the Board extend its sincere condolences and sympathy to the family of Ms. Redmon.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Absent
G. Matt Garten	Yes
James M. Griffith	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
Cletus W. Nicely	Yes
Stephen A. Bennett	Yes

APPROVE AMENDMENTS TO THE COUNTY CLASSIFICATION PAY PLAN:

Ms. Adcock commented that at the last Board meeting it was approved to adjust the starting salary to \$11.00/hr.; however, this was just intended for full-time employees. She commented that the changes in the agenda packet would move the part-time and temporary employees back to their previous starting salary ranges.

On motion of Mr. Garten, seconded by Mr. Nicely, that the revisions to the County Classification Pay Plan be adopted as follows to become effective July 1, 2019:

**COUNTY CLASSIFICATION PAY PLAN
TO BECOME EFFECTIVE JULY 1, 2019**

Pay Group A - Supervisory
Minimum Starting Salary \$13.00
Maximum Starting Salary \$21.50

Pay Group A - Supervisory		
1	Public Works Coordinator	Exempt
1	Recreation Supervisor	Exempt
Minimum Starting Salary \$13.25 Maximum Starting Salary \$22.25		
2	County Planner	Exempt
2	Special Projects Coordinator	Exempt
2	Transfer Station Superintendent	Exempt
2	Code Compliance Officer/Maintenance Coordinator	Exempt
Minimum Starting Salary \$14.50 Maximum Starting Salary \$23.50		
3	Director of Public Safety	Exempt
Minimum Starting Salary \$16.50 Maximum Starting Salary \$29.50		
4	County Engineer	Exempt
4	Director of Parks and Recreation	Exempt
4	Public Works Superintendent	Exempt
4	Accountant	Exempt
Minimum Starting Salary \$22.00 Maximum Starting Salary \$47.00		
5	Director of Finance	Exempt
5	Assistant County Administrator	Exempt
5	Director of Public Works	Exempt
Pay Group B - Administrative Clerical		
Minimum Starting Salary \$9.00 Maximum Starting Salary \$15.00		
0	PT Temporary Office Assistant	Non-Exempt
0	PT Grant Writer	Non-Exempt
Minimum Starting Salary \$11.00 Maximum Starting Salary \$12.50		
1	Assistant Registrar	Non-Exempt
Minimum Starting Salary \$11.00 Maximum Starting Salary \$12.80		
2	Office Assistant	Non-Exempt
Minimum Starting Salary \$11.00 Maximum Starting Salary \$15.00		
3	Human Resources Technician	Non-Exempt
3	Secretary II	Non-Exempt
3	Purchasing Clerk	Non-Exempt
3	Accounts Payable Clerk	Non-Exempt
3	Utility Billing Clerk	Non-Exempt
3	Administrative Secretary	Non-Exempt
Minimum Starting Salary \$11.00 Maximum Starting Salary \$15.20		
4	Recreation Assistant Supervisor	Non-Exempt
4	Administrative Assistant/Deputy Clerk to the Board	Non-Exempt

Pay Group C - Maintenance/Technical		
Minimum Starting Salary \$8.00 Maximum Starting Salary \$15.20		
1	PT Maintenance Custodian	Non-Exempt
1	PT Maintenance Assistant	Non-Exempt
1	PT Transfer Station Laborer	Non-Exempt
1	PT or Temporary Laborer	Non-Exempt
1	PT Sanitation Worker I	Non-Exempt
1	PT Van Driver	Non-Exempt
1	PT Code Compliance Officer	Non-Exempt
Minimum Starting Salary \$11.00 Maximum Starting Salary \$13.50		
2	Sanitation Worker I	Non-Exempt
2	Laborer	Non-Exempt
2	Maintenance Assistant	Non-Exempt
2	Sanitation Worker II	Non-Exempt
2	Maintenance Custodian	Non-Exempt

Pay Group C - Maintenance/Technical		
2	Parks and Recreation Maintenance Technician	Non-Exempt
Minimum Starting Salary \$11.00 Maximum Starting Salary \$13.75		
3	Transfer Station Operator I	Non-Exempt
3	Wastewater Treatment Plant Operator I	Non-Exempt
3	Maintenance Technician I	Non-Exempt
3	Equipment Operator I	Non-Exempt
3	Utility Maintenance Technician I	Non-Exempt
Minimum Starting Salary \$11.00 Maximum Starting Salary \$14.00		
4	Sanitation Truck Driver	Non-Exempt
4	Transfer Station Operator II	Non-Exempt
4	Wastewater Treatment Plant Operator II	Non-Exempt
4	Maintenance Technician II	Non-Exempt
4	Equipment Operator II	Non-Exempt
4	Utility Maintenance Technician II	Non-Exempt
Minimum Starting Salary \$11.00 Maximum Starting Salary \$15.20		
5	Animal Warden	Non-Exempt
5	Mechanic I	Non-Exempt
5	Building Inspector/Maintenance Worker	Non-Exempt
5	Utilities Construction Supervisor	Non-Exempt
5	Utility Maintenance Technician III	Non-Exempt
5	Meter Reader/Maintenance Technician	Non-Exempt
5	Mechanic II	Non-Exempt
5	Temporary Project Inspector	Non-Exempt
5	Facility Maintenance Supervisor	Non-Exempt
5	Parks and Maintenance Supervisor	Non-Exempt
Minimum Starting Salary \$17.50 Maximum Starting Salary \$21.50		
6	Chief Operator (Wastewater Treatment Plant)	Non-Exempt

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Absent
G. Matt Garten	Yes
James M. Griffith	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
Cletus W. Nicely	Yes
Stephen A. Bennett	Yes

APPROVE RESOLUTION OF SUPPORT FOR INCREASED FUNDING FOR THE NATIONAL PARK SYSTEM:

Mr. Lanford stated that there is information from the Roanoke Valley-Alleghany Regional Commission in the agenda packet with a resolution of support for increased funding for the National Park system. He commented that there is not a national park in the Alleghany Highlands; however, there are two (Blue Ridge Parkway and Booker T. Washington National Monument) in the RV-ARC region. He mentioned that it would benefit our area to show support as there are initiatives in our area (i.e. Longdale Recreation area, Gathright, etc.) that a dialogue will be started on and we will ask for support from the region.

On motion of Ms. Vannorsdall, seconded by Mr. Shull, that the following resolution be adopted:

**RESOLUTION OF SUPPORT
FOR INCREASED FUNDING FOR THE NATIONAL PARK SYSTEM**

WHEREAS, America's National Park System is a living testament to our citizens' valor, our nation's hardships, our victories, and our traditions as Americans, and has been called "America's Best Idea"; and

WHEREAS, the National Park System preserves the diversity, culture, and heritage of all Americans, and serves as

a living classroom for future generations; and

WHEREAS, the National Park Service currently manages more than 400 nationally significant sites and an invaluable collection of more than 75,000 natural and cultural assets that span 84 million acres across all 50 states, the District of Columbia, and several U.S. territories and insular areas, including 22 park units in the Commonwealth of Virginia which contribute an estimated \$1.4 billion and over 15,000 jobs to the Commonwealth's economy; and

WHEREAS, the National Park Service's mission is to "to conserve the scenery, the natural and historic assets, and the wildlife therein, and to provide for the enjoyment of the same in such manner and by such means as will leave them unimpaired for the enjoyment of future generations"; and

WHEREAS, the National Park Service has the obligation to preserve our nation's history; promote access to national parks for all citizens; stimulate revenue to sustain itself and nearby communities; educate the public about America's natural, cultural and historical resources; and provide safe facilities and environments to enjoy these resources; and

WHEREAS, the National Park Service estimates a deferred maintenance backlog of \$11.9 billion, including over \$1 billion in Virginia alone, and includes repairs to aging historical structures, trails, sewers, drainage, thousands of miles of roads, bridges, tunnels, and other vital infrastructure; and

WHEREAS, the Blue Ridge Parkway and Booker T. Washington National Monument are both located within the Roanoke Valley–Alleghany region and face maintenance needs related to roads, stream erosion, trail maintenance, structural repairs to buildings and countless other needs related to preventative maintenance to ensure that visitors will continue to come to these important National Parks; and

WHEREAS, in 2018, 22.7 thousand park visitors spent an estimated \$1.3 million in the region while visiting Booker T Washington National Monument. These expenditures supported a total of 19 jobs, \$567 thousand in labor income, \$969 thousand in value added, and \$1.7 million in economic output in communities around Booker T Washington National Monument; and

WHEREAS, in 2018, 14.7 million park visitors spent an estimated \$1.1 billion in communities while visiting Blue Ridge Parkway. These expenditures supported a total of 15.9 thousand jobs, \$430 million in labor income, \$734 million in value added, and \$1.3 billion in economic output in communities surrounding Blue Ridge Parkway; and

WHEREAS, it is the responsibility of Congress to maintain America's national parks to ensure our natural places and our history are preserved and documented for future generations, and for the adjacent communities that rely on the direct and indirect economic benefits generated by visits to national park sites; and

WHEREAS, the U.S. Senate and House of Representatives has legislation under consideration (S. 500 and H.R. 1225 – known as the *Restore our Parks and Public Lands Act*), which will establish, fund, and provide for the use of amounts in a National Park Service and Public Lands Legacy Restoration Fund to address the maintenance backlog of the National Park Service, and for other purposes;

NOW, THEREFORE BE IT RESOLVED that the Alleghany County Board of Supervisors strongly encourages members of the Senate and the House of Representatives to support S. 500 and H.R. 1225, which will help to create a reliable, predictable stream of resources to address deferred maintenance needs in America's National Park System.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Absent
G. Matt Garten	Yes
James M. Griffith	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
Cletus W. Nicely	Yes
Stephen A. Bennett	Yes

APPROVE SUBMITTAL OF A GRANT APPLICATION FOR PHASE 5 OF THE JACKSON RIVER SCENIC TRAIL TO THE DEPARTMENT OF CONSERVATION AND RECREATION:

Mr. Williams stated that the Board passed a resolution last year for funding, but it was not funded and he would like to apply again this year. He reviewed a memo from him to the Board which is included in the agenda packet. The memo is as follows:

I am requesting the Board of Supervisors adopt a resolution of support for the submittal of a grant application to the Virginia Department of Conservation and Recreation's Recreation Trails Program in an amount up to \$400,000 for phase 5 of the Jackson River Scenic Trail project. The VDOT revenue sharing grant the County was previously awarded will be used as the match. Phase 5 is the final phase of the Jackson River Scenic Trail project. It consists of an additional 1.6 miles as well as a 1.33 acre trailhead along Cole's Mountain Road with associated amenities.

Ms. Vannorsdall asked if there was any feedback from DCR as to why the project was not funded last year. Mr. Williams replied that DCR has limited funds available and are very competitive. He commented that they made minor suggestions for the application that are being incorporated into this one.

Mr. Nicely asked about the matching funds. Mr. Williams replied that the VDOT revenue sharing grant that has been awarded will be the match.

On motion of Ms. Vannorsdall, seconded by Mr. Shull, that the following resolution be adopted:

WHEREAS, in accordance with Department of Conservation and Recreation's Virginia Recreational Trails Program procedures, it is necessary that a formal resolution from the governing body be received authorizing the submittal of an application for funding;

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors authorizes the submittal of a grant application to the Department of Conservation and Recreation for Virginia Recreational Trails Program funding in an amount up to \$400,000 for Phase 5 of the Jackson River Scenic Trail project.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Absent
G. Matt Garten	Yes
James M. Griffith	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
Cletus W. Nicely	Yes
Stephen A. Bennett	Yes

COUNTY ADMINISTRATOR'S REPORT:

Mr. Lanford gave an update on the following item:

Budget Update

The budget for FY20 has been wrapped up, but it will not be long before the process will start again for the next fiscal year. The Board will need to make decisions on investments, a tax increase, or elimination of services.

BOARD MEMBER COMMENTS (INQUIRIES/REPORTS):

Miscellaneous

The Board thanked everyone for coming to the meeting and wished them a happy 4th of July.

Ms. Vannorsdall thanked Mr. Williams for his work on the trail.

Mr. Bennett commented that he spoke to two people that used the trail for the first time and they said it was really something and now are walking the trail using different access points.

CLOSED MEETING:

On motion of Mr. Nicely, seconded by Mr. Garten, that the Board go into a Closed Meeting under Code of Virginia Section 2.2-3711(A)(5) for the purpose of: (1) discussion on prospective business or industry. Unanimously adopted.

On motion of Mr. Nicely, seconded by Mr. Garten, that the Board come out of the Closed Meeting with the following certification:

CERTIFICATION
SECTION 2.2-3712

To the best of our knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter, and (ii) only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the session.

/s/James M. Griffith	Yes
/s/Richard L. Shull	Yes
/s/Cletus W. Nicely	Yes
/s/M. Joan Vannorsdall	Yes
/s/Stephen A. Bennett	Yes
/s/G. Matt Garten	Yes
Shannon P. Cox	Absent

ADJOURNMENT:

On motion of Mr. Nicely, seconded by Mr. Garten, that the meeting be adjourned at 8:28 p.m. Motion carried.

Stephen A. Bennett
Chairman