

At a regular meeting of the Board of Supervisors, Alleghany County, Virginia held on Tuesday, February 1, 2022 at 7:00 p.m. in the Alleghany County Governmental Complex, Covington, Virginia, thereof:

PRESENT: G. Matt Garten, Chairman  
James M. Griffith, Vice-Chairman  
Stephen A. Bennett  
Shannon P. Cox  
Gregory A. Dodd  
Ronald S. Goings  
Cletus W. Nicely

and Peter M. Huber, Interim County Administrator  
Suzanne Adcock-Nicely, Director of Finance  
Chad Williams, Director of Parks and Recreation  
Jim Guynn, County Attorney  
Melissa A. Munsey, Deputy Clerk to the Board

CALL TO ORDER:

The Chairman called the regular meeting to order. Mrs. Cox gave the invocation and the audience remained standing for the Pledge of Allegiance.

Mr. Garten stated that a third part to the Closed Meeting is being added to the agenda to discuss consultation with legal counsel pertaining to probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body.

MINUTES:

Hearing no corrections or deletions, the Chairman declared the following minutes approved as submitted: (1) a regular meeting held on January 4, 2022.

PUBLIC HEARING AND APPROVAL - REZONING REQUEST FROM JAMES WARD, JR. - CORNERSTONE INDUSTRIAL SOLUTIONS:

Public Hearing was held to consider an application from James Ward, Jr. - Cornerstone Industrial Solutions to rezone approximately 3.997 acres of land located in the Longdale Furnace area from a Business B-1 zone classification to an Industrial M-1 zone classification to allow a contractor equipment storage/machine shop/service. The property is further identified as Tax Map 47A2, Section 1, Parcel 27C. The property is in a Rural Community Use Area as contained in the Comprehensive Plan.

The Chairman announced that this public hearing was advertised in the Virginian Review on Tuesday, January 18, 2022 and Tuesday, January 25, 2022 in accordance with the Code of Virginia. He then called the public hearing to order.

Ms. Beth Stull, Zoning Administrator, reviewed the staff report which is as follows:

**STAFF REPORT**

**Case Number:** RZ-87  
**Name of Petitioner(s):** James Ward - Cornerstone Industrial Solutions  
**Date Request Filed:** November 18, 2021  
**Public Hearing Date:** (PC) January 12, 2022, (BOS) – February 1, 2022  
**Staff Reviewer:** Elizabeth Stull, Zoning Administrator

**SUMMARY OF REQUEST**

*The applicant is requesting 3.997 acres of land located in the Longdale Furnace area be rezoned from a Business B-1 zone classification to an Industrial M-1 zone classification. The property is located on Route 269 and is further identified on the Real Property Identification Maps as Tax Map 47A2, Section 1, Parcel 27C.*

*The location, formerly the old Ponderosa restaurant and parking area, is currently a vacant lot.*

*Mr. Ward is proposing to relocate his industrial construction company, Cornerstone Industrial Solutions, to this property.*

*The property is currently zoned Business B-1 and for Mr. Ward to operate his business at the Longdale Furnace property, he will need to have the property rezoned to Industrial M-1 to allow for contractors' equipment storage as well as welding/machine shops.*

*The surrounding properties are a mix of zoning classifications. The property to the north of the location is zoned B-1 and contains an existing residential dwelling occupied by an adjoining neighbor. Longdale Methodist Church is also located to the north but is zoned Residential R-2. Properties to the south and west are zoned residential R-2 and are used primarily for residential purposes.*

Access to the property is currently from Rt. 269 Longdale Furnace Road and will not change.

According to the Comprehensive Plan, the property is located in a "Rural Community Area" which is situated within the Highlands where lots become smaller and homes are closer to the street, exemplifying a more traditional settlement pattern and community. The Rural Community areas; however, allow for a denser cluster of residential homes and community-focused businesses in areas where communities have started to form organically in the past. Callaghan, Falling Spring, and Longdale Furnace exemplify these types of communities.

This property is located within the Enterprise Zone indicated on the Allegheny Highlands Enterprise Zone map.

Future development of the property will be required to comply with all setback requirements for an Industrial M-1 zone district. In the M-1 industrial district, no building shall be located or structurally altered nearer to the street or road on which it faces than 40 feet or 65 feet or more from the centerline of any street or road right-of-way less than 50 feet in width. In this case, since the adjacent lots are zoned as residential districts, any structure shall have a minimum side yard setback of 60 feet or more on the side of the building adjacent to the district boundary line.

This is also considered a corner lot and the side yard setback on the side facing on an improved side street shall be 60 feet or more.

Where more than one main structure is permitted on the same lot, there shall be a minimum of ten feet separation between buildings and shall meet the required minimum setback.

Future development of the property would be required to comply with any screening and buffering requirements as stated in the zoning ordinance.

Compliance with Article 23-Off Street parking will need to be addressed as development occurs and site plans are submitted for review.

The property is not located within a flood hazard area according to the FEMA maps (FIRM Panel 51005C0270D).

The property has no public water and sewer in this area. Private water and sewer system will need to be permitted through the Covington-Allegheny County Health Department. The property has access to other utilities such as electric, telephone, and cable service. Refuse collection would be provided by Allegheny County.

A copy of the rezoning request was submitted to VDOT for their review for compliance with TIA requirements. At this time, I have not heard back from Alvin Trout.

Considering the direct access off the interstate and being within an Enterprise Zone, the proposed use would not be detrimental to the neighborhood.

If the rezoning request is approved, future development of the property will require compliance with all applicable local, state, and federal regulations, including the submittal of a detailed site plan.

The Planning Commission held their public hearing on this request January 12, 2022. With a unanimous vote, they made a motion to make a recommendation to the Board to approve the rezoning request.

Ms. Stull stated that the applicant is present.

Mr. James Ward, applicant, commented that he has plans to do fabrication work. He stated that the property will not be junked up as he will be bringing clients in and wants it to be nice. He mentioned that he is already cleaning up the property and a couple adjoining property owners he has spoken to have commended him for the cleanup. He commented that he wants to bring in jobs and plans to build buildings for storage, vehicles, and fabrication and for an office complex.

Dr. Goings asked how many jobs he anticipates having. Mr. Ward replied that his goal is 25-30 and he needs to find craftsmen.

There being no one else who wished to speak, the Chairman declared the public hearing closed.

On motion of Mr. Bennett, seconded by Mr. Griffith, that the Board waive its policy of not acting on a public hearing on the same night.

Unanimously adopted by the following roll call vote:

- Stephen A. Bennett      Yes
- Shannon P. Cox        Yes
- Gregory A. Dodd        Yes
- Ronald S. Goings        Yes
- Cletus W. Nicely        Yes
- James M. Griffith        Yes
- G. Matt Garten         Yes

On motion of Mr. Nicely, seconded by Mr. Bennett, that the following resolution be adopted:

WHEREAS, an application was received from James Ward, Jr. - Cornerstone Industrial Solutions to rezone approximately 3.997 acres of land located in the Longdale Furnace area from a Business B-1 zone classification to an Industrial M-1 zone classification to allow a contractor equipment storage/machine shop/service. The property is further identified on the Real Property Identification Maps as Map 47A2, Section 1, Parcel 27C; and

WHEREAS, a Notice to the Public advertising a public hearing on this rezoning application was advertised once a week for two successive weeks in the Virginian Review on January 20, 2023 and January 25, 2022, and adjoining property owners were notified in writing by certified mail on January 13, 2022; and

WHEREAS, a public hearing was held by the Alleghany County Planning Commission on January 12, 2022 and took action to recommend approval of the rezoning to the Board of Supervisors; and

WHEREAS, a public hearing was held by the Alleghany County Board of Supervisors on February 1, 2022; and

WHEREAS, the Zoning Administrator prepared a staff report that was presented to the Board of Supervisors at the public hearing. A copy of the report is part of the official minutes of that meeting; and

WHEREAS, the Board did consider the items addressed in The Code of the County of Alleghany, Virginia, Chapter 66-Zoning, Article XV-Administration and Enforcement, Section 66-481-Rezoning Procedures in reviewing this request. The items were also addressed in the staff report prepared for the Board; and

WHEREAS, the property is located in a Rural Community Use Area as contained in the Alleghany County Comprehensive Plan; and

WHEREAS, any future development on the property will require compliance with all applicable local, state, and federal regulations;

NOW, THEREFORE, BE IT RESOLVED by the Alleghany County Board of Supervisors that the rezoning request submitted by James Ward, Jr. - Cornerstone Industrial Solutions be approved as requested.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Ronald S. Goings	Yes
Cletus W. Nicely	Yes
James M. Griffith	Yes
G. Matt Garten	Yes

PUBLIC HEARING - ORDINANCE TO AUTHORIZE CERTAIN EMPLOYEE BONUSES:

Public Hearing was held to consider an ordinance to authorize the County Administrator to provide bonuses pursuant to Section 15.2-1508 of the Code of Virginia to employees who in the opinion of the administrator have performed their job duties above and beyond the standard to the extent that they are entitled to bonus pay.

The Chairman announced that this public hearing was advertised in the Virginian Review on Thursday, January 20, 2022 and Thursday, January 27, 2022 in accordance with the Code of Virginia.

Mr. Huber stated that the County has individuals that perform above their job description and call of duty. He commented that he feels those should be rewarded via the utilization of vacancy savings. He mentioned that the bonus would be determined by him and Ms. Adcock-Nicely in consultation with the budget committee which includes two Board members.

There being no one else who wished to speak, the Chairman declared the public hearing closed. He stated that no action will be taken at this time.

PUBLIC COMMENT (5 MINUTE TIME LIMIT):

No one spoke at this time.

MS. SUSAN HAMMOND, VDOT RESIDENT ENGINEER - VIRGINIA DEPARTMENT OF TRANSPORTATION UPDATE:

Ms. Susan Hammond, VDOT Resident Engineer, gave an update on the following VDOT activities:

Maintenance

- Responded to multiple winter weather events.
- County-wide tree and debris removal due to storms.
- County-wide pothole patching underway.
- Cut brush on Big Ridge and Rt. 770.

Other

- Still signing up contractors. They can contact Duane Hall at (540) 462-6990 to sign up.

Mr. Dodd stated that several have mentioned to him that both ends of the bridge to the schools is sinking.

Mr. Bennett stated that a box culvert was put in on Rich Patch at the church. He commented that the rail got knocked down in the bad weather and is currently buried in the snow.

Mr. Garten commented regarding the Rt. 220 highwall and shale coming down due to the weather events.

MR. JONATHAN ARRITT, CO-CHAIRMAN OF THE JOINT SCHOOL SERVICES COMMITTEE - UPDATE ON SCHOOL MERGER:

Mr. Jonathan Arritt, Co-Chairman of the Joint School Services Committee (JSSC), gave an update on the progress to date of the school merger. The update is as follows and is a part of the records of this meeting:

*I'm pleased to report that progress in bringing our two school divisions together has been steady and encouraging. Our superintendents (Mrs. Halterman and Mrs. Snead-Johnson) and their staffs meet regularly and in the superintendents case, often daily. While I believe they deserve a large amount of credit for the progress we've made thus far, they would give all the credit to the central office and administrative teams. Regardless - it is safe to say we are blessed with many fine education professionals in our area who have done outstanding work thus far.*

**A brief list of recent highlights and accomplishments include:**

- *Dr. Roger Jones from the University of Lynchburg generously donated his time to identify policy differences in each divisions policy manual. This has allowed an orderly and timely schedule of adjustments to existing school board policy manuals, giving the new school board a functioning policy manual on day one of the new division.*
- *As a companion to Dr. Jones' work, joint staff meetings have also identified differences and recommended action on HR focused policy differences such as sick leave and vacation policy.*
- *A curriculum survey of both divisions staff and parents was created and circulated this past fall. Returns on surveys are rarely as robust as what we would like, but the information received will help inform future plans.*
- *A joint budget committee has been formed with two members from each school board serving alongside division staff. Unique budget year - coordination essential.*
- *Of note to our area families - transportation and nutrition departments have met and continue to meet. Transfinder to be used - more work to nutrition than you would think.*
- *Our committee hosted Mr. Tom Dolan of the VHSL at our December meeting. Mr. Dolan was gracious enough to answer questions - potential for greater individual sport cooperation - team sports are more complex.*
- *Together, our two divisions and JRTC received a grant from the VDOE in the amount of \$497,756 that will fund a joint venture called the Alleghany Highlands Healthcare Advancement initiative (AHHA). This career and technical education initiative will be supported by local partners at Dabney S. Lancaster and LewisGale Hospital-Alleghany. AHHA will help provide additional opportunities in health sciences education with a goal of helping students launch healthcare careers with entry-level credentials coupled with clear paths to further education and experiences that match their goals. Mr. Dwayne Ross from Alleghany County was the point person for this grant and deserves high praise for helping bring this together.*
- *The Alleghany Foundation has generously awarded a grant to fund a communications specialist to be shared by both divisions for a total of 3 years. A face familiar to us all, Mr. Darrell Gleason, was hired to fill the position. The Foundation also awarded a grant for the study of possible improvements to Casey Field and JRSC. That assessment is approximately 35% complete.*

**Outstanding Issues**

- *Facilities Use Agreement - City of Covington expects to have maintenance and preparation costs by our February JSSC meeting.*
- *New School Board Appointments (He noted that July 1, 2022 is the start date and the process should start 60 days prior.)*

There was some discussion on: (1) the Alleghany Foundation grant for the study on upgrades to Casey Field and JRSC was made to Covington; when the County's number of School Board members would decrease from seven to four (potentially by natural expiration as on June 30<sup>th</sup> three seats expire in the County and Covington has two expiring; however,

this is up to the governing bodies on their process); the new School Board appointments would be at-large and not by district with the County having four appointments and Covington having three; having an elected School Board could take a couple years; the sports complex is owned by Covington and there are already current facilities at AHS and CHS to be used (it is being looked at for future consideration for improvements, Covington High School uses it for the girl's softball team and cross country events, and the Facility Committee wanted to look at all venues); upgrades made to City-owned property would be the City's responsibility; Casey Field needs to be Title 9 compliant (i.e., space needed in locker room, there are no visitor facilities, improve/add restrooms, etc.); possible utilization of the middle schools; previous attempts to put the schools together; Department of Education money is still there for us with the new administration; if there have been any complaints that the School Board appointments would be at large (Dr. Goings has heard complaints that Clifton Forge would not be represented); if the JSSC meetings are open to the public (they are open to the public and held on the last Wednesday of each month at 3:30 p.m. with the location rotated); etc.

MR. MAC BEARD, LOVEWORKS SCULPTURE COMMITTEE - INFORMATION ON THE CLIFTON FORGE LOVEWORKS SCULPTURE:

Mr. Mac Beard, LOVEworks Sculpture Committee representative, stated that the Board has at their seats a copy of the PowerPoint, an information sheet on the Clifton Forge LOVE Sculpture, and a brochure on the sculpture. These items are a part of the records of this meeting. He commented that having a LOVE sculpture in Clifton Forge was inspired by the film crew that was recently in Clifton Forge. He did a PowerPoint presentation and reviewed the information sheet. The information sheet is as follows:

- *The goal of the Clifton Forge LOVE Sculpture is to promote the history, heritage of the Town of Clifton Forge and to emphasize the many attractions of the Town and region.*
- *The Clifton Forge's LOVE Sculpture promotes the history and beauty of the area with each letter representing the distinct highlights of the Town. L represents a thriving arts community, O represents the heritage and significance of the railroad, V represents valuing education and E represents the unparalleled vistas and outdoor activities. The two silhouettes on either side - the boy painting and the woman hiking represent people in our community. We are nothing without our people.*
- *The Sculpture was designed by a diverse group of committee members who represent Clifton Forge Main Street, businesses and arts organization, and residents working together.*
- *All manufacturing for the Sculpture will take place within 20 miles of Clifton Forge. Talk about a LOCAL project –from the actual sculpture done by Jen-Fab, to printing, lighting, concrete and brick masonry, sign manufacturing and building, web site and log design—all accomplished locally.*
- *The sculpture has the exclusive ability to inform and educate, thus encouraging visitors to linger and explore the Town. Each letter which contains several elements has a QR code. Visitors may hold their phone close to the letter and they are transported to the Clifton Forge LOVEworks website (cfloworks.com) to access descriptions and information about each element including links to photos and videos. Phone numbers and addresses for businesses are also included. For example, the couple sitting at the table enjoying a meal is an element located in the letter "L". Information for that element will provide the location of all restaurants in town including their cuisine specialties, phone number, addresses, and websites. This online information may be changed and updated in a blink of an eye.*
- *The Clifton Forge LOVE Sculpture will be made of low-maintenance Corten and stainless steel. The sculpture is owned by and maintained by the Town of Clifton Forge. The Clifton Forge LOVE Sculpture will be located at the Masonic Amphitheatre Park near the bridge to Clifton Forge's historic district. This site provides plenty of parking and areas for children and pets to run and stretch their legs. Cross the bridge and you are within walking distance of restaurants and shops. Cross the street and you may stroll through the Clifton Forge School of the Arts gardens and continue on Smith Creek Trail. The location is the center of Clifton Forge's business district.*
- *Virginia saw over 3.9 million visitors in 2019, domestic travel expenditures increased 3.4% to 26.7 billion.*
- *Virginia Tourism has found out "if you build it they will come." Currently, there are over 275 LOVEworks in Virginia, you can find the map on Virginia.org of where these sculptures are located. Many "superfans" exist whose sole purpose of traveling to Virginia is to see new and existing LOVEworks which generates spending in restaurants, lodging establishments, and retail locations.*
- *One of the benefits of having a LOVEworks in our community is all of the social media advertising that is shared (many with the hashtag #LOVEVA) which reaches a very large audience.*
- *The goal of Virginia LOVEworks is to have the signs as backdrops as visitors take their photos in front of the letters L-O-V-E. The Clifton Forge LOVE Sculpture will have a selfie stand to make it easier for complete families and groups of friends to snap their photo enjoying the Sculpture.*
- *The Clifton Forge LOVE Sculpture will be an interactive billboard that operates 24 hours a day, seven days a week.*

Mr. Beard added that the Committee is asking for support of financing of the Clifton Forge sculpture (see brochure for donation information).

APPROVE AWARD OF BID FOR CONSTRUCTION OF PHASE 5 OF THE JACKSON RIVER SCENIC TRAIL:

Mr. Williams stated that the Board has a revised resolution at their seat which is a part of the records of this meeting that includes the low bidder information and cost. He commented that bids for Phase 5 of the Jackson River Scenic Trail were originally due on January 25, 2022, but were extended until January 28, 2022. He mentioned that three bids were received with Summit Contracting having the lowest bid in the amount of \$1,414,095. He asked the Board to accept the bid and

authorize the County Administrator to sign all associated contract documents, as well as all change orders associated with the project as long as they are funded by the grants for the project. He mentioned that the project is being funded with grants.

Mr. Griffith asked what the time line would be. Mr. Williams replied that if a Notice to Proceed is issued around the first of March then construction would follow and could take six months.

Mr. Nicely asked where Phase 5 is located and if this is the last phase. Mr. Williams replied that it is from the end of the current trail in Alleghany County and into Bath County around the golf course. This is the last phase.

On motion of Mr. Griffith, seconded by Mrs. Cox, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors approve the bid from Summit Contracting in the amount of \$1,414,095.00 for construction of Phase 5 of the Jackson River Scenic Trail project.

BE IT FURTHER RESOLVED that the Board authorize the Interim County Administrator/County Administrator to sign the abovementioned contract on behalf of the County in form approved by the County Attorney, as well as the execution of all change orders associated with the project as long as they are funded by the grants for the project.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Ronald S. Goings	Yes
Cletus W. Nicely	Yes
James M. Griffith	Yes
G. Matt Garten	Yes

APPROVE SUPPLEMENTAL APPROPRIATIONS IN FY22 (CIRCUIT COURT LIBRARY OF VIRGINIA GRANT AND SHERIFF'S OFFICE DCJS GRANT):

Ms. Adcock-Nicely stated that the Circuit Court Clerk's Office has received a grant from the Library of Virginia in the amount of \$22,981 for preservation of records and the Sheriff's Office has received a grant from DCJS in the amount of \$42,365 for dash cameras. She requested that the Board appropriate the revenues and expenditures for both grants in order that they can be spent.

On motion of Mr. Bennett, seconded by Mr. Dodd, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors budget and approve the following supplemental appropriation in FY22 for the Circuit Court Clerk due to the award of a Library of Virginia grant:

<u>Revenue Account</u>	
Circuit Court Grants Revenue (1100-4230825)	\$22,981
<u>Expenditure Account</u>	
Circuit Court Grants (210611-54025)	\$22,981

BE IT FURTHER RESOLVED that the Alleghany County Board of Supervisors budget and approve the following supplemental appropriation in FY22 for the Sheriff's Office due to the award of a grant from the Department of Criminal Justice Services:

<u>Revenue Account</u>	
Federal Cares Act-ARPA (252-4190115)	\$42,365
<u>Expenditure Account</u>	
DCJS ARPA Grant (320211-550255)	\$42,365

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Ronald S. Goings	Yes
Cletus W. Nicely	Yes
James M. Griffith	Yes

G. Matt Garten            Yes

APPROVE REFUND OF REAL ESTATE AND PERSONAL PROPERTY TAXES TO MR. JOSEPH RADIGAN AND MR. BILLY RAY ROSE:

Ms. Adcock-Nicely stated that Mr. Joseph Radigan and Mr. Billy Ray Rose have requested and qualify for a disabled veteran exemption. She commented that the process after the request is for the Commissioner of Revenue certify the request to the County Attorney for them to consent to the refund(s). This is included in the agenda packet.

Mr. Garten mentioned that this has been done previously for a previous request.

On motion of Mr. Nicely, seconded by Mr. Griffith, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors authorize the Treasurer to refund \$34,745.12 to Mr. Joseph Radigan for an exemption of personal property taxes (\$82.33) for tax year 2021 and real estate taxes (\$34,662.79) for tax years 2014 through 2021 per Code of Virginia § 58.1-3981.

BE IT FURTHER RESOLVED that the Alleghany County Board of Supervisors authorize the Treasurer to refund \$4,017.93 to Mr. Billy Ray Rose for an exemption of personal property taxes (\$611.32) for tax year 2021 and real estate taxes (\$3,406.61) for tax years 2016 through 2021 per Code of Virginia § 58.1-3981.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Ronald S. Goings	Yes
Cletus W. Nicely	Yes
James M. Griffith	Yes
G. Matt Garten	Yes

APPROVE WAIVER OF TIPPING FEES FOR THE TOWN OF CLIFTON FORGE FOR DISPOSAL OF A BURNED TRAILER ON PROPERTY OWNED BY THE TOWN:

Mr. Huber stated that the Town of Clifton Forge has requested the waiver of tipping fees for disposal of a burned trailer on property owned by the Town that is located at 701 Mound Street.

Dr. Goings asked the size of the trailer. Mr. Huber replied that he does not know, but it looks like single-wide trailer on the GIS site.

On motion of Mr. Griffith, seconded by Mrs. Cox, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors approve waiving the fees at the Island Ford Transfer Station for the Town of Clifton Forge for removal of a burned trailer on property owned by the Town at 701 Mound Street, Clifton Forge.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Ronald S. Goings	Yes
Cletus W. Nicely	Yes
James M. Griffith	Yes
G. Matt Garten	Yes

DISCUSS SETTING DATES FOR COUNTY ADMINISTRATOR INTERVIEWS AND TO HOLD A GENERAL WORK SESSION:

Mr. Huber stated that there is a memo from him to the Board at each seat regarding setting future meeting dates which is a part of the records of this meeting. The memo is as follows:

The following may be of help to the Board in setting these dates:

1. **Interview of County Administrator Candidates** - The Berkley Group has received 6 prequalified applicants out of the 13 total applications in the current round of applications and will be doing the 6 preliminary interviews on Thursday. They would like to meet with the Board to review the candidates the week of February 7-11 anytime other than Wednesday the 9<sup>th</sup>. They could also meet on February 14<sup>th</sup> or 15<sup>th</sup>.
2. **Scheduling of a Work Session with the Board** - As suggested by the Board and anticipated by staff, we would like to schedule one or more work sessions to discuss work plans for the year, anticipated budget issues, personnel and other matters. As with the above item, it would be great if we could set up a date while everyone is together.

Thank you very much.

Mr. Garten commented that the Board will decide regarding potential dates for the review of applicants, etc. after discussion in Closed Meeting on the topic.

#### COUNTY ADMINISTRATOR'S REPORT:

Mr. Huber handed out and gave a report on the following items which are a part of the records of this meeting:

##### Joining Central Shenandoah Planning District Commission

*Attached as provided by Jim Guynn is the section of the State Code allowing for participation in more than one regional planning organization. As noted in this section there are no legal restraints on the County's joining the Central Shenandoah Planning District Commission other than notifying the Virginia Department of Housing and Community Development. Currently, six other localities participate in more than one regional planning organization.*

*Alleghany County's joining the Central Shenandoah Regional Commission would cost the County \$12,330.63 per year (\$0.81 per capita). Unfortunately, the additional revenue from Alleghany County may not be sufficient to offset the Commission's cost in serving the County. The Central Shenandoah Planning District Commission is geographically the largest in the Commonwealth. Adding Alleghany County would further spread the Commission's resources and may require charter, bylaw, letterhead, website, quorum, and mapping changes.*

*Without ruling out Alleghany as a member jurisdiction, the Commission staff has offered consideration to contracting for specific services, networking opportunities and grant administration services as may be desired by the County. Indeed, I have already been invited to join their bi-weekly Zoom meetings with local government administrators.*

*It is suggested that a new membership category of "Affiliate Member" be considered as a way of fostering regional partnerships without all the administrative overhead or long-term commitment involved in Alleghany County becoming a full-fledged member.*

*It was further suggested that a meeting be set up between two Alleghany County Board members and two members of the Regional Commission Board to discuss opportunities and options in defining "affiliate membership" as well as ways of fostering cooperation with our neighboring communities to our Northeast. Appointment of two County representatives is recommended should the Board wish to pursue this opportunity.*

There was some discussion regarding paying the full price and being a full member rather than an affiliate member; it would be good to be a member to have an inside with the Waynesboro Housing Authority that Covington uses which is part of that area and the exposure with economic development; if the County joins we would still be part of the Roanoke Valley-Alleghany Regional Commission; etc.

Mr. Garten and Mr. Griffith volunteered to meet with two members of the Shenandoah Planning District Commission Board to discuss further.

##### Colorizing County Logo

*Attached is the most recent update to the work done by Ms. Ryder Deal in colorizing the County logo. The colors in the inner ring match those used by the Chamber of Commerce and the various entrance signs while the font also matches the fonts used by the Chamber of Commerce. The colors in the outer ring match the new colors for the consolidated Alleghany*

High School. I would like to ask the Board to select one of the options with Option 3 recommended by staff and Ms. Deal can make other adjustments as may be desired by the Board.

The colorized logo could be used for electronic media, advertisements, etc., with the one-color version used for exterior use such as vehicles and outdoor signage where the color version might fade over time. We also plan to only replace existing vehicle decals as needed. Finally, there was a mention of a 200-year anniversary pin last month and colorized logo could be used for that purpose as well.

Mr. Garten suggested that the Board look at the options and this will be on the agenda for next month.

#### Refuse Truck Appreciation

I would like to end my report with a story describing the appreciation employees have with the Board's purchase of the new trash truck.

Mr. Huber continued that he witnessed an employee taking care of the new trash truck by removing trash from the blade so it would not rub against the hydraulic. He mentioned that this showed the employee's appreciation for the investment made in the new truck.

He added that he commends the Public Works department employees as they have had a lot of water lines break due to the change in weather. He mentioned that they have been short staffed and working long days.

#### BOARD MEMBER COMMENTS (INQUIRIES/REPORTS):

##### Miscellaneous

The Board thanked everyone for coming to the meeting.

Mr. Nicely thanked Mr. Arritt for his presentation and mentioned that he still has some questions.

Mr. Bennett commented that Mr. Arritt gave a great presentation.

Mrs. Cox thanked Mr. Arritt for his presentation. She thanked Mr. Beard for his information on the Clifton Forge LOVEworks sculpture, mentioned that Jen-Fab does great work, and she can not wait to check out the QR codes on the sculpture. She congratulated Mr. Darrell Gleason on his new job as Communications Specialist for the school systems. She commented regarding how when there is a snow storm that people put their trash cans way back and it makes it hard for the refuse collectors to get to them. She mentioned that the employees she witnessed did get to the cans and then put them back where they were versus throwing them like they could have done. She stated that her son worked refuse for Covington and it is a hard job.

Dr. Goings thanked Mr. Arritt for coming to the meeting and mentioned that the Board could probably stay here all night asking questions. He commented that the refuse employee that Mr. Huber mentioned picks up his trash and he will mention to him the praise he received.

Mr. Garten thanked Mr. Arritt for his presentation and Mr. Beard on the LOVEworks presentation. He mentioned that it has been a good night with a new business approved with the rezoning and the trail expansion.

#### CLOSED MEETING:

On motion of Mr. Nicely, seconded by Mr. Griffith, that the Board go into a Closed Meeting under Code of Virginia Sections 2.2-3711(A)(1), (3) and (7) for the purpose of: (1) personnel matters in relation to the County Administrator position and other positions; (2) property acquisition/disposition; and (3) consultation with legal counsel pertaining to probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. Unanimously adopted.

On motion of Mr. Nicely, seconded by Mr. Bennett, that the Board come out of the Closed Meeting with the following certification:

CERTIFICATION  
SECTION 2.2-3712

To the best of our knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter, and (ii) only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the session.

/s/Shannon P. Cox	Yes
/s/Ronald S. Goings	Yes
/s/G. Matt Garten	Yes
/s/James M. Griffith	Yes
/s/Stephen A. Bennett	Yes
/s/Cletus W. Nicely	Yes
/s/Gregory A. Dodd	Yes

After the Closed Meeting, the following action was taken:

APPROVE ORDINANCE TO AUTHORIZE CERTAIN EMPLOYEE BONUSES:

On motion of Mr. Griffith, seconded by Mr. Nicely, that the Board waive its policy of not acting on a public hearing on the same night.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Ronald S. Goings	Yes
Cletus W. Nicely	Yes
James M. Griffith	Yes
G. Matt Garten	Yes

On motion of Mr. Nicely, seconded by Mr. Dodd, that the following ordinance proposed at the Public Hearing held on Tuesday, February 1, 2022 be adopted as follows:

**AN ORDINANCE TO PAY SALARY BONUSES TO  
EMPLOYEES OF ALLEGHANY COUNTY**

WHEREAS, Virginia Code §15.2-1508 empowers the Board of Supervisors to authorize payment of bonuses to employees of Alleghany County; and

WHEREAS, several employees of Alleghany County have distinguished themselves in undertaking significant tasks outside their normal job description and demonstrated selfless commitment to Alleghany County and its citizens; and

WHEREAS, the Board of Supervisors has determined that these efforts be recognized in keeping with good fiscal management of the County budget;

NOW, THEREFORE, BE IT ORDAINED that the Board approves the allocation of vacancy savings resulting from the use of an Interim County Administrator for granting bonuses for employees undertaking significant new initiatives. The allocation of specific bonuses is to be determined by the Interim County Administrator/County Administrator in consultation with the Finance Director and the budget committee.

Adopted: February 1, 2022

Effective Date: February 1, 2022

Adopted by the following roll call vote:

Mr. Bennett	Yes
Mrs. Cox	Yes
Mr. Dodd	Yes
Mr. Garten	Yes
Dr. Goings	Yes
Mr. Griffith	Yes
Mr. Nicely	Yes

ALLEGHANY COUNTY BOARD OF SUPERVISORS

---

Deputy Clerk to the Board

ADJOURNMENT:

On motion of Mrs. Cox, seconded by Mr. Nicely, that the meeting be adjourned at 10:25 p.m. to Tuesday, February 8, 2022 at 6:00 p.m. in the County Governmental Complex. Motion carried.

---

G. Matt Garten  
Chairman