**Minutes of the Alleghany County Electoral Board**

**October 24, 2017**

**2:45 p.m.**

**Those present Chairman Jack Cannon, Vice Chairman Anita Proffitt, Secretary Frank E. Persinger Sr., Alleghany County General Registrar Tiney Rose and assistant Melissa Southern**

* **Melissa will leave Registrar’s office October 31, 2017. Jack to work at the Registrar office on Election Day. Kevin to start at Registrar’s office at 5:00 a.m. on Election Day and work as election technician.**

* **Jack, Anita and Frank to have copy of equipment trouble shooting guide to help if equipment has issues.**
* **Precinct list of workers at was reviewed. In general, precincts were reviewed. Clifton Forge East may be the only precinct short of officials.**
	+ **Frank to contact John Hutchinson…needs to be completed as of 10-23-2017**
	+ **Wayne Caldwell will work election.**
	+ **Election Officials letters to be sent out ~ September 26th. All letters sent out.**
* **Officer Training to occur Thursday October 26, at 2:30 and 6:30 PM.**
* **Contact information for putting out machines to be sent to Mike Hendrickson by Friday October 27.**
* **Canvass to be at noon on Wednesday November 8.**
* **Next meeting is November 8th for canvass**

**The meeting was adjourned.**

**Respectively Submitted**

**Frank E. Persinger, Sr.**

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**Secretary of Electoral Board**