**Minutes:**

**Alleghany County Electoral Board**

**Thursday, February 1, 2018 at 4:30 pm**

**Those present Chairman Jack Cannon, Vice Chairman Anita Proffitt, Secretary Frank E. Persinger Sr., Alleghany County General Registrar Tiney Rose, and Assistant Registrar Mellisa Southern**

* **Print Elect Maintenance Agreement**
	+ **Gold Coverage was approved for two-year period. PrintElect will be contacted for multiple year discounts**
* **November Election Review**
	+ **Need more election officials**
		- **Potential election officials**
			* **Valerie Humphreys**
			* **Darlene Thomas**
			* **Donna Carey**
			* **Pam Hirt**
			* **Darrell Hicks**
	+ **Information Security**
		- **Develop security lines for voting scanners**
		- **Instruct voting officials not to put voter’s ballots in scanner or cross scanner security lines**
	+ **Back-up plan if poll access is not met**
		- **Jack to write up emergency procedure to vote**
* **Election Officers to be re-appointed**
	+ **The list of election officials was approved for appointment or re-appointment**
* **Re-Organize Electoral Board**
	+ **Frank Persinger was re-appointed to Electoral Board**
	+ **Board re-organized with Jack Cannon Chairman, Frank Persinger, Sr. Secretary and Anita Proffitt Vice Chairman**
* **Alpha Cards**
	+ **Alpha cards are actual cards the voter signed to be able to vote. The paper copies are to be scanned into electronic database**
	+ **The board approved that the scanned Alpha cards will be the official record for voter registration. Frank made motion and Anita seconded the motion to make the electronic copy the official copy. Motion was passed.**
* **Potential Primary June 2018**
	+ **Additional information to be provided by the end of February 2018**
* **General Registrar - Assistant**
	+ **Cost for full-time assistant versus cost of**

**part-time assistant**

* + **Hours part-time assistant works**
	+ **Jack and Tiney to develop a cost benefit for the county**

**by February 6,2018.**

* **Virginia Electoral Board Association Annual Meeting**

**March 2 – 4,2018 to be held at the Omni Homestead Resort**

* **Next meeting March 3, 2018 at the Omni Homestead Resort**

**The meeting was adjourned.**

**Respectively Submitted,**

**Frank E. Persinger, Sr.**

**Frank Persinger, Sr,**

**Alleghany County**

**Electoral Board Secretary**