At a regular meeting of the Board of Supervisors, Alleghany County, Virginia held on Tuesday, June 5, 2018 at 7:00 p.m. in the Alleghany County Governmental Complex, Covington, Virginia, thereof:

PRESENT:	Stephen A. Bennett, Chairman G. Matt Garten, Vice-Chairman Shannon P. Cox James M. Griffith Cletus W. Nicely Richard Lee Shull M. Joan Vannorsdall
and	Jonathan A. Lanford, County Administrator Ryan D. Muterspaugh, Director of Public Safety Suzanne T. Adcock, Director of Finance Jim Guynn, County Attorney Melissa A. Munsey, Deputy Clerk to the Board

CALL TO ORDER:

The Chairman called the regular meeting to order. Rev. Lynn Wright gave the invocation and the audience remained standing for the Pledge of Allegiance.

MINUTES:

Hearing no corrections or deletions, the Chairman declared the following minutes approved as submitted: (1) a regular meeting held on May 1, 2018; and (2) an adjourned meeting held on May 8, 2018.

APPROVE RESOLUTION OF RESPECT FOR MR. BARRY ROSE:

Ms. Vannorsdall read the draft Resolution of Respect for Mr. Barry Rose.

On motion of Mr. Nicely, seconded by Mr. Griffith, that the following resolution be adopted:

WHEREAS, Mr. Barry E. Rose, member of the County Recreation Board since July 1, 2003, passed away on March 30, 2018; and

WHEREAS, Mr. Rose gave unselfishly of his time to the community and the Alleghany Highlands, setting an example of citizenship throughout his life; and

WHEREAS, Mr. Rose served in numerous capacities to better the Alleghany Highlands, including as a member of the County Recreation Board and Alleghany County Fire and Rescue Association; former member of various emergency response agencies (Clifton Forge Rescue Squad, Sharon Fire and Rescue, Covington Rescue Squad, Covington Fire Department); retired employee of the Alleghany County Sheriff's Office serving in various positions over 30 years; involvement in Crime Prevention and DARE programs; and assisted in organizing and starting the Bike Rodeo, as well as having served on and volunteered for many other organizations.

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors, in honor and respect, does hereby recognize the life of Mr. Barry E. Rose for his loyalty, dedication, and service to his community, the County of Alleghany, and the Alleghany Highlands.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

MS. SUSAN HAMMOND, VDOT RESIDENT ENGINEER - VIRGINIA DEPARTMENT OF TRANSPORTATION UPDATE:

Ms. Susan Hammond, VDOT Resident Engineer, gave a report on the following VDOT activities:

Maintenance

- *Still clearing debris, cleaning pipes and ditches from multiple heavy rain events.*
- *Patching roadways with plant mix and skin patching.*
- *Replaced pipe on Route 645.*
- *Responded to citizen concerns.*

Construction

- *Exit 21 project nearing completion and should be finished approximately the second week of July.*
- *Route 638 Natural Well bridge replacement project is preparing for demolition of the old bridge.*

Mr. Shull mentioned that where the dip was fixed at the bridge in Selma it has sunk again.

Mr. Garten commented regarding rocks and hanging trees on Rt. 220 near Honda Nissan potentially falling due to the weather.

JOINT PUBLIC HEARING WITH VDOT - PROPOSED SIX YEAR PLAN AND SECONDARY CONSTRUCTION BUDGET:

Public Hearing was held with the Virginia Department of Transportation to consider the proposed Six Year Plan for FY 2019 through 2024.

The Chairman announced that this public hearing was advertised in the Virginian Review on Thursday, May 24, 2018 and Thursday, May 31, 2018 in accordance with the Code of Virginia. He then called the public hearing to order.

Ms. Susan Hammond, VDOT Resident Engineer, stated that the Board has a copy of the draft budget and plan in its agenda packet. She commented that the VDOT Secondary Improvement Budget allocations through 2024 is $461,275 and for FY 2019 the total is $77,441 for improvements on secondary highway systems (route number 600 and above) in the County from two funding sources (CTB Formula and TeleFee). The CTB Formula funds will run out in 2020, but will be picked up by District Grant funds. She mentioned that there are a number of Rural Rustic Roads in the plan which can be done at a lower cost. She then gave a brief overview of projects contained in the draft Secondary Six Year Improvements Program:

Route 638 (Natural Well Road) replacement of 1913 truss bridge and approaches over the Jackson River at Rt. 687. Funding is from District bridge funds.
Route 781 (Rucker Gap Road) Rural Rustic Road Project. Construction has been completed and needs to go through financial closure to go off plan.
Route 607 (Jonestown Road) Rural Rustic Road Project. Resurfacing is partially completed. Pipes have been put in and the road will be surface treated this fall.
Route 611 (Stone Mountain Road) Rural Rustic Road Project. Final funding in FY19.
Route 639 (Longdale Station Road) Rural Rustic Road Project. Funding in FY20.
Route 638 (Natural Well Road) Rural Rustic Road Project. Funding in FY21.
Route 637 (Sycamore Bend Road) Rural Rustic Road Project. Funding in FY22.
F-208 (Turner Road) Rural Rustic Road Project. Funding in FY24.
Route 669 (Old County Road) Rural Rustic Road Project. Funding in FY24.

She stated that the rest of the items listed are for County-wide traffic services, engineering, and fertilization/seeding. She commented that the other document contains the budget information on each road with each funding source listed in more detail.

Ms. Vannorsdall asked about the TeleFee. Ms. Hammond replied that when the right-of-way is used for the installation of fiber optic, etc. then funds are collected in fees and there is also a fee on the telephone bill which in turn goes back to the locality where it was collected.

Mr. Bennett asked where funds come from for the replacement of the bridge in Low Moor. Ms. Hammond replied that maintenance funds are used for that project.

There being no one else who wished to speak, the Chairman declared the public hearing closed.

On motion of Mr. Garten, seconded by Mr. Shull, that the Board waive its policy of not acting on a public hearing on the same night.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

On motion of Mr. Garten, seconded by Mr. Shull, that the following resolution be adopted:

WHEREAS, the Alleghany County Board of Supervisors held a public hearing on Tuesday, June 5, 2018 regarding the Virginia Department of Transportation Secondary Improvement Budget for 2019 and revisions to the Secondary Improvement Program for FY 2019 through 2024 and comments were received;

NOW, THEREFORE, BE IT RESOLVED that the Alleghany County Board of Supervisors approve the Virginia Department of Transportation Secondary Improvement Budget for 2019 in the amount of $77,441.00;

BE IT FURTHER RESOLVED that the Board accept the Secondary Improvement Plan for FY 2019 through 2024 as presented.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

PUBLIC HEARING - AMENDMENTS TO CH. 50 "SOLID WASTE" OF THE COUNTY CODE (ANNUAL REFUSE FEE):

Public Hearing was held to consider amendments to Ch. 50-Solid Waste of "The Code of the County of Alleghany, Virginia" in Article IV "Refuse Rates" to institute an annual refuse fee of $60.

The Chairman announced that this public hearing was advertised in the Virginian Review on Tuesday, May 22, 2018 and Tuesday, May 29, 2018 in accordance with the Code of Virginia. He then called the public hearing to order.

Mr. Lanford commented that there are a number of budget related public hearings tonight and he wanted to recognize Ms. Adcock for her good work. He also thanked Mr. Nicely and Mr. Griffith who were part of the Budget Committee, as well as thank Department Heads and Constitutional Officers that came in to work on the budget and helped to close a lot of the $2.5 million shortfall at that time. He mentioned that with this being a reassessment year the Board did not want to increase the real estate tax rate. He stated that solid waste costs have been paid out of the real estate rate and costs approximately $1.8 to $2 million a year (or $0.20 of the $0.71 tax rate). In lieu of a tax rate increase, the County is looking to institute an annual $60.00 refuse fee to free up funds to help with increasing the School Resource Officer program and to keep up with expenditure growth at the jail and with the Comprehensive Services Act (CSA) program.

Mr. Griffith thanked Constitutional Officers, Department Heads, Ms. Adcock, and staff that participated in the process.

Mr. Nicely commented that Ms. Adcock did an outstanding job with her first budget in this position. He stated that he did not want to raise taxes and having a refuse fee that works out to approximately $1.25 a week is fair to all.

There was some discussion as to whether there is a distinction in the fee for multiple unit dwellings and/or businesses (the fee is for the point of service); would vacant homes be charged (yes, if there is a dwelling on the property it will be charged); if the current computer program would accommodate the new fee (at this point it is believed that the system will accommodate with some module changes in the current software); etc.

Mr. Jeff Irvine, 1261 Commercial Avenue, commented that he was researching old documents regarding the reversion plan and he thinks it says that Clifton Forge would pay no trash fees. He asked if this has been checked and if he can get a copy of the agreement. Mr. Lanford replied that he does not feel that the reversion agreement states that there would be no trash fees as prior to reversion the City residents paid a fee. He mentioned that Mr. Irvine can get a copy at our office, the Clifton Forge Town Manager Office, or at the Courthouse. Mr. Bennett added that the intent of the agreement was that there would not be additional fees on Clifton Forge residents than other County residents.

Ms. Deloris Quarles, 701 Wrightstown Avenue, asked if residents would have to participate (i.e. take own trash to transfer station). Mr. Lanford replied that part of the fee includes the cost of operation of the transfer station and it is not optional.

Mr. Carl Brinkley, 825 Acacia Avenue, asked if the fee would be billed once a year. He also asked if homeowners of rental property receiving the bill would then add the cost to rent of tenants. Mr. Lanford replied that the billing is once a year and it would be up to each individual property owner whether they added the cost to rent or not.

There being no one else who wished to speak, the Chairman declared the public hearing closed. He stated that action will be taken at the Board's June 12th meeting.

PUBLIC HEARING - FY19 SEWER RATES FOR THE TOWN OF CLIFTON FORGE AND THE TOWN OF IRON GATE:

Public Hearing was held to consider, pursuant to Sections 15.2-107 and 15.2-2122 of the Code of Virginia, 1950, as amended, and agreements between the parties, the possible adoption of sewer rates for the Town of Clifton Forge and the Town of Iron Gate as follows:

	FY 2019 Rate
Clifton Forge	$4.75 / $1,000 gals.
Iron Gate	$11,469.40 per month

The Chairman announced that this public hearing was advertised in the Virginian Review on Tuesday, May 22, 2018 and Tuesday, May 29, 2018 in accordance with the Code of Virginia. He then called the public hearing to order.

Mr. Lanford stated that these are proposed bulk wastewater rates for the Towns of Iron Gate and Clifton Forge that were calculated in accordance with the agreements with both localities.

Mr. Carl Brinkley, 825 Acacia Avenue, asked what the current rates are. Mr. Lanford replied that he does not have this information in front of him, but will get him the numbers.

There being no one else who wished to speak, the Chairman declared the public hearing closed. He stated that action will be taken at the Board's June 12th meeting.

PUBLIC HEARING - AMENDMENTS TO CH. 62 "WATER, SEWER, AND SEWAGE DISPOSAL" OF THE COUNTY CODE (WATER AND SEWER RATES):

Public Hearing was held to consider amendments to Chapter 62-Water, Sewer and Sewage Disposal of "The Code of the County of Alleghany, Virginia" in Section 62-71 - Rates to increase water and sewer rates effective July 1, 2018. The water rate, sewer rate, and sewer only rate would each increase $1.00. The overage rate would increase by $0.25 per 1,000 gallons. The deposit amounts would also increase for owners and tenants in Sec. 62-140.

The Chairman announced that this public hearing was advertised in the Virginian Review on Tuesday, May 22, 2018 and Tuesday, May 29, 2018 in accordance with the Code of Virginia. He then called the public hearing to order.

Mr. Lanford stated that proposed changes are included in the agenda packet for the water rate to increase from $43.00 to $44.00; the sewer rate from $43.00 to $44.00; and the sewer only rate from $58.00 to $59.00. He commented that the increase is needed to pay the debt service for the Low Moor Wastewater Treatment Plant upgrade and the Cherokee and Mallow pump station replacements; nominal operational costs; and a capital project for gravity sewer repairs in Rosedale.

Mr. Carl Brinkley, 825 Acacia Avenue, commented that other localities in the area separate out water and sewer costs. He mentioned that the County combines the numbers for both into one. He asked how the County can establish charges for users on each of these items as it costs more to treat sewage than to sell water and each account is supposed to be responsible for costs and charges accordingly. Mr. Lanford replied that in more compact areas it may be easier to differentiate between water and sewer costs, but there is no way to do this with 100% accuracy.

Mr. Carl Brinkley also commented that Clifton Forge pays 80% of the costs of the wastewater plant and until the County expands more out into the County this will not change. He asked when the County will expand the sewer system into the County as more customers are needed to cut costs. He suggested a line to the County's property in Triangle Hill as the plant is twice as big as what is used. Mr. Nicely replied no time soon.

Mr. Jeff Irvine, 1261 Commercial Avenue, asked where funds would come from if the water and sewer fund is underbudgeted. Mr. Lanford replied that the General Fund can not be used, but there is contingency and fund balance for water and sewer.

There being no one else who wished to speak, the Chairman declared the public hearing closed. He stated that action will be taken at the Board's June 12th meeting.

PUBLIC HEARING - TAX RATE FOR TAX YEAR 2018:

Public Hearing was held to consider reenacting the existing tax rate of 71 cents per $100 of assessed value on real property and mobile homes for the tax year 2018 and to decrease the levy from five dollars and ninety-five cents ($5.95) per $100.00 of assessed value on tangible personal property (including machinery and tools segregated by Section 58.1-3507, Code of Virginia) located in the County on January 1, 2018 and the respective levies being also applicable to the real estate and tangible personal property of public service corporations to two dollars and ninety-eight cents ($2.98) per $100 of assessed value.

The Chairman announced that this public hearing was advertised in the Virginian Review on Tuesday, May 29, 2018 in accordance with the Code of Virginia. He then called the public hearing to order.

Mr. Lanford stated that each $0.01 increase yields approximately $98,000. He mentioned that no change is being proposed for the real estate tax rate. He commented that the current personal property tax (including machinery and tools) rate is $5.95 per $100.00 of assessed value using a valuation of 15%. He stated that this is proposed to drop by half to $2.98 per $100.00 of assessed value using a valuation of 30%. He commented that when individuals/businesses see the $5.95 rate it is a deterrent for recruitment to the community. He mentioned that there would be no revenue or expenditure impact on the County.

Mr. Carl Brinkley, 825 Acacia Avenue, stated that people think they are getting a big break with the reduction.

There being no one else who wished to speak, the Chairman declared the public hearing closed. He stated that action will be taken at the Board's June 12th meeting.

PUBLIC HEARING - FY 2018-19 COUNTY OPERATING BUDGET:

Public Hearing was held to consider the proposed FY 2018-19 budget for the year beginning July 1, 2018.

The Chairman announced that this public hearing was advertised in the Virginian Review on Tuesday, May 29, 2018 in accordance with the Code of Virginia. He then called the public hearing to order.

The budget was advertised as follows:

The following budget synopsis was prepared and published for information and fiscal planning purposes only. The inclusion in the budget of items does not constitute an obligation or commitment to appropriate any funds for that item or purpose. The budget has been prepared on the basis of the estimates and requests submitted by the Officers and Department Heads of this County. There are no allocations of any County funds for any purpose until appropriation for that purpose has been made by the Board.

EXPENDITURES	
General Operating	$35,026,544
School Operating	26,895,979
School Textbook	699,600
AFR (Nurse) Grant	344,780
Governor's School	220,485
School Capital	724,221
Medicaid Reimbursement	242,400
New Tech Fund	571,495
Law Library	4,500
Special Law	49,000
Drug Asset Forfeiture - Sheriff	8,500
Courthouse Security	116,800
Drug Asset Forfeiture - Com. Atty.	5,000
Emergency Home Repair Program	6,300
Capital Improvement Program	90,500
Special Welfare	80,000
AHEDC	1,066,416
Water & Sewer Capital	1,092,854
Water & Sewer Operating	5,040,196
	$ 72,285,570
REVENUES	
General Operating:	
Local (66%)	$22,932,797
State (30%)	10,249,734
Federal (4%)	1,443,963
School Operating	26,895,979
School Textbook	699,600
AFR (Nurse) Grant	344,780
Governor's School	220,485
School Capital	724,221
Medicaid Reimbursement	242,400
New Tech	571,495
Law Library	4,500
Special Law	41,000
Drug Asset Forfeiture - Sheriff	4,500
Courthouse Security	116,800
Drug Asset Forfeiture - Com. Atty.	700
Emergency Home Repair Program	6,300
Capital Improvement Program	90,500
Special Welfare	80,000
AHEDC	1,066,416
Water & Sewer Capital	1,092,854
Water & Sewer Operating	5,040,196
	$ 71,869,220
Unassigned Fund Balance	400,050
Special Law Fund Balance	8,000
Drug Asset Forfeit. (Sheriff) Fund Balance	4,000
Drug Asset Forfeit. (Com. Atty.) Fund Balance	4,300
	$72,285,570

Mr. Lanford stated that the advertised FY19 budget total is $72,285,570 which maintains all existing levels of service. He commented that it also includes level funding for the school system, contribution for New Tech, better reflects actual expenditures for the jail and CSA to avoid adjustments at the end of the year, and three additional School Resource Officers. He mentioned that Sheriff Hall, Ms. Adcock, and Mr. Keven Rice are submitting an application to the Alleghany Foundation to help offset School Resource Officer start-up costs.

Mr. Carl Brinkley, 825 Acacia Avenue, commented regarding the total of General Operating ($35 million) in the County's budget advertisement not showing the department breakdowns on where the funds are to be spent. He mentioned that Clifton Forge's advertisement gives a breakdown of revenues and expenditures for each department. He suggested giving a summary by department in the ad.

Mr. Jerry Clark, The Alleghany Journal, asked to be sent a "pdf" of the full budget draft so it can be made available to the public to download.

Mr. Randy Tucker, School Board Chairman, thanked the Board for what it does for the school system and its support of additional School Resource Officers and the New Tech program. He commented that he appreciates everything the Board has done for the children of this area.

Mr. James Wall, TAP representative, thanked the Board for its support over the years. He commented that the matching funds help to bring Federal funds to the area. He mentioned some of their programs (i.e., Homeless Veteran Services, Weatherization, Emergency Home Repair, Project Discovery, Virginia Cares, Father's First, etc.).

Mr. Jeff Stern, Masonic Theatre representative, commented that he is not present to request additional funds and knows the Board has done its best with funding. He gave a brief overview of statistics regarding patrons of the theater (175,000 since opened w/ 16% from out of state), 39% of 275 programs have been free or reduced cost, etc. He mentioned that he will be coming back more often to give the Board updates.

Mr. Bennett commented regarding how much the Masonic Theatre would have had to pay someone to do the job Mr. John Hillert did. Mr. Stern agreed and added that this would also be true for Mr. Meade Snyder.

Ms. Vannorsdall mentioned her support of the theater, as well as the many volunteer hours put in by Mr. Hillert and Mr. Snyder to make it a community-based theater.

There being no one else who wished to speak, the Chairman declared the public hearing closed. He stated that action will be taken at the Board's June 12th meeting.

PUBLIC COMMENT (5 MINUTE TIME LIMIT):

No one spoke at this time.

APPOINTMENT OF MR. DONNIE KERN AND REAPPOINTMENT OF MR. RANDALL TUCKER AND MS. JENNIFER SECKNER TO THE ALLEGHANY COUNTY SCHOOL BOARD (CLIFTON FORGE WEST, FALLING SPRING, AND SHARON DISTRICTS):

On motion of Mr. Shull, seconded by Mr. Garten, that the following resolution be adopted:

WHEREAS, the term of the School Board member from the Clifton Forge West District expires June 30, 2018 and a public hearing was advertised and resumes solicited; and

WHEREAS, a public hearing was held on Tuesday, May 1, 2018 and resumes were received from Rev. David W. Halsey, Sr. and Mr. Donnie T.A.M. Kern;

NOW, THEREFORE, BE IT RESOLVED by the Alleghany County Board of Supervisors that Mr. Donnie T.A.M. Kern, 115 Church Street, Clifton Forge, VA 24422 be appointed to the Alleghany County School Board as the member from the Clifton Forge West District for a term of four years beginning July 1, 2018 and ending June 30, 2022.

Adopted by the following roll call vote:

Shannon P. Cox	No
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	No
G. Matt Garten	No
Stephen A. Bennett	Yes

On motion of Mr. Garten, seconded by Mr. Nicely, that the following resolution be adopted:

WHEREAS, the term of the School Board member from the Falling Spring District expires June 30, 2018 and a public hearing was advertised and resumes solicited; and

WHEREAS, a public hearing was held on Tuesday, May 1, 2018 and a resume was received from Mr. Randall S. Tucker;

NOW, THEREFORE, BE IT RESOLVED by the Alleghany County Board of Supervisors that Mr. Randall S. Tucker, 3603 Jackson River Road, Covington, VA 24426 be reappointed to the Alleghany County School Board as the member from

the Falling Spring District for a term of four years beginning July 1, 2018 and ending June 30, 2022.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

On motion of Mr. Nicely, seconded by Mr. Garten, that the following resolution be adopted:

WHEREAS, the term of the School Board member from the Sharon District expires June 30, 2018 and a public hearing was advertised and resumes solicited; and

WHEREAS, a public hearing was held on Tuesday, May 1, 2018 and a resume was received from Ms. Jennifer S. Seckner;

NOW, THEREFORE, BE IT RESOLVED by the Alleghany County Board of Supervisors that Ms. Jennifer S. Seckner, 307 Evans Lane, Clifton Forge, VA 24422 be reappointed to the Alleghany County School Board as the member from the Sharon District for a term of four years beginning July 1, 2018 and ending June 30, 2022.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

APPROVE AUTHORIZING STAFF TO BEGIN THE PROCESS OF REZONING COUNTY-OWNED PROPERTY (KNOWN AS INNOVATION PARK) LOCATED IN THE SHARON AREA OF THE COUNTY:

Mr. Lanford stated that information was handed out at the last Board meeting which included the Code of Virginia section and County Code sections on the rezoning process, County Code sections regarding Agricultural-Rural Residential (AR) and Industrial District (M-1) zones, and a preliminary layout done when the property was first acquired by the AHEDA. He commented that the property was transferred to the County in 2003. He mentioned that in order for the property to be developed the zoning would need to change from AR to M-1. He stated that there is water to the site and a sewer extension would be a large investment from Cliftondale Park to the property. He asked the Board to authorize staff to go through the rezoning process.

On motion of Mr. Garten, seconded by Ms. Vannorsdall, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors authorize County staff, pursuant to Section 15.2-2286(A)(7) of the Code of Virginia, 1950, as amended, to begin the process of rezoning approximately 169 acres of County-owned property (known as Innovation Park) located in the Sharon area of the County (Tax Map #04500-00-000-0560) from Agricultural-Rural Residential (AR) to Industrial District (M-1) as recommended by staff.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

APPROVE TOWER LEASES FOR THE RADIO SYSTEM PROJECT:

Mr. Muterspaugh reviewed a memo from him to the Board which is included in the agenda packet. The memo is as follows:

The new Emergency Radio Communications System will require additional tower sites in order to meet the coverage requirements. To fulfill the County's request for a "turn-key" solution in the RFP, Harris Corporation partnered with Datapath Towers, LLC to provide four new (Greenfield) tower sites. In order to keep the cost down for the County (and City) to construct the radio system, Datapath will build and maintain the tower sites. The County will lease tower space from Datapath at three of the four new locations which are as follows:

Warm Springs Mountain Site (off of Airport Drive)
Oliver Mountain Site (southwest of Lake Moomaw)
Buckhorn Site (off of Forty Two Road)

Covington City will be responsible for the lease agreement at the fourth location (Smith-Dew Site above Dolly Ann). The localities will own the radio equipment, equipment shelter, and back-up generator at each tower location.

The Buckhorn Site and the Oliver Mountain site will require a Special Exception from the Board of Zoning Appeals (BZA) since it is zoned "AR". Datapath is working to complete the necessary paperwork and we plan to have the required Public Hearing at the July BZA meeting.

The new radio system will also require the use of three existing cellular towers. The lease agreement between the County and Apex Towers, LLC for the McAllister Tower Site has been completed. The McAllister Site is located beside Interstate 64 west-bound, just past Exit 7.

Legal counsel for the County has reviewed the lease agreements and been an integral part of the process. County staff is requesting that the Board give authorization to the County Administrator to execute the three lease agreements with Datapath Towers, LLC contingent upon approval of the Special Exception by the BZA. County staff is also requesting that the Board give authorization to the County Administrator to execute the lease agreement with Apex Towers, LLC.

Please let me know if you have any questions. Thank you.

On motion of Mr. Griffith, seconded by Mrs. Cox, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors authorize Mr. Jonathan A. Lanford, County Administrator, to execute lease agreements for tower sites in relation to the new radio system with Datapath Towers, LLC at the Warm Springs Mountain Site, the Oliver Mountain Site, and the Buckhorn Site contingent upon the inclusion and acceptance of Exhibit A and with the Oliver Mountain Site and the Buckhorn Site contingent upon approval of a Special Exception by the Board of Zoning Appeals.

BE IT FURTHER RESOLVED that the Board also authorize Mr. Lanford to execute the lease agreement in relation to the new radio system with Apex Towers, LLC for the McAllister Tower Site.

Adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	No
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

APPROVE AWARDS FOR TERM ARCHITECTURAL AND ENGINEERING SERVICES:

Mr. Lanford reviewed a memo from Mr. Mike Hendrickson, Public Works Superintendent, to the Board which is included in the agenda packet regarding awards for term architectural and engineering services. The memo is as follows:

The Department of Public Works has properly solicited and interviewed qualified professional architectural and engineering firms for the above referenced Request for Proposals. The selected engineering firms will serve on an on-call/as-needed basis and will have project specific contracts and fees. Each firm recommended for award has been placed in one or more of six categories of expertise as shown in the attached RFP. However, there are no rankings in the categories at this time, all firms may be contacted and ranked as necessary for a specific project. Once a project is identified by the County, one or more of these firms may be contacted to provide a fee estimate and a final contract for services will be negotiated. The following firms have been selected and placed in their respective categories:

Category 1	*Category 2*	*Category 3*	*Category 4*	*Category 5*	*Category 6*
AECOM	*AECOM*	*AECOM*	*AECOM*	*AECOM*	*AECOM*
Spectrum Design	*Spectrum Design*	*Spectrum Design*	*Spectrum Design*	*Spectrum Design*	*Spectrum Design*
Hurt & Proffitt	*Hurt & Proffitt*	*Hurt & Proffitt*	*Hurt & Proffitt*	*RRMM Architects*	
Sekiv Solutions	*Sekiv Solutions*		*Sekiv Solutions*		
Draper Aden Associates	*Draper Aden Associates*		*Draper Aden Associates*		

Public Works hereby requests that the Board authorize Mr. Jon Lanford, County Administrator, to award Term Professional Services status to each firm listed above. Should you have any questions or require any additional information, please do not hesitate to call.

Mr. Lanford added that the County went through this same process five years ago. He commented that the term contracts were jointly procured with the School Board and they can be renewed annually up to five years. He mentioned that this streamlines the process.

On motion of Mr. Nicely, seconded by Ms. Vannorsdall, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors authorize Mr. Jonathan A. Lanford, County Administrator, to award Term Architectural and Engineering Services to the following firms for projects as needed in each category listed:

Category 1 (small projects):
- AECOM
- Draper Aden Associates
- Hurt & Proffitt
- Sekiv Solutions
- Spectrum Design

Category 2 (large projects - engineering services):
- AECOM
- Draper Aden Associates
- Hurt & Proffitt
- Sekiv Solutions
- Spectrum Design

Category 3 (transportation and related studies and services):
- AECOM
- Hurt & Proffitt
- Spectrum Design

Category 4 (economic development services):
- AECOM
- Draper Aden Associates
- Hurt & Proffitt
- Sekiv Solutions
- Spectrum Design

Category 5 (architectural services):
- AECOM
- RRMM Architects
- Spectrum Design

Category 6 (MEP services):
- AECOM
- Spectrum Design

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

APPROVE AUTHORIZATION FOR STAFF EXECUTION OF STORMWATER MANAGEMENT INFRASTRUCTURE MAINTENANCE AGREEMENTS:

Mr. Lanford reviewed a memo in the agenda packet from Public Works to the Board. The memo is as follows:

An Ordinance was enacted by the Board on December 3, 2013 to adopt a stormwater management program consistent with the Virginia Stormwater Management Act, §§62.1-44.15:24, et seq., of the Code of Virginia (1950) as amended, and its attendant regulations set forth in the Virginia Administrative Code:

> *Pursuant to Virginia Code §62.1-44.15:27, this Chapter is adopted as part of an initiative to integrate Alleghany County's stormwater management requirements with its erosion and sediment control, flood insurance and flood plain management requirements into a unified stormwater program. This unified stormwater program is intended to facilitate the submission and approval of plans, issuance of permits, payment of fees, and coordination of inspection and enforcement activities in a more convenient and efficient manner.*

Section 52.11 requires the provision of long-term responsibility for and maintenance of stormwater management facilities and other techniques specified to manage the quality and quantity of runoff.

We are requesting Board authorization for staff execution of the revised Stormwater Management Infrastructure Maintenance Agreement for all future agreements.

Mr. Lanford added that originally these types of agreements would require Board authorization which is not necessary and would delay projects unnecessarily.

On motion of Ms. Vannorsdall, seconded by Mrs. Cox, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors authorize Mr. Jonathan A. Lanford, County Administrator, or his designee(s) to execute Stormwater Management Infrastructure Maintenance Agreements.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

APPROVE AMENDMENTS TO THE ALLEGHANY COUNTY CAFETERIA PLAN:

Ms. Adcock reviewed a memo from her to the Board which is included in the agenda packet. The memo is as follows:

Effective July 1, 2018, the County is offering a High-Deductible health insurance plan, in addition to the longstanding Key Care 250 offering. With a High-Deductible plan, a Health Savings Plan is being added for employees. Any employees utilizing the Health Savings Plan cannot utilize a traditional Flexible Savings Account, but can use a Limited Purpose Flexible Spending Account, which is also being added for the employees.

The amendment to the Cafeteria Plan Document reflects the changes detailed above. I am requesting that the Board approve the plan and amendment.

I am happy to answer any questions about this.

On motion of Mr. Nicely, seconded by Mr. Shull, that the following resolution be adopted:

RESOLUTION OF THE BOARD OF SUPERVISORS
OF ALLEGHANY COUNTY FOR THE AMENDMENT OF
ALLEGHANY COUNTY CAFETERIA PLAN

WHEREAS, the Employer has the power to amend the Plan;

NOW, THEREFORE BE IT RESOLVED that the form of Cafeteria Plan Code Section 125 with Health Flexible Spending Account under the Cafeteria Plan Code Section 105, Dependent Care under the Cafeteria Plan Code 223(d) of the Internal Revenue Code of 1986, presented to this meeting is hereby amended and approved and that the proper Officers of the Employer are hereby authorized and directed to execute and deliver to the Plan Administrator one or more copies of the Plan.

BE IT FURTHER RESOLVED, effective July 1, 2018, that the Plan is amended to add the Health Savings Account with Employer Contributions and the Limited Purpose Health Flexible Spending Account.

BE IT FINALLY RESOLVED that the proper Officers of the Employer shall act as soon as possible to notify employees of the Employer of the amendment of the Plan.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

REAPPOINTMENT OF REV. BILL HARTSFIELD TO THE DSLCC BOARD:

Mr. Bennett stated that the term of Rev. Bill Hartsfield (Jackson River District) on the DSLCC Board expires June 30, 2018. Terms are for four years and Rev. Hartsfield is eligible for reappointment. He mentioned that Rev. Hartsfield is interested in being reappointed.

On motion of Mr. Nicely, seconded by Mr. Garten, that the following resolution be adopted:

BE IT RESOLVED by the Alleghany County Board of Supervisors that Rev. William M. Hartsfield (Jackson River District), 451 Winding Way, Covington, VA 24426 be reappointed to the Dabney S. Lancaster Community College Board for a term of four years beginning July 1, 2018 and ending June 30, 2022.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

REAPPOINTMENT OF MR. MATT GARTEN TO THE ALLEGHANY HIGHLANDS REGIONAL LIBRARY BOARD:

Mr. Bennett stated that the term of Mr. Matt Garten (Falling Spring District) on the Alleghany Highlands Regional Library Board expires June 30, 2018. Terms are for four years and Mr. Garten is eligible for reappointment.

Mr. Garten stated that he is interested in being reappointed.

On motion of Mr. Nicely, seconded by Mrs. Cox, that the following resolution be adopted:

BE IT RESOLVED by the Alleghany County Board of Supervisors that Mr. Matt Garten (Falling Spring District), 215 Wade Drive, Covington, VA 24426 be reappointed to the Alleghany Highlands Regional Library Board for a term of four years beginning July 1, 2018 and ending June 30, 2022.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

REAPPOINTMENT OF MRS. CAROLYN BARNETTE TO THE SOCIAL SERVICES BOARD:

Mr. Bennett stated that the term of Mrs. Carolyn Barnette (Clifton Forge West District) on the Social Services Board expires June 30, 2018. Terms are for four years and Mrs. Barnette is eligible for reappointment.

Mr. Shull commented that Mrs. Barnette would like to be reappointed.

On motion of Mr. Shull, seconded by Mrs. Cox, that the following resolution be adopted:

BE IT RESOLVED by the Alleghany County Board of Supervisors that Mrs. Carolyn T. Barnette (Clifton Forge West District), P.O. Box 225, 718 Verge Street, Clifton Forge, VA 24422 be reappointed to the Social Services Board for a term of four years beginning July 1, 2018 and ending June 30, 2022.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

APPOINTMENT OF MS. KATHY NICELY TO THE RECREATION BOARD:

Mr. Bennett stated that a replacement needs to be made for Mr. Barry Rose (Sharon District) on the Recreation Board. The term would begin immediately and end June 30, 2019.

Mr. Nicely commented that Ms. Kathy Nicely is interested in the appointment.

On motion of Mr. Nicely, seconded by Mr. Garten, that the following resolution be adopted:

BE IT RESOLVED by the Alleghany County Board of Supervisors that Ms. Kathy Nicely (Sharon District), P.O. Box 328, 502 Railroad Avenue, Iron Gate, VA 24448 be appointed to the Recreation Board to complete the term of Mr. Barry Rose beginning immediately and ending June 30, 2019.

Unanimously adopted by the following roll call vote:

Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
M. Joan Vannorsdall	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Yes

COUNTY ADMINISTRATOR'S REPORT:

Mr. Lanford reviewed a handout placed at each seat which is a part of the records of this meeting. The report is as follows:

Wrightsville CDBG Planning Grant

Proposals have been received. Management Team met yesterday and selected Hurt & Proffitt and Community Planning Partners for interviews which are scheduled for June 26th. We hope to bring a recommendation to either your July or August meeting.

Joint Revenue Sharing Site Selection

Engineering work continues on site prioritization.

VEDA Cardinal Program

As you will recall, we successfully submitted an application for participation in VEDA's Cardinal Program for assistance with repurposing/redeveloping both Falling Spring and Boiling Spring Elementary Schools. VEDA team will be onsite June 12th.

Commerce Center Pad Site Engineering

Met with design team on Friday to review 90% plans. Hope to have plans and cost estimate to share with Board by

July meeting.

Rosedale Sanitary Sewer Project

Shared electronically, but wanted to mention tonight principal forgiveness in an amount of $545,000 out of a total loan of $1,092,854. Remainder of principal carries 0% over 20 years.

Town of Clifton Forge Support for Exit 24 Smart Scale

Staff would suggest adding resolution of support to July agenda. Email and sketch are provided.

BOARD MEMBER COMMENTS (INQUIRIES/REPORTS):

Miscellaneous

Mr. Griffith thanked Ms. Adcock, Constitutional Officers, and Department Heads for their work on the budget. He also thanked the School Board applicants.

Mr. Shull commented that departments working together made the budget easier. He thanked Mrs. Barnette for serving again on the Social Services Board and Mr. Tucker for his comments regarding working with the school system.

Mr. Nicely stated that he is glad the budget process is over and thanked Mr. Irvine and Mr. Brinkley for their comments. He mentioned that he feels the School Board appointments should be elected and it would take 10% of registered voters to sign a petition to get the process started.

Mrs. Cox thanked everyone for coming out. She commented that Ms. Adcock and the Budget Committee did a wonderful job. She stated that she saw there will be 31 new jobs in Covington with SchaeferRolls coming in and the VEC was bombarded today with people asking how to apply. She mentioned that she will be out most of July, but wanted the Board to know that she supports the Smart Scale project.

Ms. Vannorsdall stated that she has no qualms regarding the School Board person elected, but does about how the individual is named. She commented that she would like this remedied as Mr. Nicely suggested. She mentioned that she appreciates the questions asked by Mr. Irvine and Mr. Brinkley. She stated that information needs to be more accessible to the public.

Mr. Garten thanked the School Board applicants and Mr. Irvine and Mr. Brinkley for their comments. He commented that this has been a great budget process.

Mr. Bennett mentioned the announcement of the new industry (SchaeferRolls). He commented that the process began on this approximately a year and a half ago. He thanked Ms. Marla Akridge, AHEDC staff, and Covington for making the package work.

ADJOURNMENT:

On motion of Mr. Nicely, seconded by Mr. Garten, that the meeting be adjourned at 8:40 p.m. to Tuesday, June 12, 2018 at 6:00 p.m. in the Board Room of the County Governmental Complex. Motion carried.

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Stephen A. Bennett
Chairman