

At a regular meeting of the Board of Supervisors, Alleghany County, Virginia held on Tuesday, March 7, 2017 at 7:00 p.m. in the Alleghany County Governmental Complex, Covington, Virginia, thereof:

PRESENT:

G. Matt Garten, Vice-Chairman  
Suzanne T. Adcock  
Shannon P. Cox  
James M. Griffith  
Cletus W. Nicely  
Richard Lee Shull

and

Jonathan A. Lanford, County Administrator  
Mike Lockaby, Assistant County Attorney  
Melissa A. Munsey, Deputy Clerk to the Board

ABSENT:

Stephen A. Bennett, Chairman

CALL TO ORDER:

The Vice-Chairman called the regular meeting to order. Lt. Jeremy Lind gave the invocation and the audience remained standing for the Pledge of Allegiance.

PUBLIC HEARING AND APPROVAL - CONVEYANCE OF UTILITY EASEMENTS TO DOMINION VIRGINIA POWER (TRAIL):

Public Hearing was held to consider the conveyance by Alleghany County of the following to Dominion Virginia Power:

1.

A 15' wide by approximately 91' long utility easement across the Jackson River Scenic Trail (between property owned by Rodney and Doris Kyle and Melissa Green) to install underground facilities and remove overhead electric lines (plat #13-17-0033).
2.

A 15' wide by approximately 92' long utility easement along the Jackson River Scenic Trail (between property owned by Harry and Amanda Sargent and William Reynolds) to install underground facilities and remove overhead electric lines (plat #13-17-0033).

The Vice-Chairman announced that this public hearing was advertised in the Virginian Review on Tuesday, February 28, 2017 in accordance with the Code of Virginia. He then called the public hearing to order.

Mr. Lanford stated that approximately a year ago Dominion Virginia Power requested and was conveyed two easements (one across the trail and one parallel to the trail) and now need two more easements from the portion parallel to the trail to two homes across the trail for underground service.

There being no one else who wished to speak, the Vice-Chairman declared the public hearing closed.

On motion of Mr. Griffith, seconded by Mr. Nicely, that the Board waive its policy of not acting on a public hearing on the same night.

Unanimously adopted by the following roll call vote:

Suzanne T. Adcock	Yes
Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Absent

On motion of Mr. Shull, seconded by Mr. Griffith, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors authorize Mr. Jonathan A. Lanford, County Administrator, to sign the Right of Way Agreement to convey the following to Dominion Virginia Power:

1.

A 15' wide by approximately 91' long utility easement across the Jackson River Scenic Trail (between property owned by Rodney and Doris Kyle and Melissa Green) to install underground facilities and remove overhead electric lines (plat #13-17-0033).
2.

A 15' wide by approximately 92' long utility easement along the Jackson River Scenic Trail (between property owned by Harry and Amanda Sargent and William Reynolds) to install underground facilities and remove

overhead electric lines (plat #13-17-0033).  
Unanimously adopted by the following roll call vote:

Suzanne T. Adcock	Yes
Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Abstain
Richard Lee Shull	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Absent

PUBLIC COMMENT (5 MINUTE TIME LIMIT):

No one spoke at this time.

MS. SUSAN HAMMOND, VDOT RESIDENT ENGINEER - VIRGINIA DEPARTMENT OF TRANSPORTATION UPDATE:

Mr. Lanford commented that Ms. Susan Hammond, VDOT Resident Engineer, is unable to attend the meeting tonight, but read a report on the following VDOT activities that was sent via email:

- Maintenance
- County-wide pothole repair.
  - County-wide brush cutting.
  - Minor slide repair (majority on Route 220).
  - Drainage and shoulder repairs County-wide due to heavy rains.
  - Responded to citizen concerns.
  - Upcoming maintenance work in March:
    - Start spring grading of stabilized roads
    - Hot mix asphalt patching (as weather permits)
    - Pothole repair
- Construction
- Installed pipe on Route 781 (Rucker Gap Road) for rural rustic project. Remainder to be done later this month.
  - Bids received for Route 696/Exit 21 project. Phillips Construction LLC from Kentucky was the apparent low bidder at \$3,655,275.82.

Mr. Lanford added that the Route 696/Exit 21 project bid exceeded the revenue sharing amount by approximately \$240,000. He mentioned that the County submitted an additional revenue sharing application earlier in the year in order to cover any overages that might occur when bids came in. He commented that 50% would be paid for by the developer and 50% by VDOT.

Ms. Adcock asked if the Route 696/Exit 21 bid included contingency money. Mr. Lanford replied that no potential change orders were included.

Mr. Lanford stated that if the Board has any questions/comments for Ms. Hammond to let him know and he will forward them to her.

Mr. Garten commented regarding rocks and hanging trees on Rt. 220 near Honda Nissan potentially falling. He stated that there appears to be some wash boarding in the east lane of I64 from mile marker 5 to around Exit 10 or 14.

Mrs. Cox stated that she asked Ms. Hammond at a previous meeting regarding the road shoulders in the Crows area and Ms. Hammond responded to her that this was checked and there was nothing more to be done. She mentioned that Ms. Hammond is also checking on a traffic issue regarding trucks on Route 159.

APPROVE CONTRIBUTION TO CLIFTON FORGE MAIN STREET FOR THE ALLEGHANY HIGHLANDS HERITAGE DAY FESTIVAL:

Mr. Lanford reviewed a memo included in the agenda packet from him to the Board. The memo is as follows:

*At the Board's regular meeting on 07 February 2017, Mott Atherholt, on behalf of Clifton Forge Main Street, requested a \$2,000 contribution from the County, to support the Alleghany Highlands Heritage Day Festival scheduled for 03 June 2017.*

*If the Board is interested in supporting the event, my recommendation would be a contribution not to exceed \$1,000. Funds are available from operating contingency. Current balance in account is \$209,985.*

On motion of Ms. Adcock, seconded by Mr. Griffith, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors approve a contribution of \$1,000.00 to Clifton Forge Main Street for the Alleghany Highlands Heritage Day Festival which is to be held on Saturday, June 3, 2017.

Adopted by the following roll call vote:

Suzanne T. Adcock	Yes
Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	No
G. Matt Garten	Yes
Stephen A. Bennett	Absent

APPROVE "RESOLUTION OF GOVERNING BODY" IN RELATION TO USDA-RURAL DEVELOPMENT FUNDING OF VEHICLES FOR THE SHERIFF'S OFFICE:

Mr. Lanford reviewed a memo included in the agenda packet from him to the Board. The memo is as follows:

*The Sheriff's Office has successfully applied for and received grant approval to fund forty-seven percent (47%) or \$50,000 (maximum program grant amount awarded per year) of the total purchase price of replacement vehicles for the Sheriff's Office.*

*Prior to closing, USDA-RD requires adoption of the enclosed resolution.*

On motion of Mr. Nicely, seconded by Mr. Shull, that the following resolution be adopted:

**RESOLUTION OF GOVERNING BODY OF ALLEGHANY COUNTY**

BE IT RESOLVED that, in order to facilitate obtaining financial assistance from the United States of America, United States Department of Agriculture, Rural Development (the Government) to provide funding for the purchase of equipment, the governing body does hereby adopt and abide by the covenants contained in the agreements, documents, and forms required by the Government to be executed.

BE IT FURTHER RESOLVED that Mr. Jonathan A. Lanford, County Administrator, be authorized to execute on behalf of Alleghany County the above-referenced agreements and to execute such other documents including, but not limited to, debt instruments and security instruments as may be required in obtaining the said financial assistance.

Unanimously adopted by the following roll call vote:

Suzanne T. Adcock	Yes
Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Absent

APPROVE CONTRIBUTION TO THE ALLEGHANY HIGHLANDS CHAMBER OF COMMERCE TOWARD AN ADVERTISEMENT IN DELTA SKY MAGAZINE:

Mr. Lanford reviewed a memo included in the agenda packet from him to the Board. The memo is as follows:

*The County has received a request from the Chamber of Commerce for funding to support an advertisement in Delta Sky Magazine. Attached is a copy of an email from 14 February 2017 and supporting documents submitted by the Chamber.*

*As of this date:*

- 1. I understand Covington intends to contribute \$1,000.*
- 2. You will note from the email, Clifton Forge originally declined to participate. Apparently the Town is reconsidering and will vote on the matter at its meeting on 28 February 2017. (NOTE: the Town did not fund the request.)*

*If the Board is interested in supporting the event, my recommendation would be a contribution not to exceed \$1,000. Funds are available from operating contingency. Current balance in account is \$209,985.*

There was some discussion regarding the location of the pictures shown on the draft advertisement included in the

agenda packet.

On motion of Ms. Adcock, seconded by Mr. Nicely, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors approve a contribution of \$1,000.00 to the Alleghany Highlands Chamber of Commerce and Tourism toward the cost of an advertisement in Delta Sky Magazine.

Unanimously adopted by the following roll call vote:

Suzanne T. Adcock	Yes
Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Absent

APPROVE ENGINEERING CONTRACT WITH HURT & PROFFITT FOR CHEROKEE AND MOUNTAIN VIEW SEWER REHABILITATION PROJECT:

Mr. Lanford reviewed a memo included in the agenda packet from him to the Board. The memo is as follows:

*Attached please find a negotiated Scope of Work to develop the necessary plans and specifications for rehabilitation of gravity sanitary sewers in Cherokee and along Mountain View Drive (Dolly Ann).*

*Funding for the engineering effort is available from contingency found in the Virginia Department of Environmental Quality Clean Water Revolving Loan Fund (CWRLF). The County is currently participating in the CWRLF to upgrade the Low Moor Wastewater Treatment Plant improvements, Mallow Lift Station, and Cherokee Lift Station.*

*Staff requests and recommends authorization from the Board to execute an amendment as prepared by the County Attorney, incorporating the attached Scope into our current Term Engineering Contract with Hurt & Proffitt, Incorporated.*

On motion of Mr. Griffith, seconded by Mr Nicely, that the following resolution be adopted:

BE IT RESOLVED that the Alleghany County Board of Supervisors authorize Mr. Jonathan A. Lanford, County Administrator, to execute an amendment to the current Term Engineering Contract with Hurt & Proffitt, Incorporated in regards to the Cherokee and Mountain View Sewer Rehabilitation Project in an amount not to exceed \$33,000.00.

Unanimously adopted by the following roll call vote:

Suzanne T. Adcock	Yes
Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Absent

REAPPOINTMENT OF DAVID OLIVER TO THE INDUSTRIAL DEVELOPMENT AUTHORITY:

Mr. Garten stated that the term of Mr. David Oliver (Falling Spring District) on the Industrial Development Authority expires March 25, 2017. Terms are for four years and Mr. Oliver is eligible for reappointment. He commented that Mr. Oliver does want to be reappointed.

On motion of Mr. Nicely, seconded by Ms. Adcock, that the following resolution be adopted:

BE IT RESOLVED by the Alleghany County Board of Supervisors that Mr. David M. Oliver (Falling Spring District), 5511 Jackson River Road, Hot Springs, VA 24445 be reappointed to the Industrial Development Authority for a term of four years beginning March 26, 2017 and ending March 25, 2021.

Unanimously adopted by the following roll call vote:

Suzanne T. Adcock	Yes
Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Absent

REAPPOINTMENT OF DONALD EARWOOD AND DAVID HALSEY TO THE PLANNING COMMISSION:

Mr. Garten stated that the term of Mr. Donald Earwood (Boiling Springs District) and Mr. David Halsey (Clifton Forge West District) on the Planning Commission expired March 1, 2017. Terms are for four years and both are eligible for reappointment.

Mr. Shull commented that Mr. Halsey does want to be reappointed.

Mrs. Cox stated that Rev. Earwood also wants to be reappointed.

On motion of Mr. Shull, seconded by Mrs. Cox, that the following resolution be adopted:

BE IT RESOLVED by the Alleghany County Board of Supervisors that Mr. David M. Halsey (Clifton Forge West District), 739 Verge Street, Clifton Forge, VA 24422 be reappointed to the Planning Commission for a term of four years retroactive to March 2, 2017 and ending March 1, 2021.

BE IT FURTHER RESOLVED by the Board that Rev. James Donald Earwood, Jr. (Boiling Springs District), 100 Parsonage Lane, Covington, VA 24426 be reappointed to the Planning Commission for a term of four years retroactive to March 2, 2017 and ending March 1, 2021.

Unanimously adopted by the following roll call vote:

Suzanne T. Adcock	Yes
Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Absent

REAPPOINTMENT OF KENNETH YEAGLEY TO THE WATER AND SEWER COMMISSION:

Mr. Garten stated that the term of Mr. Calvin Fridley (Boiling Springs District) and Mr. Kenneth Yeagley (Clifton Forge West District) on the Water and Sewer Commission expired March 1, 2017. Terms are for four years and both are eligible for reappointment.

Mr. Shull commented that Mr. Yeagley does want to be reappointed.

Mrs. Cox stated that she has been unable to speak Mr. Fridley, but will let Mrs. Munsey know for the next agenda.

On motion of Mr. Shull, seconded by Mr. Griffith, that the following resolution be adopted:

BE IT RESOLVED by the Alleghany County Board of Supervisors that Mr. Kenneth Yeagley, Clifton Forge West District), 617 Roxbury Street, Clifton Forge, VA 24422 be reappointed to the Water and Sewer Commission for a term of four years retroactive to March 2, 2017 and ending March 1, 2021.

Unanimously adopted by the following roll call vote:

Suzanne T. Adcock	Yes
Shannon P. Cox	Yes
James M. Griffith	Yes
Cletus W. Nicely	Yes
Richard Lee Shull	Yes
G. Matt Garten	Yes
Stephen A. Bennett	Absent

COUNTY ADMINISTRATOR'S REPORT:

Mr. Lanford handed out and reviewed a memo with an update on various items. The memo is a part of the records of this meeting and is as follows:

Renewal of Capital Improvement Program

In summer of 2017, staff will renew our planning efforts and begin work on a new five-year Capital Improvement Program (CIP). The last was completed in 2011. Work will continue on the Program through fall. Adoption of a new CIP is anticipated to occur in December of 2017.

Code Compliance

On your April agenda for discussion will be proposed modifications to our Code Compliance Ordinance. Proposed changes are intended to reduce repeat offenders and assist with sprucing up our entrance corridors.

Intervale Property Development Public Meeting

The Public Meeting held on 16 February to discuss potential development of the County owned Intervale property for potential use by an outfitter was well attended. Approximately 25 people listened to the presentation and participated in question, answer, and conversation about the potential use. Proposal appeared to be well received. Staff will continue to proceed with development of property utilizing grant dollars.

Classification and Compensation Study

We have engaged Evergreen Solutions to assist with developing and improving our position and pay classification plan.

Reassessment

It is time to start the process for our 2019 Reassessment. Request for Proposals will be issued in early April 2017. At your April Board meeting, the Board will be asked to appoint two (2) members to serve on an evaluation committee.

Radio System Proposals

Proposals from vendors are due Friday, March 17, 2017 at 1:00 p.m. This project will be discussed in great detail as we move through our FY18 budget development.

Joint Services Committee

During our joint budget work session with the City of Covington last week, the topic of a Joint Services Committee was discussed. Moving forward, I would recommend appointing two (2) members from the Board of Supervisors to join two (2) members from City Council, the appointed managers, the Sheriff, Circuit Court Clerk, and Commonwealth Attorney. I would suggest quarterly meetings on a regular schedule. Your April agenda will contain an item to discuss appointments.

Miss Carly Simmons

Carly Simmons was born May 27, 2011 to Ricky Simmons (Public Works employee) and Devin Vass. Carly was born with a Congenital Heart Defect and received a new heart later that same year. She was a happy, playful little girl despite several struggles with illness over the years. On February 15, 2017, Carly lost her battle. Funeral services were held at Arritt's on February 18.

BOARD MEMBER COMMENTS (INQUIRIES/REPORTS):

Miscellaneous

The Board thanked everyone for coming to the meeting.

Mr. Garten expressed condolences for Delegate Terry Austin as his father passed away.

ADJOURNMENT:

On motion of Mr. Nicely, seconded by Mr. Shull, that the meeting be adjourned at 7:30 p.m. to Wednesday, March 22, 2017 at 6:00 p.m. in the Board Room of the County Governmental Complex. Motion carried.

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G. Matt Garten  
Vice-Chairman