

At a regular meeting of the Board of Supervisors, Alleghany County, Virginia held on Tuesday, April 6, 2021 at 7:00 p.m. in the Alleghany County Governmental Complex, Covington, Virginia, thereof:

PRESENT: G. Matt Garten, Chairman
James M. Griffith, Vice-Chairman
Stephen A. Bennett
Shannon P. Cox
Gregory A. Dodd
Cletus W. Nicely
M. Joan Vannorsdall

and Jonathan A. Lanford, County Administrator
Suzanne T. Adcock, Director of Finance
Jim Guynn, County Attorney
Melissa A. Munsey, Deputy Clerk to the Board

CALL TO ORDER:

The Chairman called the regular meeting to order. Mrs. Cox gave the invocation and the audience remained standing for the Pledge of Allegiance.

MINUTES:

Hearing no corrections or deletions, the Chairman declared the following minutes approved as submitted: (1) a regular meeting held on March 2, 2021; and (2) a special call meeting held on March 29, 2021.

PUBLIC HEARING AND APPROVAL - REZONING BY HIGHLAND CENTRE OF PORTION OF 102 MALL ROAD BUILDING:

Public Hearing was held to consider an application from Highland Centre, LLC to rezone a portion of one building at 102 Mall Road from a Business B-1 zone classification to a Business B-2 zone classification to allow climate control mini storage. The property is further identified as Tax Map 57 Parcel 612 and is currently owned by Highland Centre, LLC. The property is in a Primary Growth Area as contained in the Comprehensive Plan.

Mr. Garten left the dais and did not participate in discussions as he is one of the owners of Highland Centre, LLC. He mentioned that he would abstain on the vote.

The Vice-Chairman announced that this public hearing was advertised in the Virginian Review on Tuesday, March 23, 2021 and Tuesday, March 30, 2021 in accordance with the Code of Virginia. He then called the public hearing to order.

Ms. Beth Stull, Zoning Administrator, reviewed the staff report which is as follows:

STAFF REPORT

Case Number: RZ-80
Name of Petitioner(s): Highland Centre, LLC
Date Request Filed: December 30, 2020
Public Hearing Date: March 10, 2021 (PC) April 6, 2021 (BOS)
Staff Reviewer: Elizabeth Stull, Zoning Administrator

SUMMARY OF REQUEST

The applicant is requesting to rezone a portion of one building at 102 Mall Road from a Business B-1 zone classification to a Business B-2 zone classification to allow for climate control mini storage. They previously applied for rezoning a portion of the building in 2019, but no progress was made within the allotted time frame. Sec. 66-481(g) of the County's Zoning Ordinance, "If the use, operation, or beginning of construction of the development authorized by the rezoning permit has not commenced within six months after approval by the Board of Supervisors, the permit shall become null and void. Upon showing good cause, the applicant may request in writing to the Board of Supervisors a one-time extension of six months." The property is further identified as Tax Map 57 Parcel 612 and is currently owned by Highland Centre, LLC.

LAND USE AND COMPATIBILITY (Sec. 66-481(f))

Present Use: Storage - part of former K-Mart building located in Highland Centre.

Proposed Use: Climate Control Mini Storage.

Current Zoning: Business B-1.

Proposed Zoning: Business B-2.

Surrounding Land Use and Zoning: The site and immediate surrounding properties are zoned B-1 and B-2, with a mix of compatible businesses.

Ingress and Egress: Required fire exits, new ingress to the portion of the building.

Comprehensive Plan: According to the Comprehensive Plan, the property is located in a "Primary Growth Area," which is defined as areas having a large number of major employers, high accessibility to I-64, water and sewer facilities enhance development, and the area is in proximity to population concentrations.

Screening and Buffering: The applicant is not proposing screening and buffering and it is not required by the zoning ordinance.

Zoning Requirements: Warehousing, including mini-warehouses are only allowed in the Business B-2 zone district; therefore, a rezoning is required to operate a mini-warehousing at this location. The use of warehousing is an acceptable use in the B-2 zone district. Compliance with Article XXIII-Off Street parking will be met by utilizing the existing parking areas. Highland Centre, LLC has been informed that a survey plat of the rezoned area must be recorded if rezoning approval is obtained.

Floodplain: The property is located within flood zone X - 500 year flood area according to the FEMA maps as shown on the Flood Insurance Rate Map (FIRM) Panel 51005C0214D.

Utilities/Refuse Collection: The property has an existing connection to County water and sewer. The property has access to other utilities such as electric, telephone, and cable service. Refuse collection will be provided by Alleghany County. Current utilities will not be impacted, energy efficient lighting will be installed.

Traffic Impact Analysis (TIA) Compliance: A copy of the rezoning request was submitted to VDOT for their review for compliance with TIA requirements. A response was received from VDOT stating that they determined that a TIA was not warranted for this request.

Effects on Adjoining Properties: This property has been utilized as various types of commercial uses over the years. With a mix of commercial uses in the area, the uses shown in the Business B-2 zone classification would not be detrimental to the surrounding properties.

The Planning Commission held their public hearing on this request on March 10, 2021 and at that time made a recommendation to the Board to approve the rezoning request.

Mr. Tommy Garten, one of the owners of Highland Centre, stated that he is present to answer any questions the Board may have.

Ms. Vannorsdall asked if this request is for public storage and if it is in the old Kmart building. Mr. Tommy Garten replied that it is a request for public climate controlled storage and it will be on the left side of the old Kmart building.

There being no one else who wished to speak, the Chairman declared the public hearing closed.

On motion of Mrs. Cox, seconded by Ms. Vannorsdall, that the Board waive its policy of not acting on a public hearing on the same night.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
Stephen A. Bennett	Yes
Gregory A. Dodd	Yes
Cletus W. Nicely	Yes
M. Joan Vannorsdall	Yes
James M. Griffith	Yes
G. Matt Garten	Abstain

On motion of Mrs. Cox, seconded by Ms. Vannorsdall, that the following resolution be adopted:

WHEREAS, an application was received from Highland Centre, LLC to rezone a portion of one building at 102 Mall Road from a Business B-1 zone classification to a Business B-2 zone classification to allow climate control mini storage. The property is further identified on the Real Property Identification Maps as Map 57, Parcel 612 and is currently owned by Highland Centre, LLC; and

WHEREAS, a Notice to the Public advertising a public hearing on this rezoning application was advertised once a week for two successive weeks in the Virginian Review on March 23, 2021 and March 30, 2021, and adjoining property owners were notified in writing by certified mail on March 11, 2021; and

WHEREAS, a public hearing was held by the Alleghany County Planning Commission on March 10, 2021 at which time they took action to recommend approval of the rezoning to the Board of Supervisors; and

WHEREAS, a public hearing was held by the Alleghany County Board of Supervisors on April 6, 2021; and

WHEREAS, the Zoning Administrator prepared a staff report that was presented to the Board of Supervisors at the public hearing. A copy of the report is part of the official minutes of that meeting; and

WHEREAS, the Board did consider the items addressed in The Code of the County of Alleghany, Virginia, Chapter 66-Zoning, Article XV-Administration and Enforcement, Section 66-481-Rezoning Procedures in reviewing this request. The items were also addressed in the staff report prepared for the Board; and

WHEREAS, the property is located in a Primary Growth Area as contained in the Alleghany County Comprehensive Plan; and

WHEREAS, any future development on the property will require compliance with all applicable local, state, and federal regulations;

NOW, THEREFORE, BE IT RESOLVED by the Alleghany County Board of Supervisors that the rezoning request submitted by Highland Centre, LLC be approved as requested.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
Stephen A. Bennett	Yes
Gregory A. Dodd	Yes
Cletus W. Nicely	Yes
M. Joan Vannorsdall	Yes
James M. Griffith	Yes
G. Matt Garten	Abstain

JOINT PUBLIC HEARING WITH VDOT AND APPROVAL - PROPOSED SIX YEAR PLAN AND SECONDARY CONSTRUCTION BUDGET:

Public Hearing was held with the Virginia Department of Transportation to consider the proposed Six Year Plan for FY 2022 through 2027.

The Chairman announced that this public hearing was advertised in the Virginian Review on Saturday, March 27, 2021 and Saturday, April 3, 2021 in accordance with the Code of Virginia. He then called the public hearing to order.

Ms. Susan Hammond, VDOT Resident Engineer, (attending electronically) stated that the Board has a copy of the draft budget and plan in its agenda packet. She commented that the VDOT Secondary Improvement Budget allocation through 2027 is \$415,915 and for FY 2022 the total is \$69,313 for improvements on secondary highway systems (route number 600 and above) in the County from two funding sources (TeleFee and District Grant funds). She mentioned that there are a number of Rural Rustic Roads in the plan which can be done at a lower cost. She then gave a brief overview of projects contained in the draft Secondary Six Year Improvements Program:

Route 638 (Natural Well Road) replacement of 1913 truss bridge and approaches over the Jackson River at Rt. 687. The project is completed and going through closeout. It was funded from District bridge funds.

Route 639 (Longdale Station Road) Rural Rustic Road Project. Under construction now and should be completed in July 2021.

Route 638 (Natural Well Road) Rural Rustic Road Project. Should be completed by the end of July 2021.

Route 637 (Sycamore Bend Road) Rural Rustic Road Project. Funding in FY23.

F-208 (Turner Road) Rural Rustic Road Project. Funding in FY22.

Route 600 (Rumsey Road) Rural Rustic Road Project. Funding in FY24.

She stated that the rest of the items listed are for County-wide traffic services, engineering, and fertilization/seeding. She commented that the other document contains the budget information on each road with each funding source listed in more detail.

There being no one else who wished to speak, the Chairman declared the public hearing closed.

On motion of Mr. Bennett, seconded by Mr. Griffith, that the Board waive its policy of not acting on a public hearing on the same night.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
Stephen A. Bennett	Yes
Gregory A. Dodd	Yes
Cletus W. Nicely	Yes
M. Joan Vannorsdall	Yes
James M. Griffith	Yes
G. Matt Garten	Yes

On motion of Ms. Vannorsdall, seconded by Mr. Bennett, that the following resolution be adopted:

WHEREAS, the Alleghany County Board of Supervisors held a public hearing on Tuesday, April 6, 2021 regarding the Virginia Department of Transportation Secondary Improvement Budget for 2022 and revisions to the Secondary Improvement Program for FY 2022 through 2027 and comments were received;

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors approve the Virginia Department of Transportation Secondary Improvement Budget for FY2022 in the amount of \$69,313;

BE IT FURTHER RESOLVED that the Board accept the Secondary Improvement Plan for FY 2022 through 2027 as presented.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
Stephen A. Bennett	Yes
Gregory A. Dodd	Yes
Cletus W. Nicely	Yes
M. Joan Vannorsdall	Yes
James M. Griffith	Yes
G. Matt Garten	Yes

PUBLIC COMMENT (5 MINUTE TIME LIMIT):

Mr. Bill Uzzell, 2015 Dressler Drive, spoke regarding the Lake Moomaw infrastructure and problems of neglect (lack of safety zones, boat docks and entrances needing refurbished/replaced, etc.). He mentioned that a group of individuals have spoken with the District Ranger, Bath County, and Congressman Griffith and he is glad to do all he can to help the situation and the Forest Service.

MS. SUSAN HAMMOND, VDOT RESIDENT ENGINEER - VIRGINIA DEPARTMENT OF TRANSPORTATION UPDATE:

Ms. Susan Hammond, VDOT Resident Engineer, gave a report on the following VDOT activities. She was present electronically.

Maintenance

- County-wide tree and brush cleanup on primary and secondary routes.
- Cleared toe of slate bank above Honda/Nissan on Rt. 220.
- Cold mix patched various secondary and primary routes.
- Graded dirt roads - Rumsey, Castile, Hickory Hill, Jerry's Run, and started Big Ridge.
- Swept bridge sidewalks from winter road treatments into Clifton Forge, Selma, and Rosedale.
- Picked up trash on Rt. 60 from Rosedale to Callaghan and Rt. 159. Rt. 60 on the east end of Covington is still underway.
- Replaced 10 trash barrels at Humpback.

Construction

- Rt. 696 bridge replacement - Piles for Abutment B have been driven. Footing will be poured tomorrow.

Other

- Six Year Program Public Hearing for Staunton District will be held April 29th at 6:00 p.m. The meeting will be virtual. Dial-in information provided to Mr. Lanford.

Mrs. Cox commented that at the last meeting Ms. Deloris Quarles had a concern regarding truck traffic on Dolly Ann Drive. She asked if Ms. Hammond had found out anything. Ms. Hammond replied that they have done a field review and are looking for recommended signage. She mentioned that the intersection of Rt. 60 with Dolly Ann Drive at the signal is in the City of Covington so they would need to coordinate with Covington on that location.

Ms. Hammond commented that Mr. Griffith mentioned previously that there is settlement at the bridge approach on Rt. 60 heading west at Humpback. She stated that they are waiting to use a hot mix asphalt to fix the settlement as it would be a longer repair than a cold patch.

Mr. Bennett commented that on I-64 west past DSLCC there is a big dropoff when coming off the bridge over Commercial Avenue.

Mr. Garten thanked VDOT for cleaning up the shale and piles at the bottom of the Rt. 220 highwall near Honda Nissan and mentioned that there are trees ready to come down at any time.

MS. THERESA TANNER, DISTRICT RANGER - UPDATE ON FOREST SERVICE ACTIVITIES:

Ms. Theresa Tanner, District Ranger, thanked Mr. Uzzell and stated that she agrees with his comments. She stated that a concessionaire was running things at Lake Moomaw for the last 15 years and the Forest Service did an early termination of their contract which put it back to the Forest Service. She commented that this will be a transition year and there are challenges. She highlighted key points which include:

- Looking to grow and improve on deferred maintenance of the facilities.
- Received funding to replace the treatment plant, and also money for other small projects.
- Working with their engineer and staff on designs for dock work to apply for funding through the Greater American Outdoor Act Program in 2023.
- There was a water break at the marina store, but they will continue to have gas at the store while the interior is reinstalled.
- A public news release was sent out last week via email that can be shared.
- They would like to have a local business do the concessions.
- Need to replace the water system at Coles Point and port-a-johns will be used until then.
- A buoy plan has been signed and ordered and they hope to install them this summer.
- They would like to get feedback from the community on what is most important to see where they need to concentrate their focus as they have more work to do than people.
- Campsite reservations will be through www.recreation.gov versus being on a first come first serve basis starting this week. This is for all campsites but Hidden Valley and Boiling Springs.
- Doing health and safety items first.

Mr. Nicely stated that fees on parking were supposed to be used to refurbish the boat docks on the Alleghany County side of the lake and then the fee removed. He asked why the fee is still in effect and the boat dock has not been fixed. Ms. Tanner replied that any fees collected go toward maintenance, but not just for any one item or area. Ms. Emily Ellis, Forest Service representative, commented that the fee is used for the entire site. She mentioned that it is a \$5.00 fee and they are currently selling day use passes for \$30.

Mr. Nicely asked if there is a time-frame for when the docks will be refurbished. Ms. Ellis replied that they have the supplies for Fortney Branch, but need manpower. She commented that they have crews coming in to help with maintenance and there are also lights to be fixed at Coles Point and Fortney Branch. Mr. Nicely stated that they should contact the utility company to fix the lights as they would be glad to help.

Ms. Vannorsdall mentioned that trail maintenance is needed on the Alleghany County side as trails are almost impassable and unmarked. Ms. Tanner commented that trails are part of the work to be done and they are looking to hire crews.

Mr. Nicely stated that in Longdale Furnace approximately 500 yards past the first gate at the Rich Hole trail entrance there is a mattress and box springs that have been there for approximately three years. Ms. Tanner commented that they are finding long-term dump sites and if anyone sees anything to let them know.

Mr. Garten stated that he went up to the lake with a few others to look at facilities and a lot of the fault with maintenance is with the previous concessionaire. He stated that a couple of things he saw was there not being a good cushion for "no wake" zones and buoys are needed. He mentioned that probably a lot of individuals would like to volunteer. He commented that there is a lot more tourism here and we need to preserve facilities and the area for people to enjoy.

Ms. Tanner thanked everyone for their feedback and asked them to reach out to her with any comments.

APPROVE RESOLUTION THANKING THE BOARD OF EDUCATION MEMBERS, STAFF OF THE DEPARTMENT OF EDUCATION, HOUSE OF DELEGATES, SENATE, AND GOVERNOR FOR THEIR SUPPORT, APPROVAL, AND FUNDING OF A MERGED SCHOOL DIVISION:

Mr. Garten stated that there is a draft resolution in the agenda packet to thank those involved with their time, consideration, and work on the joint school system. He commented that it was a huge effort.

Mr. Griffith stated that he appreciates efforts as they put in a lot of hours and evenings.

Mr. Bennett commented on his involvement with past school merger attempts and expressed appreciation that the current individuals got it done.

On motion of Mr. Griffith, seconded by Mr. Bennett, that the following resolution be adopted:

RESOLUTION OF THE BOARD OF SUPERVISORS OF ALLEGHANY COUNTY, VIRGINIA, IN THANKS TO THE COMMONWEALTH OF VIRGINIA

WHEREAS, after many years of discussion and effort, the City of Covington and Alleghany County Public School Divisions have developed a plan to merge; and

WHEREAS, said plan has been approved locally and at the State level; and

WHEREAS, a significant component of finalizing the approved merger plan included financial support from the Commonwealth; and

WHEREAS, funding to provide said financial support was passed in the most recent General Assembly Session; and

WHEREAS, we provide our heartfelt appreciation to the members of the House of Delegates, Senate, Board of Education, Staff of Department of Education, and the Governor for their work to assist with approval of the merger plan and financial support to move the plan to reality;

NOW THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors recognizes this support and sends its appreciation; and

BE IT FURTHER RESOLVED, that attested copies of this resolution shall be delivered to the Clerk of the House of Delegates for distribution to members, Clerk of the Senate for distribution to members, Chair of the Board of Education for distribution to Board members, State Superintendent of Public Education for distribution to staff and the Governor.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Cletus W. Nicely	Yes
M. Joan Vannorsdall	Yes
James M. Griffith	Yes
G. Matt Garten	Yes

APPROVE ROANOKE VALLEY-ALLEGHANY REGIONAL COMMISSION CHARTER AMENDMENTS (REDUCE MEMBERSHIP REQUIREMENTS):

Mr. Lanford stated that there is a letter to the Chairman from the RV-ARC and other items in the agenda packet pertaining to a change in the Roanoke Valley-Alleghany Regional Commission (RV-ARC) charter to reduce membership requirements. He mentioned that the RV-ARC has had discussions on overall participation and membership attendance as the membership is the second largest in the State. He commented that currently the County has two elected members and one citizen member and the change would be to have one elected member, one citizen member, and one alternate. The alternate would only attend meetings when one the elected or citizen members can not attend. He mentioned that the RV-ARC approved the changes earlier this year, but all areas must also approve. The change will make things more efficient and effective.

On motion of Ms. Vannorsdall, seconded by Mrs. Cox, that the following resolution be adopted:

Resolution Authorizing the Roanoke Valley-Alleghany Regional Commission to Amend its Charter to Reduce Membership Requirements

WHEREAS, the Roanoke Valley-Alleghany Regional Commission (“the Commission”) is seeking to amend its charter to reduce the number of Commissioners serving on its Board from 38 to 30; and

WHEREAS, in April of 2019 the Chair of the Roanoke Valley-Alleghany Regional Commission directed Commission staff to review the board size of peer Commissions, absentee and attendance data of the Commission, and requirements of the Code of Virginia regarding the Commission’s board structure; and

WHEREAS, the Roanoke Valley-Alleghany Regional Commission board was determined to be the second largest board in the Commonwealth, behind only the Hampton Roads Planning District Commission with 47 members; and

WHEREAS, it was determined that under current Charter rules and population forecasts the Commission Board was expected to grow even larger in 2022 with an additional member from the City of Roanoke, bringing the total to seven representatives comprised of four elected officials; and

WHEREAS, a Restructuring Committee was formed in October of 2020 to review staff research and produce a recommendation to the full Board; and

WHEREAS, after reviewing the research and conferring with their local governing bodies as well as chief administrative officers for Commission member jurisdictions, the members of the Restructuring Committee recommended changes to the membership formula for the Commission Board; the addition of a provision for alternate members of the Board to provide flexibility to member governments; and clarification on the definition of Population for purposes of determining membership; and,

WHEREAS, the Commission Board voted to accept the recommendations of the Restructuring Committee at the February 25, 2021 meeting of the Commission; and,

WHEREAS, Article II, Section 1 of the Charter shall be amended to read: “The membership of the Roanoke Valley-Alleghany Regional Commission shall be composed of representatives of the member governmental subdivisions, on the basis of two members from each governmental subdivision, at least one of whom is an elected member of the governing body of the subdivision. In addition, each governmental subdivision with population in excess of 25,000 and less than 50,000 shall appoint one additional member who must be an elected official of the governing body of the subdivision. Each governmental subdivision with a population in excess of 50,000 shall further appoint one additional member, who may but need not be an elected official of the governing body of the subdivision, provided that at least a majority, but not substantially more than a majority, of the Commission members shall be elected officials of the governing bodies of the governmental subdivisions. In determining the population of counties, the numerical total shall be exclusive of participating towns who have a population of three thousand, five hundred; said towns are eligible to have at least two representatives.”; and

WHEREAS, Article II, Section 2 of the Charter shall be amended to read: ““Population,” unless a different census is clearly set forth, means the number of inhabitants according to the United States census latest preceding the time at which any provision dependent upon population is being applied, or the time as of which it is being construed, unless there is available an annual estimate of population prepared by the Weldon Cooper Center for Public Service of the University of Virginia, which has been filed with the Department of Housing and Community Development, in which event the estimate shall govern.”; and

WHEREAS, Article II, Section 6 shall be added to the Charter, reading: “Each governmental subdivision of the Commission shall have the option of appointing an alternate member. An alternate member shall be entitled to receive notice of all meetings of the Commission and of all meetings of committees of which the appointed member is a part, and to attend

and vote at any such meeting at which the appointed member is not personally present. When appointing alternates for an elected official of the governing body, the governmental subdivision must appoint a member of the same governing body.”; and

WHEREAS, any changes to the Commission charter must be approved unanimously by the governing bodies of all Commission member jurisdictions.

NOW THEREFORE BE IT RESOLVED that the Alleghany County Board of Supervisors approves the Charter changes of the Roanoke Valley-Alleghany Regional Commission.

BE IT FURTHER RESOLVED that aforementioned Charter changes of the Roanoke Valley-Alleghany Regional Commission will become effective on July 1, 2022, and that the resulting reduction in Board size will be reached through attrition of existing Board members whose terms end on or after July 1, 2022.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Cletus W. Nicely	Yes
M. Joan Vannorsdall	Yes
James M. Griffith	Yes
G. Matt Garten	Yes

APPROVE FEDERAL AWARDS POLICY:

Ms. Adcock stated that the auditors have recommended that the County adopt a Federal Awards Policy due to the Federal funds we are receiving. She commented that the Board has a copy of a draft policy in its agenda packet that was put together with the auditors and our attorney.

On motion of Mr. Nicely, seconded by Mr. Dodd, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors adopt the “Alleghany County, Virginia Federal Awards Policy” as presented.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Cletus W. Nicely	Yes
M. Joan Vannorsdall	Yes
James M. Griffith	Yes
G. Matt Garten	Yes

APPROVE SUPPLEMENTAL APPROPRIATIONS (SCHOOL SYSTEM, PARKS AND RECREATION GRANT, AND VIRGINIA FIRE SERVICES GRANT):

Ms. Adcock stated that there is a resolution in the Board’s agenda packet regarding several supplemental appropriations. The first appropriation is for the school system in their operations budget in the amount of \$279,799. She commented that when the budget was adopted we did not know how much would be received from the State. The second appropriation is due to the receipt of a grant by the Parks and Recreation Department in the amount of \$9,744 which will be used to purchase a Gator for use on the trail. The third appropriation is due to the receipt of Virginia Fire Services Grant in the amount of \$2,150 which is split between five fire departments.

On motion of Mr. Nicely, seconded by Mrs. Cox, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors budget and approve the following supplemental appropriation in FY21 for the school system due to the receipt of additional funding for operations:

<u>Revenue Account</u>	
Fund 210 - Alleghany Co. Share Schools	
(210-4191501)	\$279,799

Expenditure Account
 School Operating Expenditures (6100-56603) \$279,799

BE IT FURTHER RESOLVED that the Board budget and approve the following supplemental appropriation in FY21 for the Parks and Recreation Department due to the reward of a “Project Outside” grant (to be used to purchase a Gator for use on the trail):

Revenue Account
 Miscellaneous Grants (110-4240499) \$9,744

Expenditure Account
 Machinery & Equipment (7140-57001) \$9,744

BE IT FINALLY RESOLVED that the Board budget and approve the following supplemental appropriation for Volunteer Fire Departments in FY21 due to the award of a Virginia Fires Services Grant:

Revenue Account
 Fire Services Grant (110-4240415) \$2,150

Expenditure Accounts
 Boiling Springs - State Grant (3202-5560415) \$430
 Dunlap - State Grant (3202-5560425) \$430
 Falling Spring - State Grant (3202-5560435) \$430
 Selma - State Grant (3202-5560455) \$430
 Sharon - State Grant (3202-5560465) \$430

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Cletus W. Nicely	Yes
M. Joan Vannorsdall	Yes
James M. Griffith	Yes
G. Matt Garten	Yes

APPROVE TRANSFER OF 105+/- ACRES IN THE ALLEGHANY REGIONAL COMMERCE CENTER FROM ALLEGHANY COUNTY TO THE COVINGTON-ALLEGHANY INDUSTRIAL DEVELOPMENT AUTHORITY:

Mr. Lanford stated that a revised draft of the deed is at each seat and is part of the records of this meeting. He commented that the County has discussed developing a pad ready site in conjunction with the Joint Revenue Sharing agreement with Covington. He mentioned that the site is located north of the Balchem site in the Commerce Center and we are in the process of having a recordable plat done to transfer the property to the Industrial Development Authority (IDA). He stated that the IDA would be the developer of the property for the County and Covington. He commented that we are looking at financing options and some funding for the development being included in the FY22 budget with the first payment due in June 2023. He mentioned that the property would be developed in phases with the first phase being a 35-acre pad on a 50-acre portion of the property.

On motion of Mr. Griffith, seconded by Ms. Vannorsdall, that the following resolution be adopted:

WHEREAS, the County and the City of Covington, Virginia (the “City”) entered that certain Joint Economic Development & Growth-Sharing Agreement, dated as of August 10, 2017 (the “Agreement”), which provides for designation of one or more Development Areas, for which the City and the County may share future increases in tax and other revenues; and

WHEREAS, the County designated certain areas of the County as Development Areas by Ordinance O-19-3, dated November 6, 2019; and

WHEREAS, pursuant to the Agreement, the County now intends to convey certain real property in a Development Area to the Industrial Development Authority of Covington–Alleghany County, Virginia (the “Authority”), said property being Alleghany County Tax Map Number 04200-00-000-001A, and comprising 105.244 acres, more or less, for the purposes set forth in the Agreement; and

WHEREAS, no public hearing is necessary for this conveyance, pursuant to Section 15.2-4917 of the Code of Virginia,

1950, as amended; and

WHEREAS, a draft deed (the "Deed") has been presented to the Board at this meeting, which Deed shall be preserved among the records of the Board; however, a final version of the Deed will be prepared upon completion of surveying by the County's contractor.

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors hereby authorizes the transfer of the Property to the Authority, on the terms set forth in the draft Deed;

BE IT FURTHER RESOLVED that the Board authorizes Mr. Jonathan A. Lanford, County Administrator, to sign all required documents to convey the Property to the Authority, upon final approval as to form by the County Attorney.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Cletus W. Nicely	Yes
M. Joan Vannorsdall	Yes
James M. Griffith	Yes
G. Matt Garten	Yes

COUNTY ADMINISTRATOR'S REPORT:

Mr. Lanford gave a report on the following items:

Resignation

Mr. Lanford stated that the Board has a copy of his resignation letter. The letter is a part of the records of this meeting. He commented that he will be stepping down as County Administrator effective July 9, 2021. He stated that he was not looking, but was provided an opportunity in Botetourt County that will fit with what he wants to do for the rest of his career. He mentioned that it is an opportunity for him to move on, keep his family here, continue to live here, continue to support this community, and do something different professionally. He stated that it has been amazing working with everyone in this position and over the past 17 years when he was first hired to work in Public Works. He commented that the County has done a lot of things we did not think we could do (i.e., Lower Jackson Wastewater Treatment Plant, Regional Cooperation, school merger, etc.). He stated that he will still be here to help as much as needed,

BOARD MEMBER COMMENTS (INQUIRIES/REPORTS):

Miscellaneous

Mr. Nicely stated that he hates to see Mr. Lanford go, but congratulated him on his new venture. He commented that the County has been fortunate over the years to have him. He mentioned that Mr. Lanford has worn many hats for the County and has done an outstanding job with all of them.

Mr. Dodd thanked everyone for coming to the meeting and the comments on Lake Moomaw. He stated that Mr. Lanford has helped him a lot in the short time he got to work with him.

Mrs. Cox thanked everyone for coming to the meeting and Mr. Uzzell for his comments. She commented that she is not an outdoor person, but we need to preserve the beauty of the area. She wished Mr. Lanford the best and mentioned that we will never be able to replace him. She stated that she is happy for him and that this opportunity came up for a reason. She commented that she is grateful that he will still be in the area and he has a passion and compassion for everyone which not many people have.

Ms. Vannorsdall thanked Mr. Uzzell for his advocacy of Lake Moomaw. She stated that she has learned a lot from Mr. Lanford as he helps create perspective. She commented that the County will continue to move forward and has a strong foundation from Mr. Lanford.

Mr. Bennett stated that what Mr. Lanford wants to do in Botetourt County is his passion and things have been easy

having him as County Administrator over the last five years.

Mr. Griffith thanked Mr. Uzzell and Ms. Tanner for the comments regarding the lake. He commented that it is a shame when the Federal government needs to ask local governments for help. He stated that he has enjoyed working with Mr. Lanford and with his knowledge and wisdom. He wished him the best.

Mr. Garten commented that Ms. Kim Halterman, Superintendent of Schools, and Mayor Jeff Irvine are present tonight and he thanked them for attending the meeting. He thanked Mr. Uzzell for taking him up to the lake to see the issues and for being an advocate. He stated that it was good to hear from Ms. Tanner and of their desire to advance on those issues. He thanked Mr. Lanford for his time and dedication to the County and commented that his commitment has laid a foundation that is very strong with better communication with localities and multi-municipality engagement (i.e., revenue sharing agreement).

CLOSED MEETING:

Mr. Garten stated that a third item to discuss a personnel matter is being added to the Closed Meeting.

On motion of Mr. Nicely, seconded by Mr. Griffith, that the Board go into a Closed Meeting under Code of Virginia Sections 2.2-3711(A)(1), (3), and (7) for the purpose of: (1) discussing a personnel matter (2) Performance Agreements with a business or industry; and (3) consultation with legal counsel pertaining to actual litigation. Unanimously adopted.

On motion of Mr. Nicely, seconded by Mrs. Cox, that the Board come out of the Closed Meeting with the following certification:

CERTIFICATION
SECTION 2.2-3712

To the best of our knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter, and (ii) only such public business matters as were identified in the motion by which the Closed Meeting was convened were heard, discussed or considered in the session.

/s/M. Joan Vannorsdall	Yes
/s/Shannon P. Cox	Yes
/s/Stephen A. Bennett	Yes
/s/G. Matt Garten	Yes
/s/Gregory A. Dodd	Yes
/s/James M. Griffith	Yes
/s/Cletus W. Nicely	Yes

After the Closed Meeting, the following action was taken:

APPROVE PERFORMANCE AGREEMENT WITH BALCHEM CORPORATION:

On motion of Ms. Vannorsdall, seconded by Mrs. Cox, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors approve the Performance Agreement between Balchem Corporation, Alleghany County, and the Covington-Alleghany County Industrial Development Authority subject to final approval by the County Attorney.

BE IT FURTHER RESOLVED that the Board authorizes Mr. Jonathan A. Lanford, County Administrator, to sign the abovementioned agreement on behalf of the County.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Cletus W. Nicely	Yes
M. Joan Vannorsdall	Yes
James M. Griffith	Yes
G. Matt Garten	Yes

APPROVE PERFORMANCE AGREEMENT WITH WESTROCK:

On motion of Ms. Vannorsdall, seconded by Mrs. Cox, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors approve the Performance Agreement between WestRock, Alleghany County, and the Covington-Alleghany County Industrial Development Authority subject to final approval by the County Attorney.

BE IT FURTHER RESOLVED that the Board authorizes Mr. Jonathan A. Lanford, County Administrator, to sign the abovementioned agreement on behalf of the County.

Unanimously adopted by the following roll call vote:

Stephen A. Bennett	Yes
Shannon P. Cox	Yes
Gregory A. Dodd	Yes
Cletus W. Nicely	Yes
M. Joan Vannorsdall	Yes
James M. Griffith	Yes
G. Matt Garten	Yes

UPDATE ON POTENTIAL CONSULTANT TO ASSIST WITH THE COUNTY ADMINISTRATOR POSITION:

Mr. Griffith stated that the County may potentially engage with a consulting firm to look for an Interim Administrator and assist with the County Administrator position. He commented that he will contact the firm and anticipates holding a special call meeting in the next couple of weeks.

ADJOURNMENT:

On motion of Mr. Bennett, seconded by Ms. Vannorsdall, that the meeting be adjourned at 9:40 p.m. Motion carried.

G. Matt Garten
Chairman