

At a regular meeting of the Board of Supervisors, Alleghany County, Virginia held on Tuesday, June 7, 2022 at 7:00 p.m. in the Alleghany County Governmental Complex, Covington, Virginia, thereof:

PRESENT: G. Matt Garten, Chairman
Stephen A. Bennett
Shannon P. Cox
Gregory A. Dodd
Ronald S. Goings
Cletus W. Nicely

and Reid Walters, County Administrator
Suzanne T. Adcock, Director of Finance
Ricky Bourne, Director of Public Works
Chad Williams, Director of Parks and Recreation
Jonathan Fitch, Director of Public Safety
Jim Guynn, County Attorney
Melissa A. Munsey, Deputy Clerk to the Board

ABSENT: James M. Griffith, Vice-Chairman

CALL TO ORDER:

The Chairman called the regular meeting to order. He stated that a Closed Meeting is being added to the end of the agenda on: (1) property acquisition.

PUBLIC HEARING AND APPROVAL - AMENDMENT TO THE FY22 BUDGET (ARPA FUNDS):

Public Hearing was held to consider an amendment to the FY22 budget in the amount of \$1,443,190.50 due to the receipt of ARPA funds.

The Chairman announced that this public hearing was advertised in the Virginian Review on Friday, May 27, 2022 in accordance with the Code of Virginia. He then called the public hearing to order.

Ms. Adcock-Nicely stated that as part of the American Rescue Plan Act (ARPA) of 2021, the County was allocated \$2,886,381. She commented that in May of 2021, the County received the first tranche of \$1,443,190.50, which the Board appropriated in June of 2021. She mentioned that, as of yesterday, the County received the second tranche of \$1,443,190.50. She stated that the County is utilizing the funds as "revenue replacement" for revenues negatively impacted during the pandemic. She commented that this approach has allowed the County to free up some other funds to do one-time projects that will continue to try and mitigate future pandemic emergencies. She mentioned that some examples of usage are the purchase of a full body scanner for the jail and the creation and enhancement of the Rosedale Park.

There being no one else who wished to speak, the Chairman declared the public hearing closed.

On motion of Mr. Bennett, seconded by Dr. Goings, that the Board waive its policy of not acting on a public hearing on the same night.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Ronald S. Goings	Yes
Cletus W. Nicely	Yes
James M. Griffith	Absent
G. Matt Garten	Yes

On motion of Mr. Bennett, seconded by Mr. Dodd, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors, after holding a public hearing on June 7, 2022 to amend the FY 21-22 budget in the amount of \$1,443,190.50, hereby budget and approve the following supplemental appropriation due to the receipt of Federal American Rescue Plan Act funds:

Revenue Account
Fund 190 - CARES Act COVID-19 (190-4190115) \$1,443,190.50

Expenditure Account

Fund 190 - Professional Services (1900-53002) \$1,443,190.50
Unanimously adopted by the following roll call vote:

Stephen A. Bennett Yes
Shannon P. Cox Yes
Gregory A. Dodd Yes
Ronald S. Goings Yes
Cletus W. Nicely Yes
James M. Griffith Absent
G. Matt Garten Yes

PUBLIC HEARING - FY23 SEWER RATES FOR THE TOWN OF CLIFTON FORGE AND THE TOWN OF IRON GATE:

Public Hearing was held to consider, pursuant to Sections 15.2-107 and 15.2-2122 of the Code of Virginia, 1950, as amended, and agreements between the parties, the possible adoption of sewer rates for the Town of Clifton Forge and the Town of Iron Gate as follows:

	FY 2023 Rate
Clifton Forge	\$3.96 / \$1,000 gals.
Iron Gate	\$16,810.00 per month

The Chairman announced that this public hearing was advertised in the Virginian Review on Friday, May 20, 2022 and Friday, May 27, 2022 in accordance with the Code of Virginia. He then called the public hearing to order.

Mr. Bourne stated that there is a memo in the agenda packet. The memo is as follows:

The Bulk Rate for sewer services for the Town of Clifton and the Town of Iron Gate is based on the following: debt service initiation, three year rolling average flows, and O&M costs for the LJRWWTP. Following is the result of these calculations and how the bulk rate will change:

Clifton Forge Sewer Bulk Rate
FY 22-23 \$3.96/1000 gallons

Iron Gate Sewer Bulk Rate
FY 22-23 \$16,810.00/month

He added that Clifton Forge and Iron Gate rates are calculated in accordance with the agreement. He commented that Clifton Forge’s rate is per 1,000 gallons and Iron Gate’s rate is calculated differently due to I&I issues they have and the annual cost is divided for a monthly amount with a true-up at the end of the year. He stated that both localities were advised of the proposed bulk sewer rates in March for budgeting purposes.

Mr. Bennett asked how much the rates have changed from FY22. Mr. Bourne replied that in FY22 Clifton Forge’s rate was \$3.60/1,000 gallons and this year it is \$3.96/1,000 gallons or an increase of \$0.36. He mentioned that Iron Gate’s rate was \$14,513.18/month and this year it will be \$16,810.00/month which is a difference of \$2,296.82.

Mr. Jeff Irvine, Clifton Forge Mayor, asked what the difference is in the cost. Mr. Bourne replied that the amounts are based on calculations using three year rolling average flows, debt service, and O&M costs at the treatment plant.

There being no one else who wished to speak, the Chairman declared the public hearing closed. He stated that action will be taken at the Board’s June 21st adjourned meeting.

PUBLIC HEARING - AMENDMENT TO CH. 50 "SOLID WASTE" OF THE COUNTY CODE (REFUSE FEE):

Public Hearing was held to consider an amendment to Chapter 50-Solid Waste of “The Code of the County of Alleghany, Virginia” in Article IV-Refuse Rates to increase the annual refuse fee to \$80.

The Chairman announced that this public hearing was advertised in the Virginian Review on Friday, May 20, 2022 and Friday, May 27, 2022 in accordance with the Code of Virginia. He then called the public hearing to order.

Mr. Bourne stated that they are recommending increasing the annual refuse fee from \$60 to \$80. He mentioned that approximately 75% of refuse costs are currently subsidized.

Mr. Nicely commented that he does not like the increase and feels it is too much. He mentioned that for a lot of folks that is the only service they get and we need to realize that the price of fuel is up.

Dr. Goings asked if the fee did not increase if real estate taxes would need to increase. Mr. Bourne replied that is correct.

Mr. Jeff Irvine, Clifton Forge Mayor, asked why the fee is increasing. Mr. Bourne replied that it is a cost of recovery for the service and 75% of the cost is funded by the County.

Mr. Irvine commented that there are a lot of individuals in Clifton Forge that are on a budget (i.e., Social Security, disability, etc.) and the \$20 increase is a lot in a year especially when they get the bill at Christmas time.

Mr. Bennett asked how much money would the \$20 increase generate. Ms. Adcock-Nicely replied that in 2021 the \$60 fee generated \$437,909 in revenue for the \$2 million in expenditures for the service. She commented that the \$80 fee would generate around \$582,000 in revenue. Mr. Bennett commented to cover the same amount of revenue through taxes would be a \$0.05 tax increase.

There being no one else who wished to speak, the Chairman declared the public hearing closed. He stated that action will be taken at the June 21st adjourned meeting.

PUBLIC HEARING - AMENDMENTS TO CH. 62 "WATER, SEWER, AND SEWAGE DISPOSAL" OF THE COUNTY CODE (WATER AND SEWER RATES):

Public Hearing was held to consider amendments to Chapter 62-Water, Sewer and Sewage Disposal of "The Code of the County of Alleghany, Virginia" in Section 62-71 - Rates to increase water and sewer rates effective July 1, 2022. The water rate, sewer rate, and sewer only rate would each increase \$1.00. The overage rate would increase by \$0.25 per 1,000 gallons for water and \$0.50 per 1,000 gallons for sewer. The deposit amounts would also increase for owners and tenants in Sec. 62-140.

The Chairman announced that this public hearing was advertised in the Virginian Review on Friday, May 20, 2022 and Friday, May 27, 2022 in accordance with the Code of Virginia. He then called the public hearing to order.

Mr. Bourne stated that the water and sewer rates typically increase yearly with a \$1.00 increase each for water and sewer services to offset increases in costs. He mentioned that water overages would increase by \$0.25 per 1,000 gallons (over 5,000 gallons) and sewer overages would increase by \$0.50 per 1,000 gallons (over 5,000 gallons).

There being no one else who wished to speak, the Chairman declared the public hearing closed. He stated that action will be taken at the Board's June 21st meeting.

PUBLIC HEARING - TAX RATE FOR TAX YEAR 2022:

Public Hearing was held to consider reenacting the existing tax rate of 73 cents per \$100 of assessed value on real property and mobile homes for the tax year 2022 and to reenact at the existing rate the levy of two dollars and ninety-eight cents (\$2.98) per \$100.00 of assessed value on tangible personal property (including machinery and tools segregated by Section 58.1-3507, Code of Virginia) located in the County on January 1, 2022 and the respective levies being also applicable to the real estate and tangible personal property of public service corporations.

The Chairman announced that this public hearing was advertised in the Virginian Review on Friday, May 27, 2022 in accordance with the Code of Virginia. He then called the public hearing to order.

Ms. Adcock-Nicely stated that there is no change in the real estate tax rate this year of \$0.73 or the personal property rate of \$2.98. She commented that there have been discussions regarding personal property taxes this year in relation to the increase in vehicle values. She reviewed an information sheet from the Commissioner of Revenue in regards to changing the ratio used on personal property assessments which is included in the agenda packet and is as follows:

2022 PERSONAL PROPERTY TAX ASSESSMENT

RECOMMENDATION: Adopt a resolution in accordance with Section 58.1-3503(A)(3) and Section 58.1-3503(B) of the Code of Virginia, 1950, as amended. The 2022 personal property tax assessment [as defined by State Code 58.1-3503(A)(3)] will utilize a 75% ratio [as defined by State Code 58.1-3503 (B)] against the assessed value according to the National Automobile Dealers Association (NADA) pricing guide to allow for temporary tax relief due to the appreciation of vehicles as a result of the economic impact of COVID-19.

SUMMARY: Due to the shortage of new vehicles as a result of the economic impacts of COVID-19, vehicles have appreciated in value, rather than depreciating from the prior year’s assessed value based on the data received from the National Automobile Dealers Association (NADA) pricing guide. This valuation guide is used by every locality in the Commonwealth of Virginia. The County of Alleghany will realize approximately a 35% increase in the assessed value of vehicles based on this guide, resulting in a higher tax levy to current vehicle owners.

The Commissioner of the Revenue has explored possible options to lower the tax burden for Alleghany County citizens for this unprecedented appreciation in vehicle values. The recommended action is to reduce the ratio used against the assessed value (according to the NADA pricing guide) from 100% to 75% to calculate the personal property tax levy, and is provided for in the Code of Virginia. This recommendation provides the following advantages:

- The Code of Virginia Section 58.1-3503(A)(3) requires the Commissioner to utilize 100% of a value from the recognized pricing guide. The Code of Virginia Section 58.1-3503(B) allows for a ratio to be used with the concurrence of the Board of Supervisors.
- The current computer system is equipped to handle the utilization of a ratio.
- The percentage is applied against all vehicles in an equitable manner as required by the Code of Virginia.
- The ratio can and will need to be adjusted on an annual basis. This change can be done by resolution as part of the annual budget process.

ADD TO TAX RATE ADOPTION RESOLUTION:

BE IT RESOLVED that by majority vote in accordance with Section 58.1-3503(A)(3) and Section 58.1-3503(B) of the Code of Virginia, 1950, as amended, the 2022 personal property tax assessment (as defined by State Code 58.1-3503 (A)3) will utilize a 75% ratio against the assessed value according to the National Automobile Dealers Association (NADA) pricing guide to allow for temporary tax relief (as defined by State Code 58.1-3503 (B)) due to the appreciation of vehicles as a result of the economic impact of COVID-19.

Mr. Garten commented that there is no depreciation now on used vehicles.

Mr. Bennett asked if this would change the value of the personal property assessment. Ms. Adcock replied that the assessment would be 75% versus 100% and it would be temporary for this year and could change back next year if needed.

Mr. Kyle Moore, 410 Gordon Street, stated that this is a common sense approach and the County would still have some revenue. He commented that he is a Covington citizen and approached Council as citizens were not informed of the increase. He mentioned that they did not have a plan and it is an approximate 35% increase in property taxes.

There being no one else who wished to speak, the Chairman declared the public hearing closed. He stated that action will be taken at the Board’s June 21st adjourned meeting.

PUBLIC HEARING - FY 2022-23 COUNTY OPERATING BUDGET:

Public Hearing was held to consider the proposed FY 2022-23 budget for the year beginning July 1, 2022.

The Chairman announced that this public hearing was advertised in the Virginian Review on Friday, May 27, 2022 in accordance with the Code of Virginia. He then called the public hearing to order.

The budget was advertised as follows:

The following budget synopsis was prepared and published for information and fiscal planning purposes only. The inclusion in the budget of items does not constitute an obligation or commitment to appropriate any funds for that item or purpose. The budget has been prepared on the basis of the estimates and requests submitted by the Officers and Department Heads of this County. There are no allocations of any County funds for any purpose until appropriation for that purpose has been made by the Alleghany County Board of Supervisors.

EXPENDITURES

General Operating	\$41,716,598
School Operating	46,230,137
School Textbook	260,900
Governor’s School	250,803
VFD-United Fire/Rescue	198,200
Law Library	4,500
Special Law	53,500
Drug Asset Forfeiture - Sheriff	8,500
Courthouse Security	172,429

Drug Asset Forfeiture - Com. Atty.	5,000
Sheriff - County Code Enforcement	63,249
Emergency Home Repair Program	6,636
Capital Improvement Program	0
Special Welfare	80,000
AHEDC	704,000
Water & Sewer Capital	0
Water & Sewer Operating	<u>5,568,522</u>
	\$95,322,974

REVENUES

General Operating:	
Local (66%)	\$27,532,955
State (30%)	12,514,979
Federal (4%)	1,668,664
School Operating	46,230,137
School Textbook	260,900
Governor's School	250,803
VFD-United Fire/Rescue	198,200
Law Library	4,500
Special Law	53,500
Drug Asset Forfeiture - Sheriff	8,500
Courthouse Security	172,429
Drug Asset Forfeiture - Com. Atty.	5,000
Sheriff - County Code Enforcement	63,249
Emergency Home Repair Program	6,636
Capital Improvement Program	0
Special Welfare	80,000
AHEDC	704,000
Water & Sewer Capital	0
Water & Sewer Operating	<u>5,568,522</u>
	\$95,322,974

Ms. Adcock-Nicely stated that the Board has a summary sheet on the budget at its seat along with a summary of the draft budget by department. She reviewed the summary sheet which is as follows and a part of the records of this meeting:

A Look at the Budget Fiscal Year 2023

Overall:

- *No Real Estate/PPT increase;*
- *Full realization of increased Meals Tax (2% that passed last June and started January 2022);*
- *Recognize 75% of personal property values for the 2022 tax year to provide relief from skyrocketing vehicle values;*
- *Increase in Refuse Fee to \$80/year;*
- *\$100,000 was added to look at start-up considerations for paid EMS in the County;*
- *\$1 on each service and \$0.50 overage increase for water/\$0.25 sewer;*
- *For Fiscal 2023, there is a decrease in significant debt of \$845,000 for operations;*
- *Opioid Settlement, a restricted portion to CSB for Opioid mitigation services/program, the rest is unrestricted for County usage. The FY23 payment is a low of \$77,342 to a high of \$99,205.53;*
- *5% pay increase, as per the State for Compensation Board and State-Supported staff;*
- *Updated salary scale for County employees that will bring our minimum starting wage to \$15, utilizes the Evergreen Study recommendations as framework, recognizes length of service on those scales, and mitigates compression;*
- *E-911 Salary Increases, as recommended by Public Safety Director before his departure, in an attempt to encourage recruitment and retention of Dispatch staff;*
- *Increase in Medical Insurance 4%;*
- *Workers' Compensation decreased slightly this year;*
- *Sheriff's Department request for VDOT officer for expanding the inmate work crew activity (there is revenue to cover the majority of this expense).*

Changes since work session:

- *I missed two of the school funds, which are now added in. There is revenue to cover those two funds, so there were no changes in our net position as a result of those additions;*
- *Minor changes were made in liability insurance figures, building and grounds expenses, mainly stemming from definite information coming available, again, there was no net change in the financial position.*

Mr. Bennett asked what the general revenue debt is that we are getting rid of. Ms. Adcock-Nicely replied that the debt for Clifton Middle School and Mountain View Elementary School was paid off. She mentioned that those funds were rolled into the 911 debt service.

Mr. Bennett asked if parts of the budget need approval from Covington. Ms. Adcock-Nicely replied that the joint service budgets do. Sheriff Hall commented that he attended a Covington budget meeting last week and Council agreed it was a good budget. He mentioned that they are holding their public hearing tonight.

Mr. Nicely asked about Masonic Theatre funding. Ms. Adcock-Nicely replied that they requested \$5,000 which is a

\$2,500 increase from last year. She commented that the Board wanted to give them the additional \$2,500 if STARS comes back so \$2,500 will be included in the budget and the additional \$2,500 will be added if they do this.

Mr. Nicely asked about their AC repair. Ms. Adcock-Nicely replied that those funds would come through ARPA which the Board just appropriated in this year's budget and will then go through the Committee to spend; however a dollar threshold could be put on the ARPA funds to come to the Board if the Board wishes. Mr. Garten mentioned that the ARPA funds are mostly being used for lost revenue.

Mr. Bennett asked Mr. Walters opinion of the proposed budget. Mr. Walters replied that it is a good solid budget and Ms. Adcock-Nicely did a great job putting it together.

There being no one else who wished to speak, the Chairman declared the public hearing closed. He stated that action will be taken at the Board's June 21st adjourned meeting.

PUBLIC COMMENT (5 MINUTE TIME LIMIT):

No one spoke at this time.

MS. SUSAN HAMMOND, VDOT RESIDENT ENGINEER - VIRGINIA DEPARTMENT OF TRANSPORTATION UPDATE:

Ms. Susan Hammond, VDOT Resident Engineer, gave an update on the following VDOT activities:

Maintenance

- *Continued debris/tree cleanup from multiple storms.*
- *Contract forces used to remove large hazard trees.*
- *Primary and Secondary mowing underway. Interstate mowing to start later this month.*
- *Continue to cut brush County-wide.*
- *Plant mix placed in subdivisions off Valley Ridge, bridge approaches to Middle School, White Oak Drive, and Rt. 606.*
- *Continue to clean pipes and drop inlets County-wide.*
- *Shoulder/bank work completed on Rt. 60 in preparation of guardrail relocation.*
- *Spread stone on Cove Creek and Big Ridge.*
- *Started daylighting signs.*
- *All but two lights have been repaired/relit at Exit 16. Last two require a crane and will be completed shortly.*

Construction

- *Rural Rustic project Rt. 638 has been resurfaced and is complete.*

Mr. Dodd thanked Ms. Hammond for having the bridge fixed at the schools. He asked when the grass would be cut at the Clifton Forge (DSLCC) exit. Ms. Hammond replied that the flower beds and median are cut by the Staunton crew and she saw today how high it has gotten.

Mrs. Cox mentioned that when a crew cut the grass up her way that they had a lot of grass and gravel in the road and one area they mowed over trash and it is all over the place. Ms. Hammond commented that the mowing in that area was contracted and she will check into this.

Mr. Bennett asked Ms. Hammond if she got to check on having lighting at the Low Moor interchange. Ms. Hammond replied that she has a request in to the traffic staff to look into this and see whether it may qualify for a program for safety improvements.

Mr. Garten commented regarding larger chunks of slate coming down at the Rt. 220 highwall due to recent rains.

APPROVE AGREEMENT BETWEEN CENTRAL SHENANDOAH PLANING DISTRICT COMMISSION AND ALLEGHANY COUNTY:

Mr. Walters stated that the Board has a copy of the draft agreement between Central Shenandoah Planning District Commission and the County in its agenda packet. He commented that it is a good opportunity to participate with two planning district commissions and will open up opportunities. He recommended that the Board move forward with the agreement.

Mr. Garten mentioned attending a meeting with them in Lexington and there are things that the County can capitalize on.

On motion of Mr. Nicely, seconded by Mr. Dodd, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors approve the agreement entitled "Agreement Between Central Shenandoah Planning District Commission and Alleghany County" and authorizes the Chairman of the Board of Supervisors or County Administrator to sign the agreement on behalf of the County.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Ronald S. Goings	Yes
Cletus W. Nicely	Yes
James M. Griffith	Absent
G. Matt Garten	Yes

APPROVE RESOLUTION REQUESTING RECREATION ACCESS GRANT FUNDING TO IMPROVE ROSE DALE PARK:

Mr. Williams reviewed a memo from him to the Board which is included in the agenda packet along with a draft resolution from VDOT. The memo is as follows:

With the development of Rose Dale Park it became evident that Stoughton Lane was inadequate for the expanded use of the park. In looking for ways to remedy the deficiency, I discovered VDOT has a Recreation Access Program that can provide funding for the development of or improvement of access to public recreation areas. The Recreation Access Program can provide funding up to \$250,000 for such projects with no local match required. Through several discussions and meetings with VDOT they have determined that improvements to Stoughton Lane fit the Recreation Access Program and they believe it will have an excellent chance of being funded by the Commonwealth Transportation Board (CTB) at their July meeting. VDOT estimates have the project falling within the maximum \$250,000 funding. If the project is awarded, it will be fully administered by VDOT. Proposed improvements include removal of the existing asphalt, regrading and drainage improvements, widening the road to 16', ADA ramp improvements to the sidewalks where Stoughton Lane meets Route 60, installing a new base, and repaving. This will improve the entirety of Stoughton Lane and extend the route to meet the gravel parking lot in the park. The next step in the process is for the Board to approve the resolution as provided by VDOT requesting Recreation Access Grant Funding. Then the request will appear on the CTB agenda at their July meeting.

On motion of Mr. Nicely, seconded by Mrs. Cox, that the following resolution be adopted:

RESOLUTION OF THE ALLEGHANY COUNTY BOARD OF SUPERVISORS REQUESTING RECREATIONAL ACCESS GRANT FUNDING TO IMPROVE ROSE DALE PARK

WHEREAS, Rose Dale Park is owned and is to be developed by Alleghany County as a recreational facility serving the residents of the County of Alleghany and adjoining localities; and

WHEREAS, the existing public road network does not provide for adequate access to this facility and it is deemed necessary that improvements be made to Stoughton Lane; and

WHEREAS, the access road is planned to be constructed entirely on publicly owned property as required by § 33.2-1510(C) of the Code of Virginia; and

WHEREAS, the procedure governing the allocation of recreational access funds as set forth in § 33.2-1510 of the Code of Virginia requires action by the Director of the Department of Conservation and Recreation and the Commonwealth Transportation Board; and

WHEREAS, a statement of policy agreed upon between the said Director and Board approves the use of such funds for the construction of access roads to publicly-owned recreational or historical areas; and

WHEREAS, the Board of Supervisors has duly adopted a zoning ordinance pursuant to Article 7 (§ 15.2-2280 et seq), Chapter 22, Title 15.2 of the Code of Virginia; and

WHEREAS, it appears to the Board of Supervisors that all requirements of the law have been met to permit the Director of the Department of Conservation and Recreation to designate Rose Dale Park as a public recreational facility and further permit the Commonwealth Transportation Board to provide funds for appropriate access to this public recreation/historical area in accordance with § 33.2- 1510 of the Code of Virginia; and

WHEREAS, the Alleghany County Board of Supervisors agrees, in keeping with the intent of § 33.2-405 of the Code of Virginia, to use its good offices to reasonably protect the aesthetic or cultural value of this access leading to or within areas of historical, natural or recreational significance; and

WHEREAS, the County of Alleghany acknowledges that no land disturbance activities may occur within the limits of the proposed access project without the consent of the Department of Transportation as a condition of the use of the Recreational Access Fund; and

WHEREAS, the County of Alleghany hereby guarantees that the necessary environmental analysis, mitigation, and fee simple right of way for this improvement, and utility relocations or adjustments, if necessary, will be provided at no cost to the Virginia Department of Transportation; and

NOW, THEREFORE BE IT RESOLVED, that the Alleghany County Board of Supervisors hereby requests the Director of the Department of Conservation and Recreation to designate Rose Dale Park as a public recreational area and to recommend to the Commonwealth Transportation Board that recreational access funds be allocated for an adequate access road to serve said park area; and

BE IT FURTHER RESOLVED, that the Commonwealth Transportation Board is hereby requested to allocate the necessary recreational access funds to provide a suitable access road as hereinbefore described; and

BE IT FURTHER RESOLVED that the County Administrator and/or his/her designee(s) be authorized to act on behalf of the Board of Supervisors to execute any and all documents necessary to secure the funding sought through the Recreational Access Program up to, but not exceeding, \$250,000 in State funds; and

BE IT FINALLY RESOLVED that the Alleghany County Board of Supervisors hereby acknowledges that the new roadway so constructed will provide a connection and shall continue to be a portion of the primary state highway system pursuant to § 33.2-311 of the Code of Virginia.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Ronald S. Goings	Yes
Cletus W. Nicely	Yes
James M. Griffith	Absent
G. Matt Garten	Yes

APPROVE SUPPLEMENTAL APPROPRIATIONS IN FY22 FOR THE PARKS AND RECREATION DEPARTMENT:

Ms. Adcock-Nicely stated the Parks and Recreation Department received various funds that need to be appropriated in FY22. She mentioned that there was \$910.00 in insurance funds received due to the damage of a fence at the trail, there was \$2,775.00 received in Kids Fishing Day donations, and \$995.95 received from the Falling Spring Ruritan Club for trash cans at Smith Bridge.

On motion of Mrs. Cox, seconded by Mr. Bennett, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors budget and approve the following supplemental appropriations for the Parks and Recreation Department due to the receipt of insurance funds, donations for Kids Fishing Day, and donation from the Falling Spring Ruritan Club:

Revenue Accounts

Insurance Recoveries (110-4150212)	\$ 910.00
Parks & Recreation Fees (110-4161301)	\$3,770.95

Expenditure Accounts

Recreation Supplies (711023-55412)	\$2,775.00
Repair & Maintenance Supplies (7140-55407)	\$ 910.00
Repair & Maintenance Supplies (7140-55407)	\$ 995.95

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Ronald S. Goings	Yes
Cletus W. Nicely	Yes
James M. Griffith	Absent
G. Matt Garten	Yes

APPROVE ADOPTION OF "ALLEGHANY COUNTY PROCUREMENT GUIDELINES":

Ms. Adcock-Nicely stated that they are working on the software implementation and the procurement guidelines have been updated to the current process that is more computer related. She reviewed proposed changes that were highlighted in the draft guidelines in the agenda packet which included: increase purchase orders from \$3,000 to \$5,000; increase small purchase procedures from \$75,000 to \$100,000 for goods/non-professional services, etc. and \$50,000 to \$80,000 for professional services.

On motion of Mrs. Cox, seconded by Dr. Goings, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors approve the amended and updated "Alleghany County Procurement Guidelines" as presented.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Ronald S. Goings	Yes
Cletus W. Nicely	Yes
James M. Griffith	Absent
G. Matt Garten	Yes

APPROVE ADOPTION OF REVISED CLASSIFICATION PAY PLAN:

Ms. Adcock-Nicely stated that there is a revised copy of the draft pay scale at each seat as one title was missed. The revised copy is a part of the records of this meeting. She commented that several years ago a salary study was conducted by the Evergreen Group for County positions (Public Works, Parks and Recreation, and Administration - all other employees in the County are governed by the State salary scales). She stated that the Department Heads, along with the County Administrator (Jon Lanford at that time) began dissecting and refining that study with intentions of moving staff to those scales over a 2 to 3 year period. She commented that due to recent market conditions and the difficulty the County has had with recruitment and retention, our team decided to be more aggressive with the scales by moving our minimum wage to \$15.00/hour and plotting staff on the scales according to their seniority. She mentioned that likely this document will need some refining as we go forward, but this is a great start to improving our competitiveness for qualified workforce in the area, as well as help ensure current staff remain at the County along with their valued experiences.

Mr. Bennett commented that the same is happening with them in the private sector.

Mr. Garten mentioned that it is hard to find bodies to apply for jobs and keep them.

On motion of Mrs. Cox, seconded by Dr. Goings, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors approve the amended and updated "Alleghany County Classification Pay Plan" as presented. The new plan will be effective July 4, 2022.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Ronald S. Goings	Yes
Cletus W. Nicely	Yes
James M. Griffith	Absent
G. Matt Garten	Yes

APPROVE MEMORANDUM OF UNDERSTANDING WITH THE ALLEGHANY COUNTY SCHOOL BOARD IN RELATION TO THE TRANSFER OF SCHOOL PROPERTY TO THE COUNTY:

Mr. Garten stated that there is a draft Memorandum of Understanding (MOU) regarding the transfer of school property to the County in the agenda packet and at each seat is a copy of Exhibit A that shows all of the properties to be transferred and those to be leased back to the school system. Exhibit A is a part of the records of this meeting.

Mr. Nicely asked what we are doing. Mr. Garten replied that property of the current school system is being transferred back to the County. Mr. Bennett commented that the Alleghany County Public School system will cease to exist July 1st and they are required to transfer their property back to the County and the County would then lease most properties back to the new Alleghany Highlands Public School system.

Mr. Garten stated that properties must be transferred by July 1st.

Mr. Bennett asked if the same will be done in Covington between them and their school system. Mr. Garten replied that they would also be doing property transfers.

On motion of Mrs. Cox, seconded by Mr. Bennett, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors approve the Memorandum of Understanding with the Alleghany County School Board in relation to the transfer of school property to the County and authorize the Chairman of the Board to sign the document on behalf of the County.

Adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Ronald S. Goings	Yes
Cletus W. Nicely	No
James M. Griffith	Absent
G. Matt Garten	Yes

REAPPOINTMENT OF MR. JAMES GRIFFITH TO THE ROANOKE VALLEY-ALLEGHANY REGIONAL COMMISSION:

Mr. Garten stated that the terms of Mrs. Shannon Cox and Mr. James Griffith (Elected Representatives) on the Roanoke Valley-Alleghany Regional Commission expire June 30, 2022. Beginning July 1, 2022 only one Elected Official can be appointed for a term of three years.

Mrs. Cox commented that she has served on the RV-ARC for 11 years and does not have a problem with Mr. Griffith being reappointed. She mentioned that she would like to be appointed on other boards when they come open.

On motion of Mrs. Cox, seconded by Mr. Bennett, that the following resolution be adopted:

BE IT RESOLVED by the Alleghany County Board of Supervisors that Mr. James Griffith (Elected Representative) be reappointed to the Roanoke Valley Alleghany Regional Commission for a term of three years beginning July 1, 2022 and ending June 30, 2025.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Ronald S. Goings	Yes
Cletus W. Nicely	Yes
James M. Griffith	Absent
G. Matt Garten	Yes

REAPPOINTMENT OF MR. WILLIAM HARTSFIELD TO THE MOUNTAIN GATEWAY COMMUNITY COLLEGE BOARD:

Mr. Garten stated that the term of Mr. William Hartsfield (Jackson River District) on the DSLCC (Mountain Gateway) Board expires June 30, 2022. Terms are for four years and Mr. Hartsfield is eligible for reappointment. He mentioned that an email in the agenda packet states that Mr. Hartsfield would like to be reappointed.

On motion of Mr. Bennett, seconded by Mrs. Cox, that the following resolution be adopted:

BE IT RESOLVED by the Alleghany County Board of Supervisors that Rev. William M. Hartsfield (Jackson River District), 451 Winding Way, Covington, VA 24426 be reappointed to the Mountain Gateway Community College Board (former DSLCC Board) for a term of four years beginning July 1, 2022 and ending June 30, 2026.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Ronald S. Goings	Yes
Cletus W. Nicely	Yes
James M. Griffith	Absent
G. Matt Garten	Yes

APPOINTMENT OF DR. RONALD GOINGS TO THE ALLEGHANY HIGHLANDS REGIONAL LIBRARY BOARD:

Mr. Garten stated that the term of Mr. Matt Garten (Falling Spring District) on the Alleghany Highlands Regional Library Board expires June 30, 2022. Terms are for four years and Mr. Garten is not eligible for reappointment as this is his second consecutive term. He suggested appointing Mrs. Cox as she just mentioned being interested in being appointed to a board that has an opening.

Dr. Goings commented that he would like to be appointed and that he previously served on the Clifton Forge Library Board for 16 years.

Mrs. Cox stated that she does not have a problem with Dr. Goings being appointed.

On motion of Mrs. Cox, seconded by Mr. Garten, that the following resolution be adopted:

BE IT RESOLVED by the Alleghany County Board of Supervisors that Dr. Ronald S. Goings (Clifton Forge East District), 1717 Ridgevue Avenue, Clifton Forge, VA 24422 be appointed to the Alleghany Highlands Regional Library Board for a term of four years beginning July 1, 2022 and ending June 30, 2026.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Ronald S. Goings	Yes
Cletus W. Nicely	Yes
James M. Griffith	Absent
G. Matt Garten	Yes

DISCUSS APPOINTMENT TO THE SOCIAL SERVICES BOARD:

Mr. Garten stated that the term of Ms. Tonya Angle (Covington District) on the Social Services Board expires June 30,

2022. Terms are for four years and Ms. Angle is eligible for reappointment. He mentioned that someone else may be interested in the appointment and stated that this will be on the regular meeting agenda next month.

COUNTY ADMINISTRATOR'S REPORT:

Mr. Walters handed out and gave a report on the following items which are a part of the records of this meeting:

Thank You

I would like to extend my appreciation to the Alleghany County Board of Supervisors, the Alleghany County staff, the regional local government employees, and the many individuals I have met the last two months as I transitioned into my new role as the County Administrator. Alleghany County is a special place and I am honored to have the opportunity to serve the community in this capacity.

Virginia Economic Development Partnership Commerce Pad Site Visit

Numerous project managers and regional planners will meet with officials from Covington and Alleghany County Thursday and Friday of this week (6/9 & 6/10). This is a great opportunity to showcase many of the development opportunities in Covington and Alleghany County to those working to make workforce and economic development projects occur within the Commonwealth.

Virginia Economic Development Association (VEDA) Summer Meeting

County Administrator Walters attended the VEDA Summer meeting in Wytheville this week. The meeting included a three hour workshop on business ready development and industrial pad site preparation. Many of the project managers scheduled to be in attendance later this week to tour the pad site were also in attendance.

Body Scanner

Alleghany Regional Jail just recently purchased and installed an Intercept Tek 84 Body Scanner. Sheriff Kevin Hall would like to invite the Board of Supervisors to a press conference on Wednesday, June 22, 2022 at 10:00 a.m. at the Alleghany Sheriff's Office and Regional Jail to unveil the new body scanner installed at the jail.

Wrightsville Housing Community Development Block Grant (CDBG)

Contractors have been working on home renovations and infrastructure improvements for the Wrightsville community this month. Alleghany County received a contract extension from the Virginia Department of Housing and Community Development (DHCD) for this project. The contract closing date is now May 31, 2023.

Redistricting

A slight line error occurred in the redistricting process conducted earlier this year. The error involves a few properties located in the Clifton Forge East District and Clifton Forge West District. The most viable means to correct the error involves opening an additional two-week public notice period, submittal of additional maps with demographic information, updating relevant tables, and supplying a narrative of how the districts were changed.

The Board agreed by consensus to proceed with a public hearing to make the necessary redistricting changes.

Director of Public Safety

Alleghany County is pleased to introduce Jonathan Fitch, who started as Director of Public Safety on June 6th. Jonathan has worked with the Virginia State Police as a Trooper II, as well as the Alleghany County Sheriff's Office where he was a Corporal and a member of the emergency response crew. He has volunteered with the Clifton Forge Rescue Squad, Lexington Fire Department, and Selma Fire Department for the past 12 years.

BOARD MEMBER COMMENTS (INQUIRIES/REPORTS):

Miscellaneous

Mr. Dodd thanked everyone for coming to the meeting and the Clifton Forge Mayor for being present. He stated that it is good to have Mr. Walters and Mr. Fitch on board.

Mr. Nicely welcomed Mr. Walters and Mr. Fitch. He commented that we have a lot on our plate and he is glad they are

here. He stated that he appreciates Ms. Adock-Nicely and staff's work on the budget. He mentioned a lady he met in the grocery store who said that they have been coming to Douthat for years. She commented that it is a beautiful area and hopes we never change a thing.

Mr. Bennett welcomed Mr. Walters. He mentioned that we have a lot going on.

Mrs. Cox commented that she is looking forward to working with Mr. Walters and congratulated Mr. Fitch on his new position as Director of Public Safety. She stated that she is all about public safety. She thanked Ms. Adcock-Nicely for her expertise and work on the budget. She mentioned that the Social Services Board was her favorite board to serve on and she learned a lot when on there. She recommended that all Board members serve on that board at least once.

Dr. Goings welcomed Mr. Walters and thanked him for coming on board. He stated that he appreciates the appointment to the library board and looks forward to working with them.

Mr. Garten thanked everyone for coming to the meeting and welcomed Mr. Walters and Mr. Fitch. He mentioned that Ms. Adcock-Nicely, Mr. Bourne, and Mrs. Munsey helped hold things together in the interim. He thanked Ms. Tammy Wilson, Director of Social Services, and Mayor Jeff Irvine for being here tonight.

CLOSED MEETING:

On motion of Mr. Nicely, seconded by Dr. Goings, that the Board go into a Closed Meeting under Code of Virginia Section 2.2-3711(A)(3) for the purpose of: (1) discuss property acquisition. Unanimously adopted.

On motion of Mr. Nicely, seconded by Mr. Dodd, that the Board come out of the Closed Meeting with the following certification:

CERTIFICATION
SECTION 2.2-3712

To the best of our knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter, and (ii) only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the session.

/s/Shannon P. Cox	Yes
/s/Ronald S. Goings	Yes
/s/Stephen A. Bennett	Yes
/s/Cletus W. Nicely	Yes
/s/Gregory A. Dodd	Yes
/s/G. Matt Garten	Yes
James M. Griffith	Absent

ADJOURNMENT:

On motion of Mr. Bennett, seconded by Mr. Nicely, that the meeting be adjourned at 9:00 p.m. to Tuesday, June 21, 2022 at 6:00 p.m. in the Alleghany County Governmental Complex. Motion carried.

G. Matt Garten
Chairman