

# Alleghany County, Virginia



## JOB DESCRIPTION

*To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.*

## PARKS MAINTENANCE TECHNICIAN

**Department:** Parks & Recreation

**FLSA Status:** Non-Exempt

### JOB SUMMARY

The Parks Maintenance Technician is responsible for performing maintenance tasks at parks, athletic fields, facilities and various recreation sites throughout the County.

### ESSENTIAL JOB FUNCTIONS

- Mowing, trimming, cutting brush & weeds
- Installing culverts & ditches and keeping them clear of debris
- Cleaning restrooms & picking up trash
- Raking, dragging, marking & painting athletic fields
- Installing fences
- Snow/ice removal
- Fertilizing & liming athletic fields
- Planting grass, trees, shrubs & other landscaping
- Pruning and tree & landscaping removal
- Pulling & backing trailers
- Basic plumbing, electrical & carpentry
- Painting
- Facility & equipment maintenance
- Prepare gymnasiums & fields for games
- Trail maintenance
- Assist at special events as assigned
- Performs other duties as assigned

### QUALIFICATIONS

#### **Education and Experience:**

High School Diploma or an acceptable equivalency diploma (GED); six (6) months of related work experience is required; or an equivalent combination of education and experience.

**Special Qualifications:**

Possession of valid Commonwealth of Virginia Driver's License, with a good driving record.

Certified Fertilizer Applicator (CFA) or must obtain on own time within six months after employment begins.

**Knowledge, Skills and Abilities:**

- Knowledge of carpentry, plumbing, roofing, electricity, etc.
- Skilled in park development, beautification and maintenance
- Knowledge of athletic field maintenance
- Commercial mowing and landscaping experience
- Ability to lay out and repair fencing (split rail, chain link, etc.)
- Ability to install drainage lines
- Ability to work independently and as a member of a team
- Ability to install and maintain playground equipment according to safety regulations.
- Ability to operate machinery and tools, such as commercial zero turn riding mowers, push mowers, string trimmers, aerators, tillers, edgers, compactors, chain saws, tractors etc. and various hand tools
- Ability to perform extended periods of physical activity
- Ability to establish and maintain good public relations
- Must be eighteen (18) years of age or older

**PHYSICAL DEMANDS**

The work is heavy work which requires exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects. Additionally, the following physical abilities are required: balancing, climbing, crawling, crouching, feeling, grasping, handling, kneeling, lifting, mental acuity, pulling, pushing, reaching, repetitive motion, speaking, standing stooping, talking, visual acuity and walking.

**WORK ENVIRONMENT**

Work is performed indoors and outdoors, with exposure to mechanical hazards, dirt, dust, extreme temperatures, noise, vibration, fumes, and odors.

## VALUE INCREASE POLICY

Once employed, Parks & Recreation Maintenance Technicians have the following opportunities available for value pay increases. If a newly hired Parks & Maintenance Technician had these certifications prior to being hired, the certifications may be taken into consideration in determining starting pay.

- Obtain, at minimum, a class B commercial driver's license. = 2% pay increase
- Obtain, at minimum, commercial applicator certification categories 3A, 3B, & 6. = 8% pay increase

If both the class B commercial driver's license and the commercial applicator certifications 3A, 3B & 6 are obtained, there will also be an additional \$1.00 added to the hourly pay after the appropriate percent increases. Licenses and certifications must be obtained during the employee's non work time. Once obtained, all licenses and certifications must be maintained and used when required for County work in order to continue receiving the percentage pay increase and the \$1.00 per hour if applicable. If the employee allows the license and/or certifications to lapse, the employee's pay will be reduce in the dollar amount of the percentage increase at the time of the increase and the \$1.00 per hour will also be forfeited if applicable. Reimbursement for successfully completed licenses and certifications may be available if no free course is available and all expenses are preapproved. Some classes may be set up by the County but it is the employee's responsibility to schedule all activities related to the license/certifications. The County may require any costs incurred by the County on behalf of the employee to be repaid to the County if employment with the County is not maintained for one year after initial certification for each certification that is achieved.