

At a regular meeting of the Board of Supervisors, Alleghany County, Virginia held on Tuesday, December 4, 2018 at 7:00 p.m. in the Alleghany County Governmental Complex, Covington, Virginia, thereof:

PRESENT:

Stephen A. Bennett, Chairman
G. Matt Garten, Vice-Chairman
Shannon P. Cox
James M. Griffith
Cletus W. Nicely
Richard Lee Shull
M. Joan Vannorsdall

and

Jonathan A. Lanford, County Administrator
Suzanne T. Adcock, Director of Finance
Ryan D. Muterspaugh, Director of Public Safety
Jim Guynn, County Attorney
Melissa A. Munsey, Deputy Clerk to the Board

CALL TO ORDER:

The Chairman called the regular meeting to order. Mrs. Cox gave the invocation and the audience remained standing for the Pledge of Allegiance.

MINUTES:

Hearing no corrections or deletions, the Chairman declared the following minutes approved as submitted: (1) a regular meeting held on November 7, 2018.

RECOGNITION OF RETIREES FOR 2018 AND APPROVE RESOLUTIONS OF APPRECIATION:

Mr. Bennett stated that the following individuals retired from the County in 2018. He asked if any are present to please stand when their name is called (Mrs. Mongold, Mr. Moorman, Mr. Bryant, and Mr. Carson were present):

- Sunny Taylor, County Administration - 10 years, 6 months
- George Lewis, Public Works - 19 years
- Shelly Mongold, Public Works - 30 years
- Virgil Reid, Public Works - 30 years, 2 months
- Donna Wooding, Social Services - 30 years, 3 months
- Charles Moorman, Public Works - 31 years
- Basil Bryant, Public Works - 32 years
- Lance Carson, Social Services - 34 years, 7 months
- Ruby Simmons, Treasurer’s Office - 35 years, 11 months
- Mickey Craghead, Sheriff’s Office - 38 years, 6 months

He thanked the retirees for their service and mentioned that there are draft resolutions of appreciation in the agenda packet which he asked the Board to approve.

Mr. Nicely stated that he appreciates the hard work of the employees from the refuse truck workers that are out no matter what the weather, Mrs. Mongold for guiding the Board, and Mr. Carson for working in a stressful job. He commented that each are taking a lot of knowledge with them and will be hard to replace. He wished the retirees the best.

Mrs. Cox stated that the retirees have a lot of combined years of service and could never be replaced. She expressed appreciation for all the retirees whether they worked in a desk job or out in the field. She expressed thanks to Mr. Carson for what he did at Social Services and for coming back when they were in a pinch. She wished the best to all the retirees.

Mr. Shull advised the retirees to find something else to do to keep their mind off leaving as you tend to think about your former job everyday for a while after retiring. He commented that he appreciates all their years of service.

Mr. Garten stated that collectively there is almost three centuries of experience retiring and he feels sorry for the County trying to replace them. He commented that he appreciates their time with the County.

Mr. Lanford stated that he has not directly worked with Mr. Carson except for his assistance during disaster events helping with assessments. He mentioned that he worked with the Public Works employees retiring when he came to the County 15 years ago. He commented that they were great to him as a young engineer and helped him to learn.

Mr. Bennett stated that eight of the ten retirees had 30 years plus service. He told them to think about where the

County was then and where we are now. He mentioned that he is losing employees with this much experience and tends to need to call them for information at times. He jokingly suggested they leave a contact number if the County needs them.

On motion of Mr. Nicely, seconded by Mrs. Cox, that the following resolution be adopted:

WHEREAS, Ms. Sunny Taylor retired from the County Administrator’s Office on March 31, 2018 after providing 10 years, 6 months of service to the citizens of Alleghany County; and

WHEREAS, Ms. Taylor has faithfully served the County in the capacity of Purchasing Clerk;

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors recognizes Ms. Sunny Taylor for her invaluable contribution to the citizens of Alleghany County.

BE IT FURTHER RESOLVED that the Board extends its appreciation to Ms. Taylor for her service to the County, congratulations upon her retirement, and best wishes for a long and happy retirement.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

On motion of Mr. Nicely, seconded by Mrs. Cox, that the following resolution be adopted:

WHEREAS, Mr. George Lewis retired from Public Works on June 30, 2018 after providing 19 years of service to the citizens of Alleghany County; and

WHEREAS, Mr. Lewis has faithfully served the County in the capacity of Sanitation Truck Driver;

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors recognizes Mr. George Lewis for his invaluable contribution to the citizens of Alleghany County.

BE IT FURTHER RESOLVED that the Board extends its appreciation to Mr. Lewis for his service to the County, congratulations upon his retirement, and best wishes for a long and happy retirement.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

On motion of Mr. Nicely, seconded by Mrs. Cox, that the following resolution be adopted:

WHEREAS, Mrs. Shelly Mongold retired from Public Works on December 31, 2018 after providing 30 years of service to the citizens of Alleghany County; and

WHEREAS, Mrs. Mongold has faithfully served the County in the capacity of County Planner;

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors recognizes Mrs. Shelly Mongold for her invaluable contribution to the citizens of Alleghany County.

BE IT FURTHER RESOLVED that the Board extends its appreciation to Mrs. Mongold for her service to the County, congratulations upon her retirement, and best wishes for a long and happy retirement.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

On motion of Mr. Nicely, seconded by Mrs. Cox, that the following resolution be adopted:

WHEREAS, Mr. Virgil Reid retired from Public Works on May 31, 2018 after providing 30 years, 2 months of service to the citizens of Alleghany County; and

WHEREAS, Mr. Reid has faithfully served the County in the capacity of Sanitation Worker II;

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors recognizes Mr. Virgil Reid for his invaluable contribution to the citizens of Alleghany County.

BE IT FURTHER RESOLVED that the Board extends its appreciation to Mr. Reid for his service to the County, congratulations upon his retirement, and best wishes for a long and happy retirement.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

On motion of Mr. Nicely, seconded by Mrs. Cox, that the following resolution be adopted:

WHEREAS, Ms. Donna Wooding retired from Social Services on May 31, 2018 after providing 30 years, 3 months of service to the citizens of Alleghany County; and

WHEREAS, Ms. Wooding has faithfully served the County in the capacity of Benefits Program Specialist III;

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors recognizes Ms. Donna Wooding for her invaluable contribution to the citizens of Alleghany County.

BE IT FURTHER RESOLVED that the Board extends its appreciation to Ms. Wooding for her service to the County, congratulations upon her retirement, and best wishes for a long and happy retirement.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

On motion of Mr. Nicely, seconded by Mrs. Cox, that the following resolution be adopted:

WHEREAS, Mr. Charles Moorman retired from Public Works on June 30, 2018 after providing 31 years of service to

the citizens of Alleghany County; and

WHEREAS, Mr. Moorman has faithfully served the County in the capacity of Sanitation Truck Driver;

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors recognizes Mr. Charles Moorman for his invaluable contribution to the citizens of Alleghany County.

BE IT FURTHER RESOLVED that the Board extends its appreciation to Mr. Moorman for his service to the County, congratulations upon his retirement, and best wishes for a long and happy retirement.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

On motion of Mr. Nicely, seconded by Mrs. Cox, that the following resolution be adopted:

WHEREAS, Mr. Basil Bryant retired from Public Works on June 30, 2018 after providing 32 years of service to the citizens of Alleghany County; and

WHEREAS, Mr. Bryant has faithfully served the County in the capacity of Mechanic II;

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors recognizes Mr. Basil Bryant for his invaluable contribution to the citizens of Alleghany County.

BE IT FURTHER RESOLVED that the Board extends its appreciation to Mr. Bryant for his service to the County, congratulations upon his retirement, and best wishes for a long and happy retirement.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

On motion of Mr. Nicely, seconded by Mrs. Cox, that the following resolution be adopted:

WHEREAS, Mr. Lance Carson retired from Social Services on August 31, 2018 after providing 34 years, 7 months of service to the citizens of Alleghany County; and

WHEREAS, Mr. Carson has faithfully served the County in the capacity of Family Services Specialist III;

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors recognizes Mr. Lance Carson for his invaluable contribution to the citizens of Alleghany County.

BE IT FURTHER RESOLVED that the Board extends its appreciation to Mr. Carson for his service to the County, congratulations upon his retirement, and best wishes for a long and happy retirement.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes

Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

On motion of Mr. Nicely, seconded by Mrs. Cox, that the following resolution be adopted:

WHEREAS, Mrs. Ruby Simmons retired from the Treasurer's Office on June 30, 2018 after providing 35 years, 11 months of service to the citizens of Alleghany County; and

WHEREAS, Mrs. Simmons has faithfully served the County in the capacity of Deputy Clerk II;

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors recognizes Mrs. Ruby Simmons for her invaluable contribution to the citizens of Alleghany County.

BE IT FURTHER RESOLVED that the Board extends its appreciation to Mrs. Simmons for her service to the County, congratulations upon her retirement, and best wishes for a long and happy retirement.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

On motion of Mr. Nicely, seconded by Mrs. Cox, that the following resolution be adopted:

WHEREAS, Mr. Mickey Craghead retired from the Sheriff's Office on December 1, 2018 after providing 38 years, 6 months of service to the citizens of Alleghany County; and

WHEREAS, Mr. Craghead has faithfully served the County in the capacity of Deputy;

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors recognizes Mr. Mickey Craghead for his invaluable contribution to the citizens of Alleghany County.

BE IT FURTHER RESOLVED that the Board extends its appreciation to Mr. Craghead for his service to the County, congratulations upon his retirement, and best wishes for a long and happy retirement.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

PUBLIC HEARING - SOLICIT INPUT ON COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING:

Public Hearing was held to solicit public input on local community development and housing needs in relation to Community Development Block Grant (CDBG) funding for a project in our community.

The Chairman announced that this public hearing was advertised in the Virginian Review on Tuesday, November 27, 2018 in accordance with the Code of Virginia. He then called the public hearing to order.

Mr. Lanford stated that the County has a current Planning Grant with DHCD for the Wrightsville Community

Revitalization Project and several residents are present tonight. He commented that the County is wrapping up the Planning Grant assessment and a public hearing will be held on February 5th regarding that specific project. He mentioned that this public hearing is on past projects and potential future projects. He stated that there is an information sheet which is included in the agenda packet, as well as copies available on the table for the public. He commented that the Virginia Community Development Block Grant (CDBG) Program provides funding to eligible units of local government to address critical community development needs, including housing, infrastructure and economic development. He stated that projects targeting two significant activities (i.e., housing, sewer, water, drainage, streets, etc.) are eligible for up to \$1,250,000 in CDBG assistance and those with at least three significant activities are eligible for up to \$1,400,000. He commented that these funds have been used in the past for the Bens Run Road housing project; Selma/Low Moor water, sewer, and housing project; Sharon water and housing project; Callaghan water project; Build a Better Future Program; and various planning grants. He stated that eligible households must have a gross income below the U. S. Department of Housing and Urban Development's Section 8 low- and moderate-income criteria of 80% of the area median income by family size. He mentioned that there will be a plan to minimize displacement and provide displacement assistance as necessary.

Ms. Deloris Quarles, 701 Wrightstown Avenue, stated that she is a resident of the Wrightsville community. She commented that she spoke with Mr. Griffith regarding needs in the community and he suggested getting the community together. She mentioned that an initial community meeting was held in June of 2017 and meetings with concerned citizens and residents have been held monthly since then. She stated that Wrightsville is the oldest African American community in the area. She commented that a CDBG application is to be submitted in March to address infrastructure and housing needs and as part of the gateway process. She mentioned that Hurt & Proffitt has been working on housing and infrastructure assessments and have been great to work with as they listen to the community's needs and goals. She stated that Hurt & Proffitt will be giving a presentation to the Board at the February 5th public hearing on the CDBG application for Wrightsville. She thanked Mr. Lanford for being supportive and attending meetings, as well as the Project Management Team.

There being no one else who wished to speak, the Chairman declared the public hearing closed.

PUBLIC COMMENT (5 MINUTE TIME LIMIT):

Rev. Dianne Quarles, 1513 Dolly Ann Drive, thanked the retirees for their service.

Mr. Gene Kotulka, Superintendent of Schools, mentioned that he and others would be attending a march in Richmond on Saturday regarding school funding.

Mr. Richard Shull, Board member, spoke regarding the November 13th tour at AHS and how knowledgeable, courteous, polite, and respectful the students were as he viewed all of the exhibits; the need for more funding for teachers and for the vocational school; and he feels that the County does not need to go back to talks with Covington on combining schools, but to move forward with our system.

MS. SUSAN HAMMOND, VDOT RESIDENT ENGINEER - VIRGINIA DEPARTMENT OF TRANSPORTATION UPDATE:

Ms. Susan Hammond, VDOT Resident Engineer, gave a report on the following VDOT activities:

Maintenance

- *Snow equipment readied and in use.*
- *Responded to two winter weather events. Will have crews out tonight.*
- *Rt. 687 tree has been removed. Rts. 311 and 159 trees are being coordinated with Frontier as they are close to utility lines.*
- *Removed a large number of downed trees and limbs as a result of ice and wind.*
- *Paving completed on Rt. 311.*
- *Met with County Administrator, Sheriff's staff, and school staff to discuss issues with signals at Exit 21.*

Construction

- *Rt. 638 deck pours likely to occur after the first of the year as weather permits.*
- *Rt. 220 Botetourt project update provided to Board.*

Mr. Shull stated that there were two big white trucks on Valley Ridge Road spraying and it went all over his vehicle. He asked if these were VDOT trucks and what they were spraying (i.e. weed killer). Ms. Hammond replied that she will check on this and let him know.

Mr. Garten thanked Ms. Hammond for the removal of the tree on Rt. 687. He commented regarding rocks and trees on the Rt. 220 high wall. He mentioned that there is one tree toward the top that is laying on its side that is being held up by small roots/trees that needs to be watched. He thanked her for the rock slides that have been taken care of.

Mr. Nicely asked Ms. Hammond to check on a drainage situation at 2113 Dressler Drive. Ms. Hammond replied that she will check on this.

Mrs. Cox commented that the paving done on Rt. 311 was excellent and residents are pleased.

APPROVE RESOLUTION OF RESPECT FOR MR. CARL BRINKLEY:

Mr. Bennett stated that Mr. Brinkley’s wife is unable to be present tonight due to health issues.

Ms. Vannorsdall read the draft resolution.

On motion of Ms. Vannorsdall, seconded by Mr. Griffith, that the following resolution be adopted:

WHEREAS, Mr. Carl D. Brinkley, Mayor and former Vice-Mayor of Clifton Forge Town Council, passed away on November 22, 2018; and

WHEREAS, Mr. Brinkley gave unselfishly of his time to the community and the Alleghany Highlands, setting an example of citizenship throughout his life; and

WHEREAS, Mr. Brinkley served in numerous capacities to better the Alleghany Highlands, including as Mayor and former Vice-Mayor of the Town of Clifton Forge; member of the Clifton Forge Economic Development Authority, the Clifton Forge Development Corporation, the Clifton Forge Parks and Trails Committee, and the Clifton Forge Planning Commission; as well as having served on and volunteered for many other organizations;

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors, in honor and respect, does hereby recognize the life of Mr. Carl D. Brinkley for his loyalty, dedication, and service to his community, the County of Alleghany, and the Alleghany Highlands.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

DISCUSS REPLACEMENT OF FIRE APPARATUS AND AMBULANCES:

Mr. Muterspaugh reviewed a memo from him to the Board which is included in the agenda packet. The memo is as follows:

For years, the Alleghany United Fire and Rescue Association has relied on a Depreciation Schedule as a guide to replace firetrucks and ambulances for its member agencies. Currently, firetrucks are recommended to be replaced at 25 years and ambulances at 15 years per the Schedule. Alleghany County has always contributed a set amount annually as a part of its operational budget towards the replacement of rolling stock on the Depreciation Schedule. That amount currently sits at \$175,000 per year. However, the Depreciation Schedule has never been funded according to what is scheduled to be replaced in a given budget year and has fallen far behind. For example (firetruck prices start at about \$400,000 and ambulance prices start at about \$200,000) there may be \$800,000 in firetruck and ambulance replacements in a given budget year, but only \$175,000 contributed towards those replacements. This creates a backlog of rolling stock waiting to be replaced until the funding is available to do so. This is historically accomplished by combining several years’ worth of County contributions together to make a purchase. We end up replacing these vehicles at 30-35 years or more for firetrucks and 20-25 years or more for ambulances. The cost to replace these vehicles continues to rise also.

Over the past three to five years, the EMS agencies and the County have actually gotten caught up in the replacement of ambulances, thanks largely in part to partial grant funding made possible through the Virginia Office of EMS. We currently have one more ambulance that is slated to be replaced and then the County EMS agencies

should be good for several years. Grant funding sources for fire apparatus are almost non-existent and the few that are available are very competitive on a national level.

The Fire and Rescue Association and the County have been working on a project for several months to improve the method by which we replace fire apparatus. Standardization, cost effectiveness, fleet size, and need are the driving forces behind the recommended approach of financing firetrucks over a seven to ten year period utilizing the annual contribution already made by the County (\$175,000) to fund the annual debt service. Instead of purchasing one firetruck at a time and waiting for annual funding levels to accrue over time to purchase another truck, multiple trucks could be purchased at a time from one vendor. This would allow for fire apparatus to be replaced at much sooner intervals, thus keeping them more current with the National Fire Protection Agency policies and safety requirements. Also, by utilizing a single vendor for a multiple truck order, the County would realize discounts and savings not given on single truck orders. This model is already used by numerous localities in Virginia and across the nation.

The Association made the decision to have an outside, independent consultant evaluate the current fleet of the local fire departments and make recommendations on condition and replacement. Barry Slagle, owner of Appraisers of Specialized Vehicles and Losses, LLC, performed such an evaluation based on multiple criteria. The findings yielded a list of four trucks in four different fire departments that should be replaced now and a systematic ranking of firetrucks to be replaced later. The findings also stated that three of the trucks to be replaced now should be combined with another truck currently in service at that agency and essentially be made a "two for one" deal. That fire department would get rid of two trucks and replace them with one new truck. This would provide better long term cost savings and fleet management. The fire departments agreed with the findings of the evaluation.

The Fire and Rescue Association decided to work with E-ONE, a fire truck manufacturer, locally represented by their vendor Blue Ridge Rescue Suppliers from Botetourt County. E-ONE is listed on the Houston-Galveston Area Contract (HGAC) as an authorized vendor. Alleghany County is a member of the HGAC which eliminates the need to issue an RFP for procuring the firetrucks. After months of reviewing specifications, having discussions, and attending meetings, a final deal has been reached with E-ONE (Blue Ridge Rescue Suppliers). After speaking with the County's Finance Director and Financial Consultant, we are now in a position to issue an RFP for the financing portion to ensure that we receive the best rate and terms possible. County staff would like to proceed with the RFP process and bring the findings back to the Board for consideration within the first quarter of 2019.

Please let me know if you have any questions regarding this project. Thank you.

Mr. Garten asked what the value is of a 35 year old firetruck and what is done with them. Mr. Muterspaugh replied that the value is not very much. He commented that the truck could be sold or donated to a fire department that is in worse shape. He mentioned that one truck was sold to a strawberry farmer to water his crop.

Mr. Garten asked if the firetrucks are owned by the department. Mr. Muterspaugh replied that they are owned by the department.

Mr. Shull commented that the speedometer does not show how long a firetruck has sit running while in service at a fire.

Mr. Bennett asked what happens if it takes ten years to pay off the trucks and then five years in one needs replaced. Mr. Muterspaugh replied that the County does have insurance if there is an accident. He added that not the whole amount of the \$175,000 allocation would go toward debt service and the remaining amount would be in the depreciation fund to build up for such a situation. He commented that the RFP would not tie the County to anything, but would be to see what the financing, interest, etc. could be.

Mr. Doug Morris, 1300 Donovan Street, stated that he has been a volunteer for 31 years. He commented that the three trucks to be replaced are 30+ years old. He mentioned that one was out of service due to a pump failure that JenFab had to fix, the second one is a 1995 model Freightliner, and Boiling Springs has an open cab jump seat truck. He commented that the one Selma put out specifications on came back at \$508,000 and some items were cut to get it down to \$475,000.

APPROVE SUPPLEMENTAL APPROPRIATION/BUDGET ADJUSTMENT FOR THE SCHOOL SYSTEM DUE TO THE RECEIPT OF FINAL APPROVED STATE BUDGET NUMBERS:

Ms. Adcock stated that when the County passed its FY19 budget, the State had not passed theirs yet; therefore, there are additional funds available for the school system in the School Operating Fund in the amount of \$297,471 and the Governor's School Fund in the amount of \$56,381. She added that a reduction in funds is needed due to a decrease in funding for the Nurse Grant Fund in the amount of \$14,861. She commented that these adjustments need to be made in the budget.

Mr. Keven Rice, Director of Finance for the school system, added that these are all State funds.

On motion of Mr. Nicely, seconded by Mr. Griffith, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors budget and approve the following supplemental appropriations and budget adjustment in FY19 for the school system due to the receipt of final approved state budget numbers:

<u>Revenue Accounts</u>	
Fund 210 - School Operating (210-4191501)	\$292,471
Fund 212 - Nurse Grant (212-4189918)	(\$14,861)
Fund 213 - Governor's School (213-4240229)	\$56,381
<u>Expenditure Account</u>	
Fund 210 - School Expenditures (6100-56603)	\$292,471
Fund 212 - School Expenditures (6102-56603)	(\$14,861)
Fund 213 - School Expenditures (6103-56603)	\$56,381

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

APPROVE SUPPLEMENTAL APPROPRIATION FOR THE SHERIFF’S OFFICE (INSURANCE FUNDS):

Ms. Adcock stated that the Sheriff’s Department had a vehicle that was totaled and an insurance check was received for \$24,450. She commented that a supplemental appropriation is needed to purchase a replacement vehicle.

On motion of Mr. Nicely, seconded by Mr. Shull, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors budget and approve the following supplemental appropriation in FY19 for the Sheriff’s Department due to the receipt of insurance money on a totaled vehicle:

<u>Revenue Account</u>	
Sale of Vehicles (1100-4150205)	\$24,450
<u>Expenditure Account</u>	
Purchase of Vehicles (310211-57005)	\$24,450

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

APPROVE SUPPLEMENTAL APPROPRIATION FOR THE CIRCUIT COURT CLERK OFFICE (TECHNOLOGY TRUST FUND GRANT):

Ms. Adcock stated that the Circuit Court Clerk has applied for and received a Technology Trust Fund grant after the County’s budget was passed and a supplemental appropriation in the amount of \$24,371 is needed.

On motion of Mr. Nicely, seconded by Mr. Garten, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors budget and approve the following supplemental appropriation in FY19 for the Circuit Court Clerk Office due to the receipt of a Technology Trust Fund grant:

<u>Revenue Account</u>	
Circuit Court Grants (1100-4230825)	\$24,371
<u>Expenditure Account</u>	
Circuit Court Grants Awarded (210611-54025)	\$24,371

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

APPROVE APPOINTMENT OF MR. GLENN ZIERLER AS ZONING ADMINISTRATOR AND SUBDIVISION AGENT:

Mr. Lanford stated that currently Mrs. Shelly Mongold, County Planner, is the Zoning Administrator and Subdivision Agent, but she will be retiring December 31st. He commented that Mr. Glenn Zierler is the Code Compliance Officer and Public Works is requesting that he be named Zoning Administrator and Subdivision Agent. He mentioned that currently the County is in the process of hiring a County Planner.

Mrs. Cox asked what a Subdivision Agent does. Mr. Lanford replied that before a plat, land transfer, division, etc. are approved they must be reviewed by the County to make sure it meets minimum lot size requirements, proper language is on the plat, etc. before it can be signed by the Subdivision Agent and recorded.

Mrs. Cox asked if anyone else was interested in the title(s). Mr. Lanford replied that the position was advertised internally.

On motion of Mr. Nicely, seconded by Mr. Shull, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors appoint Mr. Glenn Zierler as Zoning Administrator and Subdivision Agent for the County effective January 1, 2019.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

REAPPOINTMENT OF MR. RYAN MUTERSPAUGH TO THE WESTERN VIRGINIA EMERGENCY MEDICAL SERVICES COUNCIL:

Mr. Bennett stated that the term of Mr. Ryan Muterspaugh, Director of Public Safety, on the Western Virginia Emergency Medical Services Council expires December 31, 2018. Terms are for three years and Mr. Muterspaugh is eligible for reappointment.

On motion of Mrs. Cox, seconded by Mr. Nicely, that the following resolution be adopted:

BE IT RESOLVED by the Alleghany County Board of Supervisors that Mr. Ryan Muterspaugh, Director of Public Safety, 9212 Winterberry Avenue, Covington, VA 24426 be recommended for reappointment to the Western Virginia Emergency Medical Services Council for a term of three years beginning January 1, 2019 and ending December 31, 2021.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

REAPPOINTMENT OF MRS. TERRIE WRIGHT TO THE ALLEGHANY HIGHLANDS COMMUNITY SERVICES BOARD:

Mr. Bennett stated that the term of Mrs. Terrie Wright on the Alleghany Highlands Community Services Board expires December 31, 2018. Terms are for three years and Mrs. Wright is eligible for reappointment. He commented that there is a memo in the agenda packet stating that Mrs. Wright does want to serve again.

On motion of Mr. Nicely, seconded by Mr. Garten, that the following resolution be adopted:

BE IT RESOLVED by the Alleghany County Board of Supervisors that Mrs. Terrie Wright (Clifton Forge East District), 1039 Cliftwood Circle, Clifton Forge, VA 24422 be reappointed to the Alleghany Highlands Community Services Board for a term of three years beginning January 1, 2019 and ending December 31, 2021.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

APPOINTMENT OF MRS. BRENDA WOODIE TO THE ALLEGHANY HIGHLANDS COMMUNITY SERVICES BOARD:

Mr. Bennett stated that a replacement needs to be made for Mr. Robert Johnson, Jr. on the Alleghany Highlands Community Services Board due to his resignation. Terms are for three years and Mrs. Brenda Woodie is interested in the appointment.

On motion of Mr. Nicely, seconded by Mr. Garten, that the following resolution be adopted:

BE IT RESOLVED by the Alleghany County Board of Supervisors that Mrs. Brenda Woodie (Clifton Forge East District), 1511 Linden Avenue, Clifton Forge, VA 24422 be appointed to the Alleghany Highlands Community Services Board due to the resignation of Mr. Robert Johnson, Jr. for a term of three years beginning January 1, 2019 and ending December 31, 2021.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

COUNTY ADMINISTRATOR’S REPORT:

Mr. Lanford reviewed a handout placed at each seat which is a part of the records of this meeting. The report is as follows:

Rockbridge Regional Landfill Assistance

Due to an unrelated issue at the Maury River Regional Wastewater Treatment Plant in late October, the Rockbridge Regional Landfill was unable to haul leachate for treatment on a temporary basis. Our staff has been working with Rockbridge staff to accept leachate at our Low Moor Wastewater Treatment facility. Rockbridge is paying us as a sewer customer.

Rosedale Sewer

Gravity sewer bids were received and opened on November 15th. Apparent low bidder Mendon Pipe, submitted a bid which exceeded available funding for the project. We are currently negotiating with Mendon in an effort to reduce project scope and bring costs within available funding. If we are unsuccessful in negotiating with Mendon, we will look to re-bid the project.

Boiling Spring Elementary Re-use

Staff provided a draft RFP for potential re-use of our Boiling Spring Elementary School property. If the Board concurs, staff would like to begin advertisement to gauge potential interest.

Intergovernmental Social

Thursday, December 6th from 6-7:30 at Fudge Street.

Other

He added that the next regular meeting will be held on Wednesday, January 2nd due to the holiday on Tuesday.

Ms. Vannorsdall asked if the leachate trucked in is paid by the gallon. Mr. Lanford replied that they are paying \$44 for the first 5,000 gallons and \$10.25 for each additional 1,000 gallons. They currently are bringing in approximately 25,000 gallons per day.

Ms. Vannorsdall asked if there is a time limit for their use of the treatment plant and what the capacity is of our plant. Mr. Lanford replied that there is no time limit, but it is anticipated that Maury River will be able to take their leachate again. He commented that our plant is only at 20-25% capacity at this time. He added that Rockbridge had no where to take their leachate and had an accumulation to haul out. He commented that the Federal government increased the capacity of our treatment plant and paid for the upgrade in order for us to take leachate from Kim-Stan.

Mr. Bennett asked for an update on the housing study and asked when Love's Travel Center is planning to open. Mr. Lanford replied that the consultant has been in the community looking at sites in regards to the housing study and has a list of developers and others (i.e., Mrs. Jones) that they are contacting for assistance. He mentioned that there is already interest in a piece of property in Clifton Forge. He stated that Love's Travel Center is supposed to open on December 6th and a ribbon cutting is tentatively scheduled for December 20th.

BOARD MEMBER COMMENTS (INQUIRIES/REPORTS):

Miscellaneous

The Board wished everyone a Merry Christmas and a Happy New Year.

Mr. Griffith also thanked everyone for coming to the meeting and expressed appreciation for the retirees.

Mr. Shull thanked the retirees and mentioned that retirement comes quicker than you think.

Mr. Nicely commented that school consolidation/merger has been discussed in 1989, 1998, 2005, 2006, 2007, 2012, 2013, 2014, and 2016 and went nowhere. He stated that our school system is doing fine and the kids are doing fine and like where they are at. He mentioned that a lot of money gets spent with nothing happening and he feels we should leave discussions alone. He commented that it is good to see a lot full of trucks at the Love's Travel Center.

Mrs. Cox thanked the retirees for their years of service and congratulated the appointees and Mr. Zierler. She commented that Mr. Carl Brinkley will definitely be missed. She mentioned that Ms. Deloris Quarles has kept her in the loop on the Wrightsville project and she wishes them the best. She stated that she met Mr. Chris Jenkins with Love's and that she would not mind working for him and that he is a very nice gentleman.

Ms. Vannorsdall commented that this is the end of her first year on the Board and there has been a lot of good news tonight with the CDBG application, housing study, etc. She wished the school officials safe travels on Saturday and thanked them for advocating for the area. She stated that she is sorry that she missed the Educational Summit, but was out of town for the birth of her fifth grandchild.

Mr. Garten thanked the retirees and wished the best to Mr. Brinkley's wife. He commented that he hopes 2019 will be a year of positive things.

Mr. Bennett stated that he and Mr. Garten were asked by a member of the School Board (Mr. Jacob Wright) to meet

informally regarding the possibility of merging schools and the Covington Mayor was also present. He commented that concern was voiced on what the Covington School Board thought. He mentioned that another meeting was held that included County representatives, the Mayor and Vice-Mayor of Covington, Mr. Wright, and the Covington School Board Chairman. He stated that the County School Board has appointed two members to a committee to further discuss merger of schools and Mr. Wright was going to come before the Board tonight to ask for two appointments. He commented that he asked Mr. Wright to check with the Covington School Board and then Covington Council to see if appointments are made before coming to our Board.

Mr. Garten added that the meetings included concerns, conversations, and potential issues, but were positive.

ADJOURNMENT:

On motion of Mr. Nicely, seconded by Ms. Vannorsdall, that the meeting be adjourned at 8:30 p.m. Motion carried.

Stephen A. Bennett
Chairman