

At a regular meeting of the Board of Supervisors, Alleghany County, Virginia held on Tuesday, September 6, 2016 at 7:00 p.m. in the Alleghany County Governmental Complex, Covington, Virginia, thereof:

PRESENT: Stephen A. Bennett, Chairman
G. Matt Garten, Vice-Chairman
Suzanne T. Adcock
Shannon P. Cox
James M. Griffith
Cletus W. Nicely
Richard Lee Shull

and Jonathan A. Lanford, County Administrator
Ryan Muterspaugh, Director of Public Safety
Chad Williams, Director of Parks and Recreation
Jim Guynn, County Attorney
Melissa A. Munsey, Deputy Clerk to the Board

CALL TO ORDER:

The Chairman called the regular meeting to order. Rev. Lee Dotson gave the invocation and the audience remained standing for the Pledge of Allegiance.

Mr. Bennett stated that item 9G under New Business regarding a Memorandum of Understanding regarding radio communications with the City of Covington is being removed from the agenda at this time.

MINUTES:

Hearing no corrections or deletions, the Chairman declared the following minutes approved as submitted: (1) a regular meeting held on August 2, 2016.

PUBLIC COMMENT (5 MINUTE TIME LIMIT):

No one spoke at this time.

MS. SUSAN HAMMOND, VDOT RESIDENT ENGINEER - VIRGINIA DEPARTMENT OF TRANSPORTATION UPDATE:

Ms. Susan Hammond, VDOT Resident Engineer, gave a report on the following VDOT activities:

Maintenance

- *Completing flood repairs.*
- *Surfacing of the approaches to Humpback Bridge nearly complete.*
- *Trimming low hanging branches for school bus routes.*
- *Removing hazardous trees County-wide.*
- *Skin patches County-wide.*
- *Started full mowing of primary routes and some in the Low Moor area.*
- *Responded to customer complaints.*
- *Surface treatment schedule has started.*
- *Bids received on I-64 channel repair. Expect award soon with completion of work in June 2017.*
- *Remaining box culverts should be cleared next week.*

Construction

- *Route 159 should be open to both lanes of traffic by September 16.*
- *Route 696 Revenue Sharing project still on schedule for fall advertisement. Expect traffic delays. Mr. Lanford and Ms. Hammond will be meeting with significantly impacted parties over the fall.*

Mr. Shull asked what Ms. Hammond found out about the mowing at the two church signs in Selma that he mentioned at the last meeting. Ms. Hammond replied that she did look at this and the signs are far enough back that the mowers can not reach them.

Mr. Garten commented regarding rocks and hanging trees on Rt. 220 near Honda Nissan potentially falling due to the weather. He asked why there are "do not follow" signs on dump trucks. Ms. Hammond replied that this is standard wording as there were issues with vehicles following trucks into work zones.

Mr. Bennett stated that there is a 60" pipe on the Hayes Gap side of Bailey's Road that is stopped up. He mentioned that recently an ash tree came down on Valley Ridge Road and suggested that VDOT be proactive and have contractor's take down the trees along roads due to the fact that you can not tell that they are dead or dying like other trees.

UPDATE ON THE RADAR BUS SERVICE FUNDING AND SERVICE OPTIONS:

Mr. Lanford stated that there is a public notice regarding termination of service by RADAR at each seat that he sent the Board an email about earlier. The handout is a part of the records of this meeting. He commented that at the last committee meeting held on August 1st it was decided and all agreed that RADAR would advertise a public hearing to increase the fare from \$0.50 to \$1.00 and reduce the hours of service (end at 3:30 p.m. versus 5:00 p.m.), but now they are advertising to terminate the service effective September 30th. He stated that he is surprised to see this. He mentioned that he is not sure where we go from here, but thinks we need to look at alternatives for public transit in our area. He commented that he believes RADAR made this decision as they do not want to be in business in the Allegheny Highlands any more. He mentioned that RADAR lost \$16,000 in federal funding and wanted the County and Covington to pick up this difference. The County level funded the system and the dollar for dollar match is still being pushed, but RADAR does not seem receptive.

Mr. Griffith stated that representatives from RADAR's main office did not want to take the offer made to them and want to do nothing to seek funds. He commented that there was also supposed to be a third committee meeting, but we have heard nothing from them. He stated that termination of the bus service is their choice.

Mr. Garten asked if their vans were funded by the Allegheny Foundation. Mr. Lanford replied that the original vans were funded by the Allegheny Foundation, but he does not believe the current vans were.

MS. ELIZABETH MCNICHOLS, DISTRICT RANGER - FOREST SERVICE UPDATE:

Ms. Elizabeth McNichols, District Ranger, stated that the Board has in its agenda packet the closure order effective September 1st for various roads (Jerry's Run, Big Run, So Big, Crows Run, and Crows Run Spur) due to significant damage from the June 23rd flooding which have made the roads impassable. She commented that the road will not reopen until repairs are done. She mentioned that Federal Highway representatives viewed the roads last week and she hopes to obtain some funding. She commented that they only fund Level 3 roads which can get cars on them. She stated that the Forest Service is also doing work on Sweet Road and patching roads in Children's Forest.

Mr. Nicely commented that he previously questioned repair work on roads in the County and was told that funds were limited; however, there seems to be a lot of work in Bath County. He mentioned that a lot of money is made from hunting/fishing licenses that could be used.

Ms. McNichols stated that the focus is on roads that are heavily used for recreation. She mentioned that stamp money goes to wildlife habitats.

Mr. Nicely asked if there are plans to close any other roads. Ms. McNichols replied that a scoping is being done on Big Run for a permanent closure.

Mr. Nicely asked if individuals or groups did brush cutting, etc. on Forest Service roads would they be in violation of anything. Ms. McNichols replied that volunteers are used, but any work needs to be up to engineering standards.

APPROVE CHANGE ORDER AND BUDGET TRANSFER FOR HAMMOND-MITCHELL, INC. FOR ADDITIONAL WORK FOR THE CHEROKEE BOOSTER PUMP STATION AND PRV VAULTS:

Mr. Lanford stated that Hammond-Mitchell is currently under contract for construction of the Mallow and Cherokee pump stations. He commented that Covington completed work on their water system and water pressure dropped drastically. He mentioned that this change order would install pumps to increase pressure to Cherokee and install pressure reducing valves (PRV) to those on the lower part that would have too much pressure. He stated that they have modeled the system to see which households will need the PRV. He commented that the change order is for \$150,120 and funds are currently in the water/sewer contingency budget.

On motion of Mr. Garten, seconded by Ms. Adcock, that the following resolution be adopted:

BE IT RESOLVED that the Allegheny County Board of Supervisors authorize Mr. Jonathan A. Lanford, County

Administrator, to sign a change order/contract amendment with Hammond-Mitchell, Inc. in the amount of \$150,120 for additional work for the Cherokee booster pump station and pressure reducing vaults, along with a contract extension of 30 days.

BE IT FURTHER RESOLVED that the Board approve a budget transfer for the abovementioned work from the Water/Sewer Fund Reserve for Capital account (530-9105-54009) to Indian Valley/Cherokee Sewer Replacement - Upgrade Collection System (7820-57255).

Unanimously adopted by the following roll call vote:

Suzanne T. Adcock	Yes
Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

APPROVE AMENDMENTS TO THE COUNTY CLASSIFICATION PAY PLAN:

Mr. Lanford stated that changes to the Classification Pay Plan are highlighted in the agenda packet that are needed due to restructuring in the Public Works Department. He commented that a Public Works Coordinator position is being added and the Deputy Director of Public Works title is being changed to Public Works Superintendent.

On motion of Mrs. Cox, seconded by Mr. Griffith, that the revisions to the County Classification Pay Plan be adopted as follows to become effective immediately upon adoption:

**COUNTY CLASSIFICATION PAY PLAN
TO BECOME EFFECTIVE SEPTEMBER 1, 2016**

Pay Group A - Supervisory		
Minimum Starting Salary \$13.00		
Maximum Starting Salary \$21.50		
1	Public Works Coordinator	Exempt
1	Recreation Supervisor	Exempt
Minimum Starting Salary \$13.25		
Maximum Starting Salary \$22.25		
2	County Planner	Exempt
2	Special Projects Coordinator	Exempt
2	Transfer Station Superintendent	Exempt
2	Code Compliance Officer/Maintenance Coordinator	Exempt
Minimum Starting Salary \$14.50		
Maximum Starting Salary \$23.50		
3	Director of Public Safety	Exempt
Minimum Starting Salary \$16.50		
Maximum Starting Salary \$29.50		
4	County Engineer	Exempt
4	Director of Parks and Recreation	Exempt
4	Public Works Superintendent	Exempt
4	Accountant	Exempt
Minimum Starting Salary \$22.00		
Maximum Starting Salary \$47.00		
5	Director of Finance	Exempt
5	Assistant County Administrator	Exempt
5	Director of Public Works	Exempt

Pay Group B - Administrative Clerical		
Minimum Starting Salary \$7.50		
Maximum Starting Salary \$9.00		
1	PT Temporary Office Assistant	Non-Exempt
1	Assistant Registrar	Non-Exempt
Minimum Starting Salary \$7.50		
Maximum Starting Salary \$9.30		
2	Office Assistant	Non-Exempt

Pay Group B - Administrative Clerical

Minimum Starting Salary \$8.50
Maximum Starting Salary \$15.00

3	PT Grant Writer	Non-Exempt
3	Human Resources Technician	Non-Exempt
3	Secretary II	Non-Exempt
3	Purchasing Clerk	Non-Exempt
3	Accounts Payable Clerk	Non-Exempt
3	Utility Billing Clerk	Non-Exempt
3	Administrative Secretary	Non-Exempt

Minimum Starting Salary \$9.00
Maximum Starting Salary \$15.20

4	Recreation Assistant Supervisor	Non-Exempt
4	Administrative Assistant/Deputy Clerk to the Board	Non-Exempt

Pay Group C - Maintenance/Technical

Minimum Starting Salary \$7.50
Maximum Starting Salary \$8.50

1	PT Maintenance Custodian	Non-Exempt
1	PT Maintenance Assistant	Non-Exempt
1	PT Transfer Station Laborer	Non-Exempt
1	PT or Temporary Laborer	Non-Exempt
1	PT Sanitation Worker I	Non-Exempt
1	PT Van Driver	Non-Exempt

Minimum Starting Salary \$7.50
Maximum Starting Salary \$10.00

2	Sanitation Worker I	Non-Exempt
2	Laborer	Non-Exempt
2	Maintenance Assistant	Non-Exempt
2	Sanitation Worker II	Non-Exempt
2	Maintenance Custodian	Non-Exempt
2	Parks and Maintenance Assistant	Non-Exempt

Minimum Starting Salary \$7.50
Maximum Starting Salary \$11.50

3	Transfer Station Operator I	Non-Exempt
3	Wastewater Treatment Plant Operator I	Non-Exempt
3	Maintenance Technician I	Non-Exempt
3	Equipment Operator I	Non-Exempt
3	Utility Maintenance Technician I	Non-Exempt

Minimum Starting Salary \$10.00
Maximum Starting Salary \$14.00

4	Sanitation Truck Driver	Non-Exempt
4	Transfer Station Operator II	Non-Exempt
4	Wastewater Treatment Plant Operator II	Non-Exempt
4	Maintenance Technician II	Non-Exempt
4	Equipment Operator II	Non-Exempt
4	Utility Maintenance Technician II	Non-Exempt

Minimum Starting Salary \$9.00
Maximum Starting Salary \$15.20

5	Animal Warden	Non-Exempt
5	Mechanic I	Non-Exempt
5	Building Inspector/Maintenance Worker	Non-Exempt
5	Utilities Construction Supervisor	Non-Exempt
5	Utility Maintenance Technician III	Non-Exempt
5	Meter Reader/Maintenance Technician	Non-Exempt
5	Mechanic II	Non-Exempt
5	PT Code Compliance Officer	Non-Exempt
5	Temporary Project Inspector	Non-Exempt
5	Facility Maintenance Supervisor	Non-Exempt
5	Parks and Maintenance Supervisor	Non-Exempt

Minimum Starting Salary \$17.50
Maximum Starting Salary \$21.50

Pay Group C - Maintenance/Technical		
6	Chief Operator (Wastewater Treatment Plant)	Non-Exempt

Unanimously adopted by the following roll call vote:

Suzanne T. Adcock	Yes
Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

APPROVE SUPPLEMENTAL APPROPRIATION FOR THE ASSET FORFEITURE ACCOUNT IN FY16:

Mr. Lanford stated that a supplemental appropriation is needed for the asset forfeiture account for FY 16 in the amount of \$693.64. He commented that this is just a housekeeping item.

On motion of Mr. Garten, seconded by Mr. Nicely, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors budget and approve the following supplemental appropriation for the Asset Forfeiture - Commonwealth Attorney fund in FY 16:

<u>Revenue Account</u>	
Fund 249 - Drug Asset Forfeits (249-4189919)	\$693.64
<u>Expenditure Account</u>	
Fund 249 - Contributions (3119-55604)	\$693.64

Unanimously adopted by the following roll call vote:

Suzanne T. Adcock	Yes
Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

APPROVE SUPPLEMENTAL APPROPRIATION DUE TO THE AWARD OF A RESCUE SQUAD ASSISTANCE FUND GRANT FOR THREE PHILIPS HEART MONITORS IN FY17:

Mr. Muterspaugh reviewed a memo from him to the Board which is included in the agenda packet. The memo is as follows:

In March of 2016, Alleghany County submitted a Rescue Squad Assistance Fund (RSAF) Grant application to the Virginia Office of Emergency Medical Services requesting funding for three Philips Heart Monitors. These monitors will be utilized by local EMS agencies. We were successful in obtaining 50/50 grant funding for the three units. This is the third successful RSAF application made requesting the heart monitors for the local EMS agencies. Including this grant, we have received 15 heart monitors totaling \$272,135.00 in RSAF grant funding. In 2013, a successful grant application was made to The Alleghany Foundation to cover the required RSAF grant match. The Foundation awarded the County \$133,626.00. All of these units have been obtained without any money out-of-pocket for the County or the EMS agencies. The award of this RSAF grant marks the end of this almost three year long project.

In order to proceed with the current RSAF grant, a supplemental appropriation needs to be made by the Board in the amount of \$76,557.75 to account number 3204.5700892. These funds will be reimbursed to the County by the State and The Alleghany Foundation once final invoices are paid and submitted to them. I respectfully request that the Board take action on this item at the September 6, 2016 meeting so that we can move forward and order the heart monitors. Please let me know if you have any questions. Thank you.

On motion of Ms. Adcock, seconded by Mr. Shull, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors budget and approve the following supplemental appropriation due to the award of funds from the Virginia Office of Emergency Medical Services - Rescue Squad Assistance Fund Grant for three Philips Heart Monitors in FY 17:

<u>Revenue Accounts</u>	
Emergency Medical Service (110-4240416)	\$38,278.86

Contribution - Alleghany Foundation (110-4189918) \$38,278.89

Expenditure Account

United Fire & Rescue Assn. - EMS State Grant
(3204-5700892) \$76,557.75

Unanimously adopted by the following roll call vote:

Suzanne T. Adcock	Yes
Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

APPROVE REQUEST FOR PROPERTY OWNER RIGHTS ALONG THE JACKSON RIVER SCENIC TRAIL FROM SUSAN BURR-PETERS AND E. JAMES BURR:

Mr. Williams stated that the Board has a copy of the application from Mr. Susan Burr-Peters and Mr. E. James Burr, the marked crossing for request #1 and the route of request #2, and the Parks and Recreation Advisory Board recommendation for the request. He reviewed the recommendation which is as follows:

The following property owner submitted an application for rights in regard to the Jackson River Scenic Trail as allowed by Chapter 48, Article II, Section 48-35 of the Code of the County of Alleghany.

The Parks and Recreation Advisory Board recommend the following for the current application received and reviewed on site visits and at their meeting held on August 18, 2016:

Susan Burr-Peters/E. James Burr - Property Tax Map #6-01 off Sycamore Bend Lane

Request #1

Mrs. Burr-Peters requests the right to cross the Jackson River Scenic Trail to access their family's property on the other side. She requests the right to use motorized vehicles and to use the existing access that she states is the old stagecoach crossing. She also points out they have an electric wire running under the old railroad corridor that provides lighting along their river property. The crossing is currently in use.

The Parks and Recreation Advisory Board recommend the application be granted with the following stipulations:

The crossing shall be perpendicular to the trail right-of-way and utilized at a frequency so as not to materially interfere with the public's use of the trail. The crossing must follow the historic crossing. Due to the openness of the trail in this area it is not required to secure the crossing. It is further the property owner's responsibility to repair any damage to the trail in its current or future condition caused by this crossing. If the electric wire is to remain, the property owner must have it placed in conduit and installed to current code 30 days from the date of the resolution.

Request #2

Mrs. Burr-Peters requests the right to use the trail corridor to access their family's southernmost property across from the old railroad mile marker #14 approximately 2,700 feet down the trail with motorized vehicles. She states the access is needed for cleanup and maintenance.

*The Parks and Recreation Advisory Board recommend the application **be denied** based on the County Code not allowing private vehicles on the Jackson River Scenic Trail.*

Mr. Peters called a few days after the Parks & Recreation Advisory Board meeting and asked if a topic that was briefly mentioned in that meeting could still be considered. That topic was that if they wanted to inspect their property could they notify County staff and staff would accompany them down the trail corridor.

From a staff prospective, if the Board of Supervisors so choose, this would be acceptable if several days notice were given and if this only took place a few times a year.

There was some discussion regarding the electric wire being previously damaged by the contractor who placed it in conduit deeper under the trail and that the building official would need to look at connections to make sure everything is up to code; if they own the property on both sides of the river (own both sides at the crossing in request #1, but the property in request #2 stretches down between the trail and river and can not be used as access due to the way the river flows); for Ms. Burr-Peters to work with staff on accompanying them to the property in request #2 and if that does not work to come back to the Board; etc.

Ms. Susan Burr-Peters stated that the property in request #2 is landlocked and the only way to access the property is via the trail or river. She commented that they are concerned that if a tree falls onto the trail or tears down a fence how they could get to the property to make repairs. She mentioned that they are absentee owners and currently walk to the property to see if there are any problems, but would not be able to transport equipment. She stated as far as the electric

wire that it has been there for decades and was in conduit. She commented that she noticed when they got into town this evening that it has been ripped out of the ground again. She mentioned that this line is on a separate circuit breaker that has to be cut on when in use.

Mr. Williams stated that he will visit the property tomorrow and speak with the contractor about repairing the electric wire.

On motion of Mr. Nicely, seconded by Mr. Shull, that the following resolution be adopted:

WHEREAS, an application was received from Susan Burr Peters/E. James Burr for rights in regards to the Jackson River Scenic Trail as allowed by Chapter 48, Article II, Section 48-35 of the Code of the County of Allegheny; and

WHEREAS, the Parks and Recreation Advisory Board recommend the following to the Board regarding Mrs. Burr-Peters' application after reviewed at site visits and at their meeting held on August 18, 2016:

Susan Burr-Peters/E. James Burr - Property Tax Map #6-01 off Sycamore Bend Lane

Request #1

Mrs. Burr-Peters requests the right to cross the Jackson River Scenic Trail to access their family's property on the other side. She requests the right to use motorized vehicles and to use the existing access that she states is the old stagecoach crossing. She also points out they have an electric wire running under the old railroad corridor that provides lighting along their river property. The crossing is currently in use.

The Parks and Recreation Advisory Board recommend the application be granted with the following stipulations:

The crossing shall be perpendicular to the trail right-of-way and utilized at a frequency so as not to materially interfere with the public's use of the trail. The crossing must follow the historic crossing. Due to the openness of the trail in this area it is not required to secure the crossing. It is further the property owner's responsibility to repair any damage to the trail in its current or future condition caused by this crossing. If the electric wire is to remain, the property owner must have it placed in conduit and installed to current code 30 days from the date of the resolution.

Request #2

Mrs. Burr-Peters requests the right to use the trail corridor to access their family's southernmost property across from the old railroad mile marker #14 approximately 2,700 feet down the trail with motorized vehicles. She states the access is needed for cleanup and maintenance.

The Parks and Recreation Advisory Board recommend the application **be denied** based on the County Code not allowing private vehicles on the Jackson River Scenic Trail.

WHEREAS, Mr. Peters called a few days after the Parks & Recreation Advisory Board meeting and asked if a topic that was briefly mentioned in that meeting could still be considered. That topic was that if they wanted to inspect their property could they notify County staff and staff would accompany them down the trail corridor. From a staff prospective, if the Board of Supervisors so choose, this would be acceptable if several days notice were given and if this only took place a few times a year.

NOW, THEREFORE, BE IT RESOLVED, that the Allegheny County Board of Supervisors approve the recommendation made by the Parks and Recreation Advisory Board in relation to the application submitted by Susan Burr-Peters/E. James Burr regarding Request #1 and Request #2.

BE IT FURTHER RESOLVED that the Board agrees to allow the property owners to inspect their property in relation to Request #2 as long as they notify County staff several days in advance so that staff can accompany them down the trail corridor to that property and as long as this only takes place a few times a year.

Unanimously adopted by the following roll call vote:

Suzanne T. Adcock	Yes
Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

DISCUSS AND APPROVE HOLDING A COMMUNITY PLANNING ACADEMY:

Mr. Lanford stated that there is an email from Dr. Mike Chandler in the agenda packet regarding potentially holding a Community Planning Academy in Alleghany County. He commented that Mr. Griffith spearheaded the effort of holding an academy based on his experience with the County Supervisor’s Certification course. He mentioned that some areas that get high growth have been more reactive versus proactive. He stated that if the Board wants to proceed with holding the academy then the Board, Planning Commission, Board of Zoning Appeals, staff, other agencies (i.e., AHEDC, Chamber, Alleghany Foundation, etc.), and localities would be invited. He commented that the County has critical projects and issues and some plans are done and then put on a shelf. He stated that the anticipated outcome would be that the County’s Comprehensive Plan would then give deliverables and objectives and having this academy would be good timing for the County as the update to the Plan will begin in Fall of 2017. Also, it is a change to get everybody engaged in how we want to build the community. He suggested holding the academy in the winter months and wrap up the five sessions prior to beginning the budget.

Mr. Griffith stated that the academy would be a good process to build the Comprehensive Plan and gives staff more support for decisions, as well as involving the community/organizations in activities. He mentioned that Bedford is going to do the academy and Roanoke recently had one. He commented that there is also a document in the agenda packet from Fluvanna County showing their implementation goals and strategies (strategy, timeline, and who the responsibility is tasked to) that is a good tool.

Mr. Bennett stated that this would help in making decisions at budget time.

Ms. Adcock commented that this planning process would help the County to see where we want the community to go and how to get there. She mentioned that it would be a building block in the process.

On motion of Mr. Griffith, seconded by Ms. Adcock, that the Board authorize staff to schedule a Community Planning Academy with Dr. Mike Chandler.

Unanimously adopted by the following roll call vote:

Suzanne T. Adcock	Yes
Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

DISCUSS DRAFT MEMORANDUM OF UNDERSTANDING FOR JOINT ECONOMIC DEVELOPMENT AND GROWTH-SHARING WITH THE CITY OF COVINGTON:

Mr. Lanford stated that there is a draft Memorandum of Understanding (MOU) for Joint Economic and Growth-Sharing with the City of Covington in the agenda packet. He commented that no action is needed tonight as the draft will also be shared with the AHEDC Board tomorrow and then taken to the Industrial Development Authority as both are involved. The MOU will be brought back to the Board in October for action. He stated that the MOU is a way to work together on a regional basis to access funds (i.e. DHCD, Go Virginia, etc.) needed based upon needs (i.e., pad ready sites, etc.) that the AHEDC is seeing that we can not meet with leads. He commented that funds can be obtained to have an engineering firm come in to evaluate public and private sites. This also gives an opportunity to utilize the Roanoke Regional Partnership to help with a DHCD grant. He mentioned that the MOU indicates a 50/50 joint investment and receipt of revenues would be based upon the investment percentage.

COUNTY ADMINISTRATOR’S REPORT:

Mr. Lanford gave a report on the following items:

Low Moor Interchange/Exit 21 Improvements

Mr. Lanford stated that traffic will be a burden during peak construction on the Exit 21 improvements and people need to be aware of this. He commented that the revenue sharing portion which has been paid to VDOT was \$1.7 million with Love's paying \$1.4 million and the County \$300,000.

Broadband Update

Mr. Lanford commented that he met with the engineering service manager of Frontier in early August. Frontier is putting in five drops and 80% of customers should have fiber by December 31st. He stated that some small pockets will not be served originally as by Federal regulations they need to sell within a certain area before they can go out further. He mentioned that a study was done in relation to a Broadband Study through DHCD and recommendations will be presented such as a Regional Broadband Authority to access money for companies to work on under-served areas.

VACo Annual Meeting

Mr. Lanford stated that the Board was sent a memo from Mrs. Munsey regarding the VACo Annual Meeting which is to be held November 13-15 at the Homestead. He commented that she needs to know who will be attending no later than October 12th.

County Website

Mr. Lanford mentioned that the County's new redesigned website is up. He stated that it is still a work in progress, but is more user friendly.

VDEM After Action Review

Mr. Lanford stated that a final after action review from the June 23rd flooding was held with Virginia Department of Emergency Management representatives. He commented that they identified things to change and implement in the future.

Meals Tax

Mr. Lanford handed out a letter from York County regarding participation in a meals tax initiative. The letter is a part of the records of this meeting. He stated that York County would like counties to be able to implement a meals tax up to 8% without having to hold a referendum. He asked the Board for direction on whether it would like to partner with them and others as a legislative item for the 2017 General Assembly session. He commented that it would not hurt to be part of the initiative and it does not require the County to increase its meals tax. He mentioned that currently the County has a meals tax of 4% which is the current cap for counties with an anticipated revenue of \$377,000 in FY17.

The Board agreed by consensus to participate in the York County initiative.

BOARD MEMBER COMMENTS (INQUIRIES/REPORTS):

Miscellaneous

Mr. Griffith stated that over \$10,600 has been collected in the Alan Wright fund and a \$10,000 check will be given to his wife next week. He commented that the account will remain open and there will be another fund drive in the future. He mentioned that his condition is pretty much the same. He asked everyone to keep Mr. Wright in their prayers and asked Mr. Muterspaugh for an update.

Mr. Muterspaugh stated that Mr. Wright's wife said that he still is at a long-term care facility. He is doing physical therapy and rehabilitation, but it will be a long process.

Mr. Shull commented that he knows Mr. Lanford and Mr. Griffith tried to get RADAR to stay here. He stated that he has received a number of phone calls and that a lot of handicapped individuals use the service. He mentioned that he is not sure if RADAR realizes this. He commented that all localities should have to pay for the service. He stated that he hopes they come back with something favorable, but it sounds like they want to move on.

Mr. Nicely thanked Mr. Eugene Kotulka and Ms. Marla Akridge for coming to the meeting. He commented that with the upcoming road construction at the interchange parents need to utilize the bus service versus taking their kids to school.

Mrs. Cox stated that she will let Mr. Dave Price know about the Frontier development. She commented that it was good to see Pastor Dotson at the meeting tonight as he has retired and has health issues.

Ms. Adcock commented that she attended the VACo County Officials' Summit on August 18th and 19th. She stated that the Secretary of Health and Human Services and the Secretary of Homeland Security spoke. Presentations were held on Broadband, opiate epidemic, Chesapeake Bay update, community resiliency, Zyka risks, and cyber risks. She commented that she attended a reception for Mr. Jim Campbell, retired Executive Director of VACo, and the Health and Human Resources Steering Committee to begin work on legislative priorities for 2017.

Mr. Garten thanked Mr. Griffith and Mr. Lanford for checking on having a planning academy. He mentioned that he has been asked by residents in the Falling Spring and Callaghan areas regarding extending water and he will discuss this in the future.

CLOSED MEETING:

On motion of Mr. Nicely, seconded by Mr. Garten, that the Board go into a Closed Meeting under Code of Virginia Section 2.2-3711(A)(29) for the purpose of: (1) discussion of the award of a public contract involving the expenditure of public funds and discussion of the terms or scope of such contract where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, specifically relating to a contract for public utility services. Unanimously adopted.

On motion of Mr. Griffith, seconded by Mr. Nicely, that the Board come out of the Closed Meeting with the following certification:

CERTIFICATION
SECTION 2.2-3712

To the best of our knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter, and (ii) only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the session.

/s/James M. Griffith	Yes
/s/Richard L. Shull	Yes
/s/Cletus W. Nicely	Yes
/s/Suzanne T. Adcock	Yes
/s/Stephen A. Bennett	Yes
/s/Shannon P. Cox	Yes
/s/G. Matt Garten	Yes

ADJOURNMENT:

On motion of Ms. Adcock, seconded by Mr. Garten, that the meeting be adjourned at 9:15 p.m. Motion carried.

Stephen A. Bennett
Chairman