

PUBLIC COMMENT GUIDELINES

- A sign-in sheet will be placed near the Board Room door for citizens who wish to speak during the first Public Comment. Citizens should list their name, address, and topic to be addressed. After all speakers who signed up have spoken, anyone else interested in speaking will be given the opportunity.
- Speakers are limited to five minutes. There is a maximum time limit of 30 minutes allocated to each Public Comment in any one meeting. If the number of individuals on the sign-up sheet would exceed the allotted 30-minute time-frame, the Chairman has the latitude to place a shorter limit on individuals.
- Speakers are to provide a copy of remarks to the Deputy Clerk, if in writing.
- The Board of Supervisors encourages and values citizen input on all topics or issues of relevance to the Board's responsibilities.
- Speakers shall direct all comments to the Board (not individual members or employees of the Board).
- Profane or vulgar language, partisan political statements, or comments related to the conduct or performance of Board members or staff are not appropriate in this setting.
- Board members are not expected to respond to questions or comments unless the Chairman deems such response appropriate. Board members may seek clarification or additional information from speakers through the Chair.

Adopted 2/17/04. Amended 1/18/05, 7/19/05, and 1/3/06.